

City of Unalaska
UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
(907) 581-1251 • www.ci.unalaska.ak.us

Regular Meeting
Tuesday, December 11, 2018
6:00 p.m.

Frank Kelty, Mayor

Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
James Fitch
Roger Rowland
David Gregory

Council Members
Dennis Robinson
Alejandro Tungul
Shari Coleman

MINUTES

1. Call to order
Mayor Kelty called the Regular Meeting of the Unalaska City Council to order at 6:00pm, on December 11, 2018, in the Unalaska City Hall council chambers.
2. Roll call
Present:
Frank Kelty, Mayor
Dennis Robinson, Vice Mayor
Roger Rowland
James Fitch
Alejandro Tungul
David Gregory
Shari Coleman

Absent:
None
3. Pledge of Allegiance
Council Member Fitch led the Pledge of Allegiance
4. Recognition of visitors
City Manager introduced Michelle Murdock, Human Resources Manager, City of Unalaska
5. Adoption of agenda
Robinson made a motion to adopt the agenda; Gregory seconded
Motion passed by consensus
6. Approval of minutes from previous meeting, November 27, 2018
Robinson made a motion to adopt the November 27, 2018 meeting minutes; Tungul seconded
Motion passed by consensus
7. Reports
 - a. City Manager – City Manager gave his report
 - b. Financials – Finance Director gave his report
8. Community Input and Announcements
 - Mayor and Council thanked City Staff for their efforts on the City Christmas Party

- PCR
Youth Soccer Registration - in need of coaches and referees
Winter Wonderland World
- USACE – Feasibility Study and Recommendations on Channel Dredging Project
- Business Licenses expire at the end of the calendar year
- Ballyhoo Lions raffle tickets available for purchase

9. Public testimony on agenda items - None

10. Public hearing

Mayor Kelty opened the Public Hearing on Ordinance 2018-11

- Ordinance 2018-11: An Ordinance amending Unalaska Municipal Code Title 2 by adding Chapter 2.46 creating the Department of Fire and Emergency Medical Services; to amend various sections of 2.44 to update the Department of Public Safety, Chief of Police and Deputy Chief of Police provisions; to amend Sections 2.96.050 and 2.96.060 to update titles in regard to Emergency Management Coordination and succession; to amend subsection 13.04.060(E) to make the Department of Fire and Emergency Medical Services responsible for the issuance of burn permits; to amend subsection 2.04.010(C) to update the list of City Manager appointees; to amend section 2.04.020 to update the list of City Officers required to take an oath of office; to amend Sections 2.20.110, 9.12.010(G), 12.04.010(D) and 14.04.010(E) to update the title of Chief of Police; and to authorize the transfer of FY2019 appropriations from the Department of Public Safety to the Department of Fire and Emergency Medical Services

Public Comment/Testimony given by:

- Rachelle Hatfield

Mayor Kelty closed the Public Hearing on Ordinance 2018-11

11. Work session

Coleman made a motion to enter into Work Session; Robinson seconded
Motion passed by consensus

- Presentation and discussion: Proposed Schedule and Process for FY20 Budget, CMMP and Community Grants program

Planning Director Bil Homka led the presentation and answered council questions regarding the FY20 CMMP and Community Grants program

- Presentation and discussion: Process for Terminal Services Agreements at the Unalaska Marine Center

Ports Director Peggy McLaughlin led the presentation and answered questions from council and community regarding the process for Terminal Services Agreements at the Unalaska Marine Center

12. Regular agenda

Rowland made a motion to reconvene to Regular Session; Tungul seconded
Motion passed by consensus

a. Unfinished Business

- i. Ordinance 2018-11, Second Reading: An Ordinance amending Unalaska Municipal Code Title 2 by adding Chapter 2.46 creating the Department of Fire and Emergency Medical Services; to amend various sections of 2.44 to update the Department of Public Safety, Chief of Police and Deputy Chief of Police provisions; to amend Sections 2.96.050 and 2.96.060 to update titles in regard to Emergency Management Coordination and succession; to amend subsection 13.04.060(E) to make the Department of Fire and Emergency Medical Services responsible for the issuance of burn permits; to amend subsection 2.04.010(C) to update the list of City Manager appointees; to amend section 2.04.020 to update the list of City Officers required to take an oath of office; to amend Sections 2.20.110, 9.12.010(G), 12.04.010(D) and 14.04.010(E) to update the title of Chief of Police; and to authorize the transfer of FY2019 appropriations from the Department of Public Safety to the Department of Fire and Emergency Medical Services

Fitch made a motion to adopt Ordinance 2018-11; Gregory seconded

Coleman made a motion to postpone the vote indefinitely; Robinson seconded
Roll Call Vote on the motion to postpone the vote indefinitely: Coleman – yes; Robinson – yes; Rowland – no; Tungul – no; Fitch – no; Gregory – no
Motion failed 2-4

Roll Call Vote on main motion: Gregory – yes; Fitch – yes; Coleman – no; Rowland – yes; Robinson – yes; Tungul – yes
Motion passed 5-1

b. New Business

- i. Resolution 2018-63: Authorizing the City Manager to enter into an Agreement with Jensen Yorba Lott, Inc. to perform the DPS Building Assessment Project for \$97,000

Robinson made a motion to adopt Resolution 2018-63; Tungul seconded
Roll Call Vote: Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes
Motion passed 6-0

- ii. Resolution 2018-64: Authorizing the City Manager to enter into an Agreement with Itron, Inc. to perform the Automatic Meter Reading Project: Phase 1 Electric Utility for \$98,096.00

Tungul made a motion to adopt Resolution 2018-64; Robinson seconded
Roll Call Vote: Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes; Fitch – yes
Motion passed 6-0

- iii. Resolution 2018-65: Authorizing the City Manager to enter into an Agreement with Puffin Electric, Inc. to perform the Powerhouse 125 VDC Battery Station Replacement Project for \$547,300.00

Robinson made a motion to adopt Resolution 2018-65; Tungul seconded
Roll Call Vote: Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes
Motion passed 6-0

- iv. Resolution 2018-66: Establishing dates for the Fiscal Year 2020 Real Property and Business Personal Property tax collection effort
 Coleman made a motion to adopt Resolution 2018-66; Robinson seconded
 Roll Call Vote: Robinson – yes; Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes; Rowland – yes
 Motion passed 6-0

- v. Resolution 2018-67: Adopting an alternative allocation method for the FY 2019 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in the Aleutians Islands Fisheries Management Area
 Coleman made a motion to adopt Resolution 2018-67; Robinson seconded
 Roll Call Vote: Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes
 Motion passed 6-0

- vi. Resolution 2018-70: Authorizing an expenditure in the amount of \$_____ from the Council Contingency Budget to sponsor the Aleut International Association
 Tungul made a motion to adopt Resolution 2018-70; Fitch seconded.
 Robinson made a motion to amend Resolution 2018-70 by inserting the amount of \$1000; Gregory seconded
 Roll Call Vote on motion to amend: Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes
 Amended motion passed 6-0
 Roll Call Vote on main motion as amended: Gregory – yes; Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes
 Motion passed 6-0

- vii. Resolution 2018-71: Confirming the Mayor’s appointment of Michelle Murdock to the Parks, Culture and Recreation Committee
 Robinson made a motion to adopt Resolution 2018-71; Fitch seconded
 Roll Call Vote: Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes; Fitch – yes
 Motion passed 6-0

- viii. Resolution 2018-72: Authorizing the City Manager to enter into an agreement with HDL Engineering to perform the Causeway Culvert Replacement project (PW19B) design for \$65,415
 Rowland made a motion to adopt Resolution 2018-72; Tungul seconded
 Roll Call Vote: Rowland – yes; Robinson – yes; Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes
 Motion passed 6-0

13. Executive Session

Gregory made a motion to enter into Executive Session to discuss negotiation of a lease agreement with Airport Restaurant, LLC; Tungul seconded.
Motion passed by consensus.

- a. Discuss negotiation of a lease agreement with Airport Restaurant, LLC

Robinson made a motion to reconvene to Regular Session; Tungul seconded.
Motion passed by consensus.

14. Reconvene to Regular Session

- a. Resolution 2018-69: Authorizing sole source negotiations with Airport Restaurant LLC for a lease of space at the Tom Madsen Airport Terminal Building for a period of sixty days

Robinson made a motion to adopt Resolution 2018-69; Coleman seconded.
Roll Call Vote: Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes;
Rowland – yes; Robinson – yes
Motion passed 6-0

15. Executive Session

Robinson made a motion to enter into Executive Session to discuss City Manager Performance Evaluation; Rowland seconded.

- a. City Manager Performance Evaluation

Council reconvenes to Regular Session

16. Council Directives to City Manager - None

17. Community Input / Announcements - None

18. Adjournment – The meeting adjourned at 10:59 p.m.



Marjie Veeder
City Clerk



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