

Regular Meeting
Tuesday, June 25, 2024
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Anthony Longo
Alejandro R. Tungul
Shari Coleman

UNALASKA CITY COUNCIL

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Mayor: Vincent M. Tutiakoff, Sr. **City Manager:** William Homka
City Clerk: Estkarlen P. Magdaong, emagdaong@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on Tuesday, June 25, 2024, at 6:00 p.m.

Vice Mayor Tungul read the City's Mission Statement: *To provide a sustainable quality of life through excellent stewardship of government.*
2. **Roll call.** City Clerk called the roll. The Mayor and all Council Members, with the exception of Bell, were present. Mayor announced quorum established.
3. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognition made.
5. **Adoption of Agenda.** Looby moved to adopt the agenda, with second by Nicholson. Motion adopted by consensus.
6. **Approve Minutes of Previous Meeting.** Tungul moved to approve the proposed minutes of the meeting held June 11, 2024 and June 17, 2024 Special Meeting as presented, with second by Looby. Hearing no objection, motion passed by consensus.
7. **Reports.**
 - a. May Financial Reports were included in the packet. Acting City Manager provided a brief introduction. Finance Director Patricia Soule presented the May Financials and answered Council question.
 - b. City Manager's Report was also included in the packet and Acting City Manager added some additional information that happened recently were not included on the written report.
8. **Community Input & Announcements** were provided as follows:
 - a. Acting PCR Director Jolene Longo announced that the community survey for the Parks and Recreation Master Plan is ongoing. Survey participants will be entered in a \$500 gift card raffle upon completion of survey.
 - b. City Clerk announced that the Unalaska Interagency Cooperative will not be meeting in June. The next UIC meeting will be on July 25 at 12 noon; USAFV will have Pride celebration on Friday, June 28 from 5:00 p.m. until 7:00 p.m.; There will be a celebration of life for Matt Lightner tentatively scheduled for early August.
 - c. Natural Resource Consultant Frank Kelty provided fisheries update and information about Disaster Relief Plan.

- d. There will be fireworks at 12:59 p.m. on July 3rd, and annual 4th of July Parade will happen on downtown starting at 12 noon. Unalaska Senior Citizens will host a program after the parade at Tutiakoff Field.

9. **Public Comment on Agenda Items.** None

10. **Public Hearing.** The Mayor opened the public hearing on Ordinance 2024-09: Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City effective July 1, 2024

There being no testimony, the Mayor closed the public hearing.

The Mayor opened the public hearing on Ordinance 2024-10: Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

There being no testimony, the Mayor closed the public hearing.

11. **Regular Agenda**

- a. Ordinance 2024-09 Second Reading: Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City effective July 1, 2024

Nicholson moved to adopt Ordinance 2024-09, with a second by Tungul.

Acting City Manager provided an overview followed by Council discussion.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Ordinance 2024-09.

- b. Ordinance 2024-10 Second Reading: Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

Longo moved to adopt Ordinance 2024-10, with a second by Nicholson.

Acting City Manager provided a brief introduction followed by Council discussion.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Ordinance 2024-10.

- c. Resolution 2024-25: Authorizing the City Manager to extend the term of the Professional Services Agreement with Robertson, Monagle & Eastaugh LLC for an additional term

Nicholson moved to adopt Resolution 2024-25, with a second by Looby.

Acting City Manager provided an overview. There were no questions from the Council.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Resolution 2024-25.

- d. Resolution 2024-26: Authorizing the City Manager to extend the term of the Professional Services Agreement with Blumer & Associates for an additional term

Coleman moved to adopt Resolution 2024-26, with a second by Tungul.

Acting City Manager provided an overview. There were no questions from the Council.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Resolution 2024-26.

- e. Resolution 2024-27: Authorizing the City Manager to enter into a Professional Services Agreement with Kelty & Associates for fisheries and marine related natural resources consulting services

Tungul moved to adopt Resolution 2024-27, with a second by Longo.

Acting City Manager provided an overview. There were no questions from the Council.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Resolution 2024-27.

f. Resolution 2024-28: Authorizing the write-off of various accounts receivable

Coleman moved to adopt Resolution 2024-28, with a second by Longo.

Acting City Manager provided an overview. There were no questions from the Council.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Resolution 2024-28.

g. Resolution 2024-29: Approving a 10-year lease from the Ounalashka Corporation for the Unalaska Fishermen's Memorial.

Nicholson moved to adopt Resolution 2024-29, with a second by Tungul.

Acting City Manager provided an overview followed by questions from the Council. Marie and Karel Machalek answered Council question and provided some information.

Roll call vote: all Council members present voted in the affirmative, unanimously adopting Resolution 2024-29.

h. Travel Approval: AML Summer Legislative Conference – Kodiak, AK (August 13th ACoM meeting; August 14th-15th AML Legislative Conference)

Coleman made a motion to approve travel for the Mayor to attend AML Summer Legislative Conference in Kodiak, Alaska, with a second by Nicholson.

Roll call vote: all Council members present voted in the affirmative. Motion passed.

12. **Community Input & Announcements** were provided as follows:

- a. Fire Chief Ben Knowles announced that Ounalashka Corporation and the Qawalangin Tribe has been working with Aleut Remediation LLC to do some clean-up at Pyramid Valley. Fire Chief mentioned that this company will have some large burn piles and that Fire department is aware of their activities. Should the public have any questions or concerns, they may contact the department at (907) 581-5330.
- b. Kim Hanisch on behalf of Unalaska City School District, expressed her appreciation for Scott Brown and entire staff for all of their help with the school district during their tough times and the help with training their maintenance person.

13. **Council Directives to City Manager.**

- a. Looby made a motion to direct the City Manager to bring forward to Council a review of the City's animal control ordinances and possible changes to address concerns of public comment on 5/28/24 by Suzi Golodoff, with a second by Tungul.

Council discussion.

Roll call vote: all Council members present voted in the affirmative. Motion passed.

- b. Looby made a motion to direct the City Manager to bring forward to Council a review of the senior sales tax refund language and possible changes to address concerns of public comment on June 11, 2024 by Peggy McLaughlin, with a second by Nicholson.

Council discussion.

Roll call vote: all Council members present voted in the affirmative. Motion passed.

- c. Looby made motion to direct the City Manager to bring forward to Council a review of the Community Support Grant program and funding sources for possible changes to address large requests and to also clarify language of the community support grant funding sources, with a second by Longo.

Council discussion.

Roll call vote: all Council members present voted in the affirmative. Motion passed.

- d. Looby made a motion to direct City Manager to provide Council with a flow chart that shows each department, with the positions in those departments and the names of the staff filling those positions.

Council discussion.

Roll call vote: all Council members present voted in the affirmative. Motion passed.

- 14. **Executive Session.** Looby moved to adjourn into Executive Session to discuss personnel and financial matters related to the PSEA Contract Negotiations, which if discussed in public might negatively impact the interests of the City. Present in the Executive Session will be the Mayor and the City Council, City Manager William Homka who is attending remotely, Acting City Manager Marjie Veeder, HR Manager Amy Stanford, Fire Chief Ben Knowles, Police Chief Kim Hankins and City Attorney John Fechter; with a second by Longo.

Roll call vote: all Council members present voted in the affirmative.

Council adjourned to Executive Session at 7:02 p.m.

Tungul moved to return to regular session, with a second by Nicholson.

Council back to Regular Session at 8:38 p.m.

Mayor announced that no formal action was taken in Executive Session.

- 15. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 8:38 p.m.

These minutes were approved by the Unalaska City Council on July 23, 2024.



Estkaelen P. Magdaong, CMC
City Clerk

