

Regular Meeting
Tuesday, June 25, 2024
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Anthony Longo
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff, Sr. **City Manager:** William Homka
City Clerk: Estkarlen P. Magdaong, emagdaong@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/83246795029>

Meeting ID: 832 4679 5029 / **Passcode:** 630155

TELEPHONE: Meeting ID: 832 4679 5029 / **Passcode:** 630155

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll-Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Adoption of Agenda**
6. **Approve Minutes of Previous Meeting – [June 11, 2024](#) and [June 17, 2024 Special Meeting](#)**

7. Reports

- a. [May Financials](#)
- b. [City Manager](#)

8. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

9. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Alternatively, members of the public may speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit per person.*

10. **Public Hearing** *Members of the public may testify about any item set for public hearing. Three-minute time limit per person.*

- a. [Ordinance 2024-09](#): Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City effective July 1, 2024
- b. [Ordinance 2024-10](#): Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

11. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit per person.*

- a. [Ordinance 2024-09 Second Reading](#): Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City effective July 1, 2024
- b. [Ordinance 2024-10 Second Reading](#): Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)
- c. [Resolution 2024-25](#): Authorizing the City Manager to extend the term of the Professional Services Agreement with Robertson, Monagle & Eastaugh LLC for an additional term.
- d. [Resolution 2024-26](#): Authorizing the City Manager to extend the term of the Professional Services Agreement with Blumer & Associates for an additional term.
- e. [Resolution 2024-27](#): Authorizing the City Manager to enter into a Professional Services Agreement with Kelty & Associates for fisheries and marine related natural resources consulting services
- f. [Resolution 2024-28](#): Authorizing the write-off of various accounts receivable
- g. [Resolution 2024-29](#): Approving a 10-year lease from the Unalashka Corporation for the Unalaska Fishermen's Memorial.
- h. Travel Approval: AML Summer Legislative Conference – Kodiak, AK (August 13th ACoM meeting; August 14th-15th AML Legislative Conference)

12. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

13. Council Directives to City Manager

14. **Executive Session** *Executive Session is closed to the public.*

- a. PSEA Negotiation

15. Adjournment

Regular Meeting
Tuesday, June 11, 2024
6:00 p.m.



Unalaska City Hall
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43 Raven Way

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MINUTES

1. **Call to order.** Mayor Tutiakoff, Sr. called the regular meeting of the Unalaska City Council to order on Tuesday, June 11, 2024 at 6:00 pm.

Council Member Nicholson read the City's Mission Statement: *To provide a sustainable quality of life through excellent stewardship of government.*

2. **Roll call.** The City Clerk called the roll. The Mayor and all Council Members were present with the exemption of Longo who was excused. Mayor announced quorum established.
3. **Pledge of Allegiance.** Mayor led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognition made.
5. **Adoption of Agenda.** Nicholson moved to adopt the agenda, with a second by Looby.

Tungul moved to amend the agenda to add a verbal presentation by the Iliuliuk Family and Health Services before item 6 Executive Session, with a second by Looby. Mayor asked for a roll call vote on the amendment. All council members voted in the affirmative.

Mayor asked for a roll call vote on the adoption of agenda as amended. All Council members voted in the affirmative, unanimously adopting the agenda as amended.

IFHS board member Ferdinand Lopez addressed the Mayor and Council.

6. **Executive Session.** Tungul moved to enter into executive session to discuss matters that, if immediately disclosed, would tend to adversely affect the finances of the City, second by Nicholson. All council voted in the affirmative. With this vote, Council entered executive session at 6:12 p.m.

- a. Iliuliuk Family and Health Services, Inc. Funding

Tungul moved to reconvene to regular session, with second by Nicholson. Motion passed unanimously. Council returned to regular session at 7:20 p.m.

7. **Approve Minutes of Previous Meeting.** Looby moved to approve the proposed minutes of the Council meeting held May 28, 2024 as presented with second by Tungul. There being no objection, the minutes were adopted by consensus.

8. Reports

- a. City Manager provided a summary of his written report and answered Council questions.
- b. Board and Commission Minutes (no presentation)
 - i. Library Advisory Committee Meeting Minutes – April 1, 2024

9. Community Input & Announcements were given as follows:

- a. Peggy McLaughlin read into record her comment regarding Senior Sales Tax Refund.
- b. Katherine McGlashan, Unalaska Visitors Bureau Executive Director provided updates on the cruise ships' visit.
- c. Estkarlen Magdaong on behalf of Unalaskans Against Sexual Assault and Family Violence read into record the invitation to celebrate Pride event with the updated date of June 28, 2024 at the Highschool parking lot from 5:00 p.m. until 7:00 p.m.
- d. Natural Resource Consultant Frank Kelly provided updates regarding Climate Change Workshop, and the Crab Rationalization Plan among other things.

10. Public Comment on Agenda Items were given as follows:

- a. Rachel and Levi Vernon spoke in favor of adopting Resolution 2024-24.
- b. Deputy City Clerk read a written comment from Megan Dean in favor of adopting Resolution 2024-24.
- c. Carlin Enlow, who participated remotely, also commented in favor of Resolution 2024-24.

11. Public Hearing. The Mayor opened the public hearing on Ordinance 2024-08: Adopting the Fiscal Year 2025 Operating and Capital Budget at 7:44 p.m.

There being no testimony, the Mayor closed the public hearing at 7:45 p.m.

12. Work Session. Nicholson moved to enter into work session, with a second by Tungul. There being no objection, Council entered work session at 7:46 p.m.

- a. Presentation from Mike Gordon, Roseanne Leydon, and Cam Stones with Marsh & McLennan, City's Insurance Brokers and Risk Management Coordinator, Debra Hanson-Zueger.
- b. State Lobbyist Dianne Blumer provided legislative update to Council and responded to their questions.
- c. Public Works Director Scott Brown provided information to Council regarding Ordinance 2024-10: Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)
- d. City Attorney Sam Severin provided information and sought direction from Council regarding the draft for vicious dogs complaint.

Coleman made a motion to reconvene to regular session, with a second by Tungul. Hearing no objection, Council reconvened to regular session at 8:51 p.m.

13. Regular Agenda

- a. Ordinance 2024-08 Second Reading: Adopting the Fiscal Year 2025 Operating and Capital Budget

Looby moved to adopt Ordinance 2024-08, with a second by Coleman.

City Manager provided a brief overview, followed by Council discussion.

Roll call vote: all council members voted in the affirmative thereby adopting Ordinance 2024-08.

- b. Ordinance 2024-09: Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City effective July 1, 2024

Coleman made a motion to introduce Ordinance 2024-09 and schedule it for public hearing and second reading on June 25, 2024; with second by Tungul.

City Manager provided an overview of the ordinance. There were no question from the Council.

Roll call vote: all council members voted in the affirmative. With this vote, the Council has introduced Ordinance 2024-09 and scheduled it for public hearing and second reading on June 25, 2024.

- c. Ordinance 2024-10: Creating Budget Amendment No. 8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

Coleman moved to introduce Ordinance 2024-10 and schedule it for public hearing and second reading on June 25, 2024; with second by Looby.

Mr. Homka provided an overview of the ordinance, followed by Council discussion.

Roll call vote: all council members voted in the affirmative. With this vote, the Council has introduced Ordinance 2024-10 and scheduled it for public hearing and second reading on June 25, 2024.

- d. Resolution 2024-22: Authorizing the City Manager to sign the FY25 Community Schools Agreement between the City of Unalaska and the Unalaska City School District

Coleman moved to adopt Resolution 2024-22, with a second by Tungul.

Mr. Homka provided an overview of the resolution, followed by Council discussion.

Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-22.

- e. Resolution 2024-23: Authoring the City Manager to enter into an agreement with PND Engineers for the land surveying, environmental permitting, design engineering, for Design Build Float System for upland development in the amount of \$856,000

Tungul moved to adopt Resolution 2024-23, with a second by Nicholson.

Mr. Homka provided an overview of the resolution, followed by Council discussion.

Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-23.

- f. Resolution 2024-24: Authorizing the City Attorney to file suit to enforce the Animal Control Code

Looby moved to adopt Resolution 2024-24, with a second by Coleman.

Mr. Homka provided an overview of the resolution followed by Council discussion.

City Attorney was present and answered Council questions.

Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-24.

14. **Council Directives to City Manager.** Bell moved to direct the City Manager to research and recommend improvements to the City of Unalaska operating budget process and presentation, with a second by Nicholson.

Council discussion

Roll call vote: all council members voted in the affirmative, unanimously adopting the directive.

15. **Community Input & Announcements.** None

16. **Executive Session.** Tungul moved adjourn into Executive Session to discuss personnel and financial matters related to the PSEA Contract Negotiations, which if discussed in public might negatively impact the interests of the City, with a second by Nicholson.

Roll call vote: all council members voted in the affirmative to enter into executive session.

The Council entered into executive session at 9:32 pm.

Council member Tungul moved to return to regular session, with a second by Nicholson. Hearing no objection, Council returned to regular session at 10:26 pm.

Mayor announced that no formal action was taken in executive session.

17. **Adjournment** Having completed all items on the agenda, the Mayor adjourned the meeting at 10:27 p.m.

These minutes were approved by the Unalaska City Council on June 25, 2024

Estkarlen P. Magdaong
City Clerk

Special Meeting
Tuesday, June 17, 2024
12:00 p.m.

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby



Unalaska City Hall
Council Chambers
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Council Members
Anthony Longo
Alejandro R. Tungul
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MINUTES

1. **Call to order.** Mayor Tutiakoff, Sr. called the special meeting of the Unalaska City Council to order on June 17, 2024 at 12:00 p.m.
2. **Roll call.** The acting City Clerk called the roll. The Mayor and Council Members Bell, Coleman, Looby, Tungul were present, Longo participated remotely. Council member Nicholson was excused. Mayor announced quorum established.
3. **Executive Session.** Bell made a motion to enter into executive session to discuss personnel and financial matters related to the PSEA Contract Negotiations, which if discussed in public might negatively impact the interests of the City, present in the executive session were Mayor Tutiakoff, Sr.; City Council Members Bell, Coleman, Looby, Tungul; Council Member Longo, who participated remotely; City Manager William Homka, Assistant City Manager Marjie Veeder; with a second by Tungul. Hearing no objection, the Council entered executive session at 12:05 pm.
 - a. Discuss Public Safety Employees Association (PSEA) Contract NegotiationsCouncil member Tungul moved to return to regular session, with a second by Bell. Hearing no objection, Council returned to regular session at 1:14 pm.

Mayor announced that no formal action was taken in executive session.
4. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 1:15 p.m.

These minutes were approved by the Unalaska City Council on June 25, 2024

Estkarlen P. Magdaong
City Clerk

General Fund Operating Monthly Summary - Month Ending May 2024

	FY2024 Budget	May	FY2024 YTD	% OF BUD	FY2023 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	4,000,000	406,773	4,693,610	117%	4,841,504	(147,894)
AK Fisheries Business	3,470,000	-	3,996,216	115%	4,689,418	(693,202)
AK Fisheries Resource Landing	5,600,000	-	7,047,346	126%	4,963,063	2,084,283
Property Taxes	8,809,809	6,608	8,787,213	100%	7,345,261	1,441,952
Sales Tax	9,781,800	221,607	9,886,612	101%	10,235,726	(349,113)
Investment Earnings	1,000,000	1,086,304	7,873,374	787%	3,099,847	4,773,527
Other Revenues	2,510,899	80,765	2,671,074	106%	3,843,268	(1,172,193)
Total General Fund Revenues	35,172,508	1,802,057	44,955,445	128%	39,018,087	5,937,359
EXPENDITURES						
Mayor & Council	624,255	53,193	495,555	79%	341,817	153,739
City Administration	2,476,499	150,774	1,954,865	79%	1,955,935	(1,070)
City Clerk	666,946	46,831	452,089	68%	543,138	(91,049)
Finance	2,413,193	151,434	1,854,421	77%	1,729,681	124,740
Planning	822,936	42,071	453,928	55%	388,712	65,216
Public Safety Admin	0	-	-	0%	837,696	(837,696)
Public Safety	6,140,669	392,848	4,257,368	69%	3,323,807	933,561
Fire, EMS	1,775,967	175,886	1,354,323	76%	1,277,367	76,956
Public Works	6,515,110	476,640	5,087,974	78%	5,265,000	(177,026)
Parks, Culture & Recreation	4,092,536	375,909	3,510,458	86%	3,193,678	316,780
Community Grants	1,166,000	86,750	1,079,251	93%	1,061,316	17,934
School Support	5,495,242	457,940	5,037,308	92%	4,587,834	449,474
Total Operating Expenditures	32,189,352	2,410,275	25,537,541	79%	24,505,981	1,031,559
Net Operating Surplus	2,983,155	(608,218)	19,417,905		14,512,105	4,905,800
Capital Outlay and Transfers						
Capital Outlay	1,368,967	828	70,549	5%	460,404	(389,856)
Transfers To Capital Projects	1,817,955	-	141,922	8%	3,229,807	(3,087,884)
Transfers To Enterprise Funds	300,000	-	300,000	100%	-	300,000
Transfers To Enterprise Capital	252,224	-	252,224	100%	3,494,500	(3,242,276)
Total Capital Outlay and Transfers	3,739,146	828	764,695	20%	7,184,711	(6,420,016)
Net Surplus (Deficit)	(755,991)	(609,046)	18,653,210		7,327,394	11,325,815
Appropriated Fund Balance	724,341	-	-		-	-
	\$ (31,650)	\$ (609,046)	\$ 18,653,210		\$ 7,327,394	\$ 11,325,815

	<u>FY2024 Budget</u>	<u>May</u>	<u>FY2024 YTD</u>	<u>% OF BUD</u>	<u>FY2023 YTD</u>	<u>INC/(DEC) Last Year</u>
1% Sales Tax Special Revenue Fund						
REVENUE						
Sales Tax	\$ 4,890,000	\$ 110,803	\$ 4,943,306	101%	\$ 5,117,745	(\$ 174,439)
TRANSFERS						
Govt Capital Projects	3,161,147	0	3,154,344	100%	0	3,154,344
Enterprise Capital	4,700,000	4,700,000	4,700,000	100%	3,860,000	840,000
Total Transfers	7,861,147	4,700,000	7,854,344	100%	3,860,000	3,994,344
1% Sales Tax Special Revenue Fund	<u>\$ (2,971,147)</u>	<u>\$(4,589,197)</u>	<u>\$(2,911,038)</u>		<u>\$ 1,257,745</u>	<u>\$(4,168,783)</u>

	<u>FY2024 Budget</u>	<u>May</u>	<u>FY2024 YTD</u>	<u>% OF BUD</u>	<u>FY2023 YTD</u>	<u>INC/(DEC) Last Year</u>
Bed Tax Special Revenue Fund						
REVENUE						
Bed Tax	\$ 175,000	\$ 34,886	\$ 155,339	89%	\$ 176,010	(\$ 20,670)
EXPENSES						
Unalaska CVB	210,000	17,500	192,500	92%	192,500	-
Bed Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ 17,386</u>	<u>\$ (37,161)</u>		<u>\$ (16,490)</u>	<u>\$ (20,670)</u>

	<u>FY2024 Budget</u>	<u>May</u>	<u>FY2024 YTD</u>	<u>% OF BUD</u>	<u>FY2023 YTD</u>	<u>INC/(DEC) Last Year</u>
E911 Enhancement Special Revenue Fund						
REVENUE						
E911 Enhancement Tax	\$ 75,000	\$ 5,930	\$ 73,744	98%	\$ 76,952	(\$ 3,208)
EXPENSES						
Public Safety Admin	75,000	175	4,443	6%	175	4,268
E911 Enhancement Special Revenue Fund	<u>\$ 0</u>	<u>\$ 5,755</u>	<u>\$ 69,301</u>		<u>\$ 76,777</u>	<u>\$ (7,476)</u>

	<u>FY2024 Budget</u>	<u>May</u>	<u>FY2024 YTD</u>	<u>% OF BUD</u>	<u>FY2023 YTD</u>	<u>INC/(DEC) Last Year</u>
Tobacco Tax Special Revenue Fund						
REVENUE						
Tobacco Tax	\$ 750,000	\$ -	\$ 415,040	55%	\$ 659,212	(\$ 244,172)
EXPENSES						
Community Support	156,414	13,035	143,380	92%	80,667	62,713
Tobacco Tax Special Revenue Fund	<u>\$ 593,586</u>	<u>\$ (13,035)</u>	<u>\$ 271,660</u>		<u>\$ 578,545</u>	<u>\$ (306,885)</u>

	FY2024 Budget	May	FY2024 YTD	% OF BUD	FY2023 YTD	INC/(DEC) Last Year
Electric Proprietary Fund						
REVENUES	18,325,453	1,329,255	17,599,554	96%	18,268,038	(668,484)
EXPENSES - Cash Basis						
Electric Line Repair & Maint	1,771,907	159,140	1,254,301	71%	612,171	642,130
Electric Production	13,818,461	804,973	10,769,988	78%	11,261,409	(491,421)
Facilities Maintenance	136,661	7,111	59,240	43%	81,299	(22,059)
Utility Administration	2,425,485	128,915	2,058,985	85%	2,056,792	2,193
Veh & Equip Maintenance	67,352	7,574	30,977	46%	28,589	2,388
Total operating expenses - cash basis	<u>18,219,866</u>	<u>1,107,713</u>	<u>14,173,490</u>	<u>78%</u>	<u>14,040,259</u>	<u>133,231</u>
Net Profit (loss) from operations - cash basis	105,587	221,543	3,426,063		4,227,778	(801,715)
Depreciation	<u>2,877,546</u>	<u>262,780</u>	<u>2,890,574</u>	<u>100%</u>	<u>3,413,325</u>	<u>(522,751)</u>
Net Profit (loss) from operations - accrual basis	(2,771,959)	(41,237)	535,489		814,453	(278,964)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>1,295,000</u>	<u>-</u>	<u>1,187,981</u>	<u>92%</u>	<u>1,135,266</u>	<u>52,715</u>
Total Transfers and Capital Outlay	<u>1,295,000</u>	<u>-</u>	<u>1,187,981</u>	<u>92%</u>	<u>1,135,266</u>	<u>52,715</u>
Net earnings (loss)	(4,066,959)	(41,237)	(652,492)		(320,813)	(331,679)
Water Proprietary Fund						
REVENUES	2,269,201	105,311	2,282,592	101%	2,095,427	187,165
EXPENSES - Cash Basis						
Facilities Maintenance	69,997	1,641	26,663	38%	57,066	(30,403)
Utility Administration	812,641	42,539	655,435	81%	636,935	18,500
Veh & Equip Maintenance	41,160	10,013	22,573	55%	18,436	4,137
Water Operations	1,590,543	93,999	1,000,919	63%	960,122	40,797
Total operating expenses - cash basis	<u>2,514,341</u>	<u>148,193</u>	<u>1,705,590</u>	<u>68%</u>	<u>1,672,559</u>	<u>33,031</u>
Net Profit (loss) from operations - cash basis	(245,140)	(42,882)	577,002		422,867	154,135
Depreciation	<u>1,011,634</u>	<u>79,512</u>	<u>943,779</u>	<u>93%</u>	<u>946,237</u>	<u>(2,458)</u>
Net Profit (loss) from operations - accrual basis	(1,256,774)	(122,394)	(366,777)		(523,370)	156,593
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>521,300</u>	<u>-</u>	<u>482,217</u>	<u>93%</u>	<u>1,434,754</u>	<u>(952,537)</u>
Total Transfers and Capital Outlay	<u>521,300</u>	<u>-</u>	<u>482,217</u>	<u>93%</u>	<u>1,434,754</u>	<u>(952,537)</u>
	(1,778,074)	(122,394)	(848,994)		(1,958,124)	1,109,130

	FY2024 Budget	May	FY2024 YTD	% OF BUD	FY2023 YTD	INC/(DEC) Last Year
Wastewater Proprietary Fund						
REVENUES	2,771,359	202,158	2,636,020	95%	2,531,047	104,974
EXPENSES - Cash Basis						
Facilities Maintenance	70,935	3,124	41,012	58%	55,921	(14,909)
Utility Administration	743,164	35,889	604,402	81%	575,496	28,906
Veh & Equip Maintenance	32,434	448	8,879	27%	22,829	(13,950)
Wastewater Operations	2,078,765	175,461	1,630,006	78%	1,591,545	38,460
Total operating expenses - cash basis	<u>2,925,298</u>	<u>214,921</u>	<u>2,284,299</u>	<u>78%</u>	<u>2,245,791</u>	<u>38,508</u>
Net Profit (loss) from operations - cash basis	(153,939)	(12,763)	351,721		285,255	66,466
Depreciation	<u>1,244,222</u>	<u>101,965</u>	<u>1,142,840</u>	<u>92%</u>	<u>1,164,301</u>	<u>(21,461)</u>
Net Profit (loss) from operations - accrual basis	(1,398,161)	(114,728)	(791,119)		(879,045)	87,926
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	102,000	-	50,000	49%	28,272	21,728
Total Transfers and Capital Outlay	<u>102,000</u>	<u>-</u>	<u>50,000</u>	<u>49%</u>	<u>28,272</u>	<u>21,728</u>
	(1,500,161)	(114,728)	(841,119)		(907,317)	66,198
Solid Waste Proprietary Fund						
REVENUES	2,994,040	235,110	3,053,930	102%	2,911,046	142,884
EXPENSES - Cash Basis						
Facilities Maintenance	130,118	5,968	78,880	61%	77,437	1,443
Solid Waste Operations	2,061,030	148,680	1,294,361	63%	1,280,967	13,394
Utility Administration	846,929	53,362	709,633	84%	692,353	17,280
Veh & Equip Maintenance	155,877	2,668	55,340	36%	38,663	16,677
Total operating expenses - cash basis	<u>3,193,954</u>	<u>210,677</u>	<u>2,138,213</u>	<u>67%</u>	<u>2,089,419</u>	<u>48,794</u>
Net Profit (loss) from operations - cash basis	(199,914)	24,433	915,717		821,627	94,089
Depreciation	<u>884,204</u>	<u>73,911</u>	<u>813,017</u>	<u>92%</u>	<u>812,453</u>	<u>564</u>
Net Profit (loss) from operations - accrual basis	(1,084,118)	(49,478)	102,699		9,174	93,525
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	135,000	-	-	-%	-	0
Transfers Out	-	-	-	-%	400,000	(400,000)
Total Transfers and Capital Outlay	<u>135,000</u>	<u>-</u>	<u>-</u>	<u>0%</u>	<u>400,000</u>	<u>(400,000)</u>
Net earnings (loss)	(1,219,118)	(49,478)	102,699		(390,826)	493,525

	FY2024 Budget	May	FY2024 YTD	% OF BUD	FY2023 YTD	INC/(DEC) Last Year
Ports & Harbors Proprietary Fund						
REVENUES	9,228,188	660,012	8,233,385	89%	7,804,624	428,761
EXPENSES - Cash Basis						
Bobby Storrs Small Boat Harbor	199,407	10,507	127,344	64%	118,641	8,704
CEM Small Boat Harbor	1,074,399	63,215	935,954	87%	958,009	(22,055)
Facilities Maintenance	56,832	3,482	32,262	57%	33,515	(1,253)
Harbor Office	2,912,238	256,804	2,513,060	86%	2,503,171	9,890
Ports Security	72,099	201	16,991	24%	5,039	11,952
Spit & Light Cargo Docks	729,506	54,397	653,575	90%	556,679	96,896
Unalaska Marine Center	1,256,000	50,587	1,004,885	80%	871,840	133,045
Veh & Equip Maintenance	66,667	7,788	50,655	76%	62,027	(11,372)
Total operating expenses - cash basis	<u>6,367,148</u>	<u>446,983</u>	<u>5,334,727</u>	<u>84%</u>	<u>5,108,921</u>	<u>225,806</u>
Net Profit (loss) from operations - cash basis	2,861,040	213,029	2,898,658		2,695,703	202,955
Depreciation	<u>4,227,743</u>	<u>352,398</u>	<u>3,876,381</u>	<u>92%</u>	<u>3,926,719</u>	<u>(50,338)</u>
Net Profit (loss) from operations - accrual basis	(1,366,703)	(139,369)	(977,722)		(1,231,015)	253,293
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	206,923	(206,923)
Transfers Out	<u>480,160</u>	<u>-</u>	<u>435,118</u>	<u>91%</u>	<u>2,492,144</u>	<u>(2,057,026)</u>
Total Transfers and Capital Outlay	<u>480,160</u>	<u>-</u>	<u>435,118</u>	<u>91%</u>	<u>2,699,067</u>	<u>(2,263,949)</u>
Net earnings (loss)	(1,846,863)	(139,369)	(1,412,840)		(3,930,082)	2,517,241
Airport Proprietary Fund						
REVENUES	549,516	42,075	468,300	85%	461,810	6,490
EXPENSES - Cash Basis						
Airport Admin/Operations	443,978	33,044	396,601	89%	380,539	16,062
Facilities Maintenance	<u>182,967</u>	<u>7,755</u>	<u>108,915</u>	<u>60%</u>	<u>162,429</u>	<u>(53,514)</u>
Total operating expenses - cash basis	<u>626,944</u>	<u>40,799</u>	<u>505,516</u>	<u>81%</u>	<u>542,968</u>	<u>(37,452)</u>
Net Profit (loss) from operations - cash basis	(77,428)	1,275	(37,217)		(81,158)	43,941
Depreciation	<u>173,617</u>	<u>9,143</u>	<u>162,555</u>	<u>94%</u>	<u>254,531</u>	<u>(91,977)</u>
Net Profit (loss) from operations - accrual basis	(251,045)	(7,867)	(199,771)		(335,689)	135,918
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-%</u>	<u>22,280</u>	<u>(22,280)</u>
Total Transfers and Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>	<u>22,280</u>	<u>(22,280)</u>
Net earnings (loss)	(251,045)	(7,867)	(199,771)		(357,969)	158,198

	<u>FY2024 Budget</u>	<u>May</u>	<u>FY2024 YTD</u>	<u>% OF BUD</u>	<u>FY2023 YTD</u>	<u>INC/(DEC) Last Year</u>
Housing Proprietary Fund						
REVENUES	252,703	21,014	221,043	87%	204,353	16,690
EXPENSES - Cash Basis						
Facilities Maintenance	281,330	5,037	88,173	31%	144,684	(56,511)
Housing Admin & Operating	240,083	13,683	178,595	74%	168,573	10,022
Total operating expenses - cash basis	<u>521,413</u>	<u>18,720</u>	<u>266,768</u>	51%	<u>313,257</u>	<u>(46,488)</u>
Transfers In	300,000	-	300,000	100%	-	300,000
Net Profit (loss) from operations - cash basis	31,290	2,294	254,275		(108,903)	363,179
Depreciation	<u>195,246</u>	<u>16,270</u>	<u>178,975</u>	92%	<u>178,975</u>	<u>0</u>
Net Profit (loss) from operations - accrual basis	(163,956)	(13,976)	75,300		(287,878)	363,179
TRANSFERS and CAPITAL OUTLAY						
Net earnings (loss)	(163,956)	(13,976)	75,300		(287,878)	363,179

City of Unalaska
Utility Revenue Report
Summary

05/31/24

FY24 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY24 Revenue	FY23YTD Revenue	YTD Inc/(Dec)
Jul-23	1,653,645	326,049	242,852	338,846	2,561,392	2,561,392	2,998,361	(436,969)
Aug-23	1,892,079	333,305	280,112	339,283	2,844,780	5,406,172	6,402,956	(996,784)
Sep-23	2,271,079	148,188	266,706	306,350	2,992,323	8,398,495	8,611,988	(213,493)
Oct-23	1,723,621	81,303	162,931	249,215	2,217,069	10,615,564	10,769,381	(153,817)
Nov-23	1,447,568	115,974	162,909	205,342	1,931,793	12,547,358	12,731,203	(183,845)
Dec-23	1,311,584	119,110	199,610	138,859	1,769,163	14,316,520	14,551,934	(235,414)
Jan-24	1,185,253	191,438	280,805	261,213	1,918,709	16,235,230	16,405,028	(169,798)
Feb-24	1,440,143	316,852	308,958	354,882	2,420,835	18,656,064	18,928,766	(272,702)
Mar-24	1,739,498	288,514	197,821	327,478	2,553,311	21,209,375	21,722,683	(513,308)
Apr-24	1,605,828	256,549	331,158	297,352	2,490,886	23,700,261	23,974,363	(274,102)
May-24	1,329,255	105,311	202,158	235,110	1,871,835	25,572,096	25,769,957	(197,861)
Jun-24	0	0	0	0	0	0	27,601,810	0
YTD Totals	17,599,554	2,282,592	2,636,020	3,053,930	25,572,096			
FY24 Budget	18,325,288	2,269,028	2,771,166	2,993,910	26,359,392			
% to budget	96.0	100.6	95.1	102.0	97.0			

City of Unalaska
Electric Revenue Report
Electric Fund

05/31/24

FY24 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY24 YTD Revenue	FY23 YTD Revenue	YTD Inc/(Dec)
Jul-23	112,890	113,009	146,640	1,200,702	69,185	11,220	1,653,645	1,653,645	2,159,046	(505,401)
Aug-23	119,575	121,485	165,124	1,390,866	83,135	11,894	1,892,079	3,545,724	4,729,326	(1,183,602)
Sep-23	134,687	141,619	185,510	1,708,012	85,055	16,195	2,271,079	5,816,803	6,426,606	(609,803)
Oct-23	133,067	131,327	165,167	1,167,999	110,329	15,730	1,723,621	7,540,424	8,039,590	(499,166)
Nov-23	126,993	124,910	159,354	930,608	91,598	14,106	1,447,568	8,987,992	9,434,359	(446,367)
Dec-23	147,635	148,638	166,916	753,805	79,972	14,619	1,311,584	10,299,576	10,862,126	(562,550)
Jan-24	167,781	149,487	170,208	593,984	88,553	15,240	1,185,253	11,484,829	12,091,039	(606,210)
Feb-24	148,900	141,735	169,278	883,866	81,253	15,111	1,440,143	12,924,972	13,608,750	(683,778)
Mar-24	148,516	145,415	175,350	1,180,650	75,994	13,573	1,739,498	14,664,471	15,406,106	(741,635)
Apr-24	151,899	135,911	154,928	1,078,573	66,445	18,072	1,605,828	16,270,298	16,948,218	(677,920)
May-24	129,064	124,426	149,261	846,740	67,464	12,301	1,329,255	17,599,554	18,246,038	(646,484)
Jun-24							0	0	19,373,030	0
YTD Totals	1,521,006	1,477,962	1,807,736	11,735,806	898,982	158,061	17,599,554			
FY24 Budget	1,620,000	1,402,000	1,959,500	12,481,150	741,250	121,388	18,325,288			
% of Budget	93.9	105.4	92.3	94.0	121.3	130.2	96.0			

Kwh Sold

FY 24 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY24 Kwh Sold	Total FY23 Kwh Sold	Increase (Decrease)
July	285,608	277,952	374,030	2,976,825	3,914,415	4,103,770	(189,355)
August	290,146	286,099	412,057	3,365,910	4,354,212	4,712,048	(357,836)
September	284,167	285,789	385,264	3,465,040	4,420,260	3,182,656	1,237,604
October	346,608	319,124	405,259	2,802,040	3,873,031	3,327,984	545,047
November	320,646	293,501	387,202	2,244,215	3,245,564	2,861,454	384,110
December	350,465	347,710	395,096	1,776,875	2,870,146	2,939,379	(69,233)
January *	400,193	356,039	408,508	1,441,770	2,606,510	2,606,236	274
February	358,587	340,915	418,573	2,152,750	3,270,825	3,347,529	(76,704)
March	355,906	349,550	439,611	2,927,610	4,072,677	4,116,469	(43,792)
April	367,385	328,760	382,802	2,684,650	3,763,597	3,469,740	293,857
May	319,164	303,236	372,021	2,130,545	3,124,966	2,989,357	135,609
June					0	2,605,786	0
Total	3,678,875	3,488,675	4,380,423	27,968,230	39,516,203	40,262,408	1,859,581
Percent Sold	9.3%	8.8%	11.1%	70.8%	100.0%		

Generator Fuel	
FY24 Average Price Fuel	FY23 Average Price Fuel
3.5251	5.2724
4.2266	4.0382
4.4511	4.1865
3.8108	4.2822
3.4920	4.4177
3.9324	3.5295
3.0901	3.3526
3.1038	3.7226
3.0931	3.6021
3.2610	3.4545
3.0526	3.3451
	3.3141
3.5489	3.8765

FY24 Cumulative kwh Sold	FY23 Cumulative kwh Sold
3,914,415	4,103,770
8,268,627	8,815,818
12,688,887	11,998,474
16,561,918	15,326,458
19,807,482	18,187,912
22,677,628	21,127,291
25,284,138	23,733,527
28,554,963	27,081,056
32,627,640	31,197,525
36,391,237	34,667,265
39,516,203	37,656,622
39,516,203	40,262,408

% Change from Prior Year

City of Unalaska
Water Revenue Report
Water Fund

05/31/24

FY24 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY24 YTD Revenue	FY23 YTD Revenue	YTD Inc/(Dec)
Jul-23	12,284	307,946	5,819	326,049	326,049	335,633	(9,584)
Aug-23	12,285	320,066	954	333,305	659,354	591,571	67,783
Sep-23	12,290	135,936	(38)	148,188	807,542	667,207	140,335
Oct-23	12,286	69,055	(39)	81,303	888,845	748,813	140,032
Nov-23	12,238	103,062	674	115,974	1,004,820	845,105	159,715
Dec-23	12,210	106,945	(46)	119,110	1,123,929	913,698	210,231
Jan-24	12,209	179,271	(42)	191,438	1,315,367	1,050,507	264,860
Feb-24	11,797	304,294	761	316,852	1,632,219	1,447,743	184,476
Mar-24	12,204	276,338	(29)	288,514	1,920,732	1,815,103	105,629
Apr-24	12,204	244,384	(39)	256,549	2,177,281	1,991,582	185,699
May-24	12,220	93,131	(41)	105,311	2,282,592	2,095,427	187,165
Jun-24				0	0	2,313,260	0
YTD Totals	134,227	2,140,429	7,935	2,282,592			
FY24 Budget	152,000	2,075,000	42,028	2,269,028			
% of Budget	88.3	103.2	18.9	100.6			

Million Gallons Produced

FY24 Month	FY 24 Produced	FY 23 Produced	Increase (Decrease)
July	139.274	148.673	(9.399)
August	144.090	102.648	41.442
September	92.068	42.857	49.211
October	48.493	41.598	6.895
November	49.522	41.802	7.720
December	49.727	44.347	5.380
January	10.166	92.605	(82.439)
February	162.353	140.665	21.688
March	175.347	152.749	22.598
April	92.887	79.263	13.624
May	50.158	46.234	3.924
June		98.829	0.000
Total	1014.085	1032.270	80.644

FY24 Water Cumulative	FY23 Water Cumulative
139.274	148.673
283.364	251.321
375.432	294.178
423.925	335.776
473.447	377.578
523.174	421.925
533.340	514.530
695.693	655.195
871.040	807.944
963.927	887.207
1014.085	933.441
0.000	1032.270

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

05/31/24

FY24 Budget Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY24 YTD Revenue	FY23 YTD Revenue	YTD Inc/(Dec)
Jul-23	45,167	160,638	32,810	4,237	242,852	242,852	227,269	15,583
Aug-23	45,171	181,790	41,109	12,042	280,112	522,964	475,799	47,165
Sep-23	45,190	189,170	26,206	6,141	266,706	789,671	688,031	101,640
Oct-23	45,176	122,212	(7,996)	3,539	162,931	952,601	894,378	58,223
Nov-23	44,998	108,444	3,444	6,023	162,909	1,115,510	1,139,713	(24,203)
Dec-23	44,893	144,809	6,915	2,992	199,610	1,315,120	1,303,597	11,523
Jan-24	44,889	213,065	16,258	6,593	280,805	1,595,925	1,536,092	59,833
Feb-24	43,375	212,156	43,929	9,498	308,958	1,904,883	1,827,136	77,747
Mar-24	44,870	99,058	45,434	8,458	197,821	2,102,704	2,106,374	(3,670)
Apr-24	44,870	251,034	23,829	11,425	331,158	2,433,862	2,338,494	95,368
May-24	44,930	142,514	4,745	9,970	202,158	2,636,020	2,523,447	112,573
Jun-24					0	0	2,725,766	0
YTD Totals	493,529	1,824,890	236,684	80,918	2,636,020			
FY24 Budget	515,000	2,025,000	128,000	103,166	2,771,166			
% of Budget	95.8	90.1	184.9	78.4	95.1			

FY24 Month	FY24 Effluent (Gal)	FY23 Effluent (Gal)	Increase (Decrease)
July	10,648,000	10,309,000	339,000
August	10,591,000	12,316,000	(1,725,000)
September	9,520,000	9,074,000	446,000
October	9,626,000	9,656,000	(30,000)
November	9,820,000	11,502,000	(1,682,000)
December	8,419,000	19,882,000	(11,463,000)
January	13,738,000	13,468,000	270,000
February	13,322,000	13,121,000	201,000
March	16,187,000	16,047,000	140,000
April	11,391,000	9,458,000	1,933,000
May	8,908,000	8,438,000	470,000
June		8,803,000	0
Total	122,170,000	142,074,000	(11,101,000)

FY24 Cumulative	FY23 Cumulative
10,648,000	10,309,000
21,239,000	22,625,000
30,759,000	31,699,000
40,385,000	41,355,000
50,205,000	52,857,000
58,624,000	72,739,000
72,362,000	86,207,000
85,684,000	99,328,000
101,871,000	115,375,000
113,262,000	124,833,000
122,170,000	133,271,000
0	142,074,000

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

05/31/24

FY24 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY24 YTD Revenue	FY23 YTD Revenue	YTD Inc/(Dec)
Jul-23	37,764	226,387	74,695	338,846	338,846	276,413	62,433
Aug-23	37,735	200,953	100,596	339,283	678,129	606,261	71,868
Sep-23	37,692	190,093	78,566	306,350	984,479	830,144	154,335
Oct-23	37,688	137,076	74,451	249,215	1,233,694	1,086,600	147,094
Nov-23	37,651	101,826	65,865	205,342	1,439,036	1,312,026	127,010
Dec-23	37,649	74,735	26,475	138,859	1,577,895	1,472,514	105,381
Jan-24	37,641	144,362	79,210	261,213	1,839,109	1,727,390	111,719
Feb-24	36,225	200,079	118,578	354,882	2,193,990	2,045,137	148,853
Mar-24	37,557	203,226	86,695	327,478	2,521,468	2,395,101	126,367
Apr-24	37,504	183,508	76,340	297,352	2,818,820	2,696,070	122,750
May-24	37,475	145,995	51,640	235,110	3,053,930	2,905,046	148,884
Jun-24				0	0	3,189,754	0
YTD Totals	412,580	1,808,240	833,109	3,053,930			
FY24 Budget	405,000	1,895,000	693,910	2,993,910			
% of Budget	101.9	95.4	120.1	102.0			

FY24 Month	FY24 Tons of Waste	FY23 Tons of Waste	Increase (Decrease)
July	762.36	564.59	197.77
August	594.89	747.78	(152.89)
September	593.35	474.02	119.33
October	459.70	488.77	(29.07)
November	375.19	389.88	(14.69)
December	176.00	257.23	(81.23)
January	470.49	550.78	(80.29)
February	628.96	699.57	(70.61)
March	641.33	708.29	(66.96)
April	553.39	669.80	(116.41)
May	444.86	367.35	77.51
June		552.53	0.00
Total	5700.52	6470.59	(217.54)

Cummulative	
FY24 Tons of Waste	FY23 Tons of Waste
762.36	564.59
1357.25	1312.37
1950.60	1786.39
2410.30	2275.16
2785.49	2665.04
2961.49	2922.27
3431.98	3473.05
4060.94	4172.62
4702.27	4880.91
5255.66	5550.71
5700.52	5918.06
0.00	6470.59

**CITY OF UNALASKA
FY24 PORTS REVENUE**

		UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM		Other Rev&Fees	Monthly Revenue	FY24 YTD Revenue	% of Budget	FY23 YTD Revenue	YTD Inc(Dec)		
Month	Year	Docking/ Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/ Moorage	Utility Fees								
Jul	2023	122,698	216,133	59,035	16,240	17,299	742	14,640	665	2,860	18,618	9,781	9,451	4,160	492,320	492,320	5.3%	753,920	(261,600)		
Aug	2023	195,386	467,606	87,206	44,044	11,623	278	3,819	368	1,678	17,869	47,948	15,782	5,738	899,346	1,391,666	15.1%	1,851,305	(459,639)		
Sept	2023	189,872	325,823	83,668	26,532	42,157	5,576	10,437	333	3,232	17,231	93,419	31,586	7,762	837,629	2,229,295	24.1%	2,522,682	(293,387)		
Oct	2023	157,294	314,740	83,320	10,859	77,635	16,345	4,764	484	4,427	23,769	25,172	35,430	5,974	760,212	2,989,507	32.3%	3,232,928	(243,421)		
Nov	2023	109,018	167,191	82,443	7,166	95,635	31,674	8,467	935	3,437	17,949	78,329	91,738	4,298	698,279	3,687,786	39.9%	3,773,366	(85,580)		
Dec	2023	138,701	120,907	82,107	10,988	80,330	34,394	19,146	1,204	1,503	8,962	359,126	73,007	1,865	932,239	4,620,025	50.0%	4,591,076	28,949		
Jan	2024	132,590	163,057	83,949	36,918	69,287	38,007	4,469	2,187	6,539	7,057	10,501	89,394	2,693	646,648	5,266,673	57.0%	5,045,417	221,256		
Feb	2024	170,308	145,318	84,894	30,776	52,045	15,144	4,625	975	2,301	17,084	36,266	32,685	3,806	596,225	5,862,898	63.4%	5,599,329	263,569		
Mar	2024	158,384	294,494	82,566	19,419	39,422	9,877	4,009	657	3,492	23,740	63,157	27,969	8,191	735,376	6,598,274	71.4%	6,453,038	145,236		
Apr	2024	157,643	328,446	84,424	24,582	71,891	18,238	4,649	887	3,897	20,354	82,883	46,189	4,889	848,973	7,447,247	80.6%	7,147,890	299,357		
May	2024	126,956	208,893	84,350	12,653	76,557	22,424	5,521	1,933	988	19,445	37,421	42,847	4,974	644,964	8,092,211	87.5%	7,713,116	379,095		
Jun	2024														0	0	0.0%	8,205,459	0		
Totals		1,658,847	2,752,607	897,962	240,177	633,881	192,699	84,547	10,627	34,354	192,078	844,004	496,078	54,350	8,092,211						
Loc total		5,549,593				826,581		95,174		226,432		1,340,082									
Loc percent		68.6%				10.2%		1.2%		2.8%		16.6%									
FY24 Budget		1,995,500	3,450,000	976,500	250,000	520,000	150,000	85,000	11,700	40,000	165,675	980,000	520,000	99,000	9,243,375						
% to Budget		83.1%	79.8%	92.0%	96.1%	121.9%	128.5%	99.5%	90.8%	85.9%	115.9%	86.1%	95.4%	54.9%	87.5%						

PORTS RECEIVABLES

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Jul	2023	431,578	103,089	46,244	76,722	657,633	11.7%	523,583
Aug	2023	756,555	114,981	26,776	62,130	960,442	6.5%	961,583
Sept	2023	955,148	112,853	22,672	88,267	1,178,940	7.5%	619,251
Oct	2023	761,599	327,572	71,271	126,442	1,286,884	9.8%	652,268
Nov	2023	1,093,262	78,285	190,830	134,655	1,497,033	9.0%	488,129
Dec	2023	939,895	213,119	126,023	163,933	1,442,970	11.4%	986,303
Jan	2024	669,926	449,982	78,454	242,042	1,440,405	16.8%	649,213
Feb	2024	682,181	146,025	108,286	311,170	1,247,661	24.9%	788,969
Mar	2024	663,343	113,133	70,036	286,168	1,132,680	25.3%	850,357
Apr	2024	773,219	103,218	21,953	294,929	1,193,319	24.7%	788,335
May	2024	560,901	194,173	28,731	295,316	1,079,121	27.4%	770,521
Jun	2024					0	0.0%	
YTD Cash Received								8,078,511

**CITY OF UNALASKA
FY24 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY24 YTD REVENUE	% OF BUDGET	FY23 YTD REVENUE	YTD INC/(DEC)
JUL	2023	41,328	66	8	41,401	41,401	7.6%	39,582	1,819
AUG	2023	41,328	17	0	41,344	82,746	15.2%	79,694	3,052
SEP	2023	41,247	0	5	41,252	123,998	22.8%	119,528	4,470
OCT	2023	41,247	0	2	41,249	165,247	30.3%	159,385	5,862
NOV	2023	41,247	0	6	41,253	206,500	37.9%	201,761	4,739
DEC	2023	41,247	10,150	0	51,397	257,897	47.4%	246,826	11,071
JAN	2024	41,247	0	1	41,248	299,145	54.9%	291,865	7,280
FEB	2024	41,247	0	164	41,412	340,557	62.5%	333,211	7,346
MAR	2024	41,247	0	0	41,247	381,804	70.1%	379,104	2,700
APR	2024	44,400	0	21	44,421	426,225	78.3%	420,455	5,770
MAY	2024	42,071	0	4	42,075	468,300	86.0%	461,810	6,490
JUN	2024				0	0	0.0%	503,157	0
TOTAL		457,856	10,232	211	468,300		0.0%		
FY24 BUDGET		540,000	4,000	500	544,500				
% TO BUDGET		84.8%	255.8%	42.2%	86.0%				

RECEIVABLE BALANCES

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2023	41,393	2,938	881	(29,204)	16,008	0.0%	42,371
AUG	2023	23,270	0	21,461	772	45,504	1.7%	16,515
SEP	2023	43,889	121	0	(28,602)	15,408	0.0%	69,703
OCT	2023	43,330	19,940	318	(29,204)	34,384	0.0%	28,543
NOV	2023	44,828	16,654	371	(28,883)	32,969	0.0%	44,317
DEC	2023	5,067	58,665	348	(28,756)	35,324	0.0%	53,122
JAN	2024	44,193	2,712	17,109	(29,114)	34,900	0.0%	48,394
FEB	2024	45,387	18,632	18,411	(28,654)	53,777	0.0%	26,676
MAR	2024	41,283	34,270	15,493	(11,201)	79,845	0.0%	17,927
APR	2024	47,268	15,788	0	(26,768)	36,287	0.0%	94,241
MAY	2024	43,872	20,663	298	(29,029)	35,804	0.0%	45,736
JUN	2024					0	0.0%	
YTD TOTAL								487,545

FY 24 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY24 YTD REVENUE	% OF BUDGET	FY23 YTD REVENUE	YTD INC/(DEC)
JUL	2023	10,289	0	10,289	10,289	4.1%	28,048	(17,759)
AUG	2023	17,489	0	17,489	27,778	11.2%	47,331	(19,553)
SEP	2023	17,489	0	17,489	45,267	18.2%	65,970	(20,703)
OCT	2023	28,678	0	28,678	73,945	29.8%	77,409	(3,464)
NOV	2023	13,814	0	13,814	87,759	35.3%	96,048	(8,289)
DEC	2023	21,014	0	21,014	108,773	43.8%	113,972	(5,199)
JAN	2024	21,014	0	21,014	129,787	52.2%	134,236	(4,449)
FEB	2024	28,214	0	28,214	158,001	63.6%	151,725	6,276
MAR	2024	21,014	0	21,014	179,015	72.0%	169,214	9,801
APR	2024	21,014	0	21,014	200,029	80.5%	186,345	13,684
MAY	2024	21,014	0	21,014	221,043	89.0%	204,353	16,690
JUN	2024			0	0	0.0%	229,042	0
TOTAL		221,043	0	221,043				
FY24 Budget		248,500	0	248,500				
% TO BUDGET		89.0%		89.0%				

CITY MANAGER'S REPORT

TO: Mayor Tutiakoff and City Council Members

FROM: William Homka, City Manager

DATE: June 25, 2024

- **ELECTRIC CO-OP:** Planning a meeting of stakeholders for late July to continue discussions about forming a co-op to plan for Unalaska's future energy grid.
- **FUEL CONTRACT:** Invitation to bid on the City's fuel contract was issued June 18 and bids are due July 23, 2024.
- **1% SALES TAX FUND BALANCE:** Last meeting, the Council inquired about the 1% fund balance. As of 6/19/24 the balance was \$10,585,204.35. A print out is attached.
- **LETTER OPPOSING H.R. 8507:** Signed onto a letter opposing HR 8507 sponsored by US Rep. Peltola that would create sweeping new federal mandates constraining the effective management of our nation's fisheries. If enacted, H.R. 8507 would directly harm fishermen and coastal communities in Alaska and throughout our nation, along with countless other people who rely on a healthy domestic seafood sector for food, jobs, and their way of life. The letter requests the Congresswoman withdraw this legislation.
- **2019-20 BERING SEA TANNER CRAB FEDERAL FISHERY DISASTER FUNDS:** The Alaska Department of Fish and Game (ADF&G) allocated \$614,000 or 4.75% of the total 2019-20 Bering Sea Tanner Crab disaster funds to communities. The community of Dutch Harbor / Unalaska, Alaska is eligible to receive a one-time payment of \$270,726 related to the 2019-20 Bering Sea Tanner Crab Federal Fishery Disaster.
- **PSEA CONTRACT NEGOTIATIONS:** Met with PSEA representatives to begin contract negotiations on June 19, 2024. Will update the Council as soon as possible about the progress.
- **ALASKA CLEAN WATER AND DRINKING WATER PROGRAMS - PUBLIC COMMENT PERIOD:** The (ADEC) is asking for public comments on the state's Intended Use Plans and proposed projects for the Alaska Clean Water Fund and Alaska Drinking Water Fund Base and Bipartisan Infrastructure Law (BIL) Capitalization Grants. Review the state's Intended Use Plans and Project Priority Lists at: <https://dec.alaska.gov/water/technical-assistance/state-revolving-fund/> The comment period ends on July 1, 2024.
- **ALEUTIAN AIR CARGO:** Aleutian Airways has now offers air freight cargo on a space available basis for general cargo, including seafood, vessel and processing plant emergency repair parts. The local Aleutian Airways counter in Unalaska has information on rates and available space on the Saab 2000 daily flights.
- **CITY MANAGER TRAVEL:** I will be off island from June 22 – July 22. I will be available via email and cell phone for a limited time each day.

CITY OF UNALASKA

BALANCE SHEET FOR 2024 12

FUND: 1100 18 Sales Tax		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
1100	10540		Sales Tax Rec - Cur
1100	10742	.00	1,136,287.31
1100	13100	.00	2,500.00
		.00	10,585,204.35
	TOTAL ASSETS	.00	11,723,991.66
LIABILITIES			
1100	22200	.00	Def Rev - General
	TOTAL LIABILITIES	.00	-2,500.00
FUND BALANCE			
1100	38150	.00	Estimated Revenue
1100	38300	.00	Appropriations
1100	38800	.00	Budgetary Fund Bal - Unreserved
1100	39100	.00	Revenue Control
1100	39300	.00	Expenditure Control
1100	39800	.00	Fund Bal - Undesignated
	TOTAL FUND BALANCE	.00	-11,721,491.66
TOTAL LIABILITIES + FUND BALANCE			
		.00	-11,723,991.66

June 20, 2024

The Honorable Mary Sattler Peltola
153 Cannon House Office Building
Washington, DC 20515

Dear Congresswoman Peltola:

We write to express our deep concern regarding H.R. 8507¹—legislation you have introduced that would create sweeping new federal mandates constraining the effective management of our nation’s fisheries. If enacted, H.R. 8507 would directly harm fishermen and coastal communities in Alaska and throughout our nation, along with countless other people who rely on a healthy domestic seafood sector for food, jobs, and their way of life. We ask you to withdraw this legislation.

Federal fisheries management in the United States under the Magnuson-Stevens Fishery Conservation and Management Act (“MSA”) is widely recognized as setting a global gold standard. Eight Regional Fishery Management Councils (“Councils” or “FMCs”) meet strict conservation requirements while balancing complex management tradeoffs through a rigorous, transparent, and stakeholder-informed decision-making process. Over time, this management system has become stronger. NOAA’s latest *Status of Stocks* report reveals that the number of federal fish stocks subject to overfishing reached an all-time low in 2022, while effective management approaches have restored a total of 50 fisheries that were previously depleted to healthy levels since 2000.²

H.R. 8507 disregards the lessons of the MSA’s success. Its top-down mandates would permanently wall off vast sections of ocean territory from important sustainable fisheries, boxing in not only fishermen but also scientists and managers who would be prevented from adapting their management approaches to changing ocean conditions over time. Our concerns are described in detail below.

1. Science and Climate Change

At the heart of our federal fishery management system is science. The Councils constantly draw upon the best available science—including detailed scientific assessments from six regional NOAA Fisheries Science Centers—to inform their decision-making processes. Increasingly, this science shows climate-related shifts in our nation’s marine ecosystems, including significant changes in the distribution of fish populations and other marine life. In order to respond effectively, experts agree that management must be both dynamic and adaptive. Climate-resilient fisheries management must constantly anticipate, evaluate, and respond to changes in

¹ <https://www.congress.gov/bill/118th-congress/house-bill/8507>

² <https://www.fisheries.noaa.gov/national/sustainable-fisheries/status-stocks-2022>

the ocean environment, and ensure that management actions remain calibrated to achieve defined objectives in light of those changes.

H.R. 8507 does the opposite. It compels Councils to adopt the archaic and counterproductive approach of creating permanent area-based closures that cannot be evaluated and modified as necessary over time. As fish stocks and other marine biota shift, the static area closures mandated by this legislation would leave managers hamstrung in their response. It is the wrong way to approach fisheries management in an era of changing ocean conditions.

2. Habitat Conservation Under the Magnuson-Stevens Act

All fishery participants have a strong vested interest in conserving the marine habitat that drives fisheries production and ensures the health of the broader ocean environment. As a result, there is broad support across our industry for science-based habitat conservation measures. Strong habitat conservation requirements are currently enshrined in U.S. law and regulations and implemented by the eight Regional Councils. Those requirements are far more thoughtfully designed than the rigid and ultimately unscientific approach your legislation would require.

The Council Coordination Committee³ recently examined all of the area-based conservation measures implemented in the United States Exclusive Economic Zone (“EEZ”) by the FMCs and other federal actions.⁴ They calculated that 648 conservation areas covering more than 72 percent of the EEZ have been established.⁵ They further calculated that area-based conservation measures specifically designed to advance conservation of the broader marine ecosystem span more than 56 percent of the EEZ, while management measures establishing prohibitions on all mobile bottom tending gear now covers more than 34 percent of the EEZ.⁶

Dozens of Council actions in recent years illustrate the continuing scale of habitat conservation efforts at the regional level. In 2017, for example, a new Deep Sea Coral Protection Area⁷ spanning more than 38,000 square miles was established off the Mid-Atlantic Coast with support from both commercial fishermen and environmentalists. The following year, the Pacific FMC voted to protect more than 145,000 square miles of sensitive habitats along the West Coast, after a years-long cooperative process initiated by the fishing industry and environmental organizations.⁸ In 2020, the New England FMC adopted sweeping new measures for the conservation of deep-sea corals in the region, spanning more than 25,000 square miles south of Georges Bank.⁹ Later that same year, a Gulf of Mexico FMC Amendment using the

³ <https://www.fisheries.noaa.gov/national/partners/council-coordination-committee>

⁴ <https://static1.squarespace.com/static/56c65ea3f2b77e3a78d3441e/t/6489c43523c0b1595a5b8d54/1686750280097/Evaluation-of-Conservation-Areas-Report-2023.pdf>

⁵ Id., Tables 5 and 6.

⁶ Id., Tables 6 and 7.

⁷ <https://www.fisheries.noaa.gov/resource/map/frank-r-lautenberg-deep-sea-coral-protection-areas-map-gis>

⁸ <https://www.fisheries.noaa.gov/story-map/story-map-west-coast-groundfish-amendment-28>

⁹ <https://www.fisheries.noaa.gov/bulletin/final-rule-designate-deep-sea-coral-protection-areas>

Essential Fish Habitat (“EFH”) provisions of the MSA became final, extending new protections to 500 square miles of deep-sea coral habitat spanning 13 reefs and canyons stretching from Texas to the Florida Keys.¹⁰ Meanwhile, the North Pacific FMC has established area-based conservation measures across more than 65 percent of the one million square nautical miles of ocean territory under its jurisdiction.¹¹

These and hundreds of other existing area-based measures are designed by the Councils to achieve stated conservation objectives relating to fisheries and marine ecosystems. The precise nature of these measures varies greatly, reflecting the unique regional complexities of the objectives and management tradeoffs that are relevant in each case. Critically, under the MSA’s habitat conservation requirements, the Councils periodically re-examine previous designations based on updated assessments of environmental conditions.

Even now, the process for reexamining area closures as new information becomes available or conditions change is often too restrictive. Existing Marine Monument designations covering significant portions of the EEZ limit the ability of some Councils, most especially the Western Pacific FMC, to optimally manage fisheries under their jurisdiction. Similarly, any designation of a Habitat Area of Particular Concern (HAPC) can be difficult to revisit even as new evidence comes to light. In 1984, the South Atlantic FMC designated a 92 square nautical mile area off the East Coast of Florida, the Oculina HAPC, to protect corals. The area was subsequently expanded twice, adding an additional 353 square nautical miles of historic fishing area to its territory. Yet a recent vote by the South Atlantic FMC to reopen portions of the Oculina HAPC to shrimp fishing where corals were found not to be present was rejected by the Secretary of Commerce. H.R. 8507 will permanently legislate inflexibility in complex situations such as these.

We must continue to strengthen the ability of fisheries managers and scientists to make habitat conservation determinations based on the best current information rather than outdated determinations. Instead of moving us further in that direction, H.R. 8507 takes us backwards.

3. Unworkable Federal Mandates and Timelines

The Regional Fishery Management Councils are currently undertaking myriad important analyses and actions to achieve critical conservation and management goals for the benefit of the marine environment and the people who rely on it. Your legislation would require them to deprioritize that vital work to meet new and poorly designed federal mandates.

Specifically, Section 2 of H.R. 8507 would require establishment of new gear definitions and categorizations, as well as the development of new “monitoring and enforcement” plans based on those definitions. This would need to be completed within 18 months. Section 3 of H.R. 8507 details additional new mandates. Within 12 months, Councils are required to establish new

¹⁰ <https://public-inspection.federalregister.gov/2020-21298.pdf>

¹¹ <https://static1.squarespace.com/static/56c65ea3f2b77e3a78d3441e/t/6489c43523c0b1595a5b8d54/1686750280097/Evaluation-of-Conservation-Areas-Report-2023.pdf>, Table 6.

areas within their jurisdictional waters that will be permanently closed to sustainable American fisheries—closures that under this legislation the Councils could never revisit.

These new federal mandates and timelines are utterly unworkable. They would impose an enormous new field of work upon the Councils without any new resources or any reallocation of existing workloads. In our view this constitutes massive and deeply misguided political overreach, which would harm the critical work of federal fisheries management that goes on every day through the Councils.

4. Conclusion

We should all take great pride in America’s seafood harvesters and the wider U.S. seafood industry they support. Our fisheries produce exceptional environmental outcomes; and they provide an affordable, low-carbon, and highly nutritious protein to tens of millions of American consumers. Commercial fisheries also make a meaningful contribution to the national economy, supporting \$183 billion in sales.¹²

Perhaps most importantly, however, these fisheries support working families and coastal communities throughout our country. They create 1.6 million jobs,¹³ often providing an economic lifeline to rural and socio-economically disadvantaged regions where few alternative economic drivers exist. Many of these fishery-dependent workers and communities are currently facing acute challenges due to unprecedented market conditions, strict regulations, climate-related changes in fisheries abundance or distribution, and increased costs of production. The introduction of H.R. 8507 shakes the confidence of seafood buyers and consumers in U.S. seafood, thereby casting a long shadow of uncertainty over the future opportunities of fishery-dependent communities and businesses at the worst possible time. With that critical context in mind, we once again urge you to withdraw your bill, and to redirect your policymaking to initiatives that will assist rather than harm this proud American industry.

Sincerely,

Julie Bonney
Executive Director
Alaska Groundfish Data Bank

Alvin D. Ostberback
Mayor
Aleutians East Borough

Rebecca Skinner
Executive Director
Alaska Whitefish Trawlers Association

John Whiteside, Jr.
General Counsel
American Scallop Association

¹² <https://www.fisheries.noaa.gov/resource/document/fisheries-economics-united-states-report>

¹³ <https://www.fisheries.noaa.gov/resource/document/fisheries-economics-united-states-report>

Trey Pearson
President
American Shrimp Processors Association

Stephanie Madsen
Executive Director
At-sea Processors Association

Vincent Tutiakoff, Sr., *Mayor*
William Homka, *City Manager*
City of Unalaska

Eric Hansen
Chairman
Fisheries Survival Fund

Jerome Young
Executive Director
Florida Keys Commercial Fishermen's Association

Scot Mackey
Executive Director
Garden State Seafood Association

Paige Morrison
President
Georgia Commercial Fishermans Association

Chris Woodley
Executive Director
Groundfish Forum

Acy Cooper
President
Louisiana Shrimp Association

Heather Mann
Executive Director
Midwater Trawlers Cooperative

Lisa Wallenda Picard
President & CEO
National Fisheries Institute

Jerry Leeman
Chief Executive Officer
New England Fishermen's Stewardship Association

Jackie Odell
Executive Director
Northeast Seafood Coalition

Glenn Skinner
Executive Director
North Carolina Fisheries Association

Yelana Nowak
Director
Oregon Trawl Commission

Alexis Meschelle
Executive Director
Organized Fishermen of Florida

Julie Decker
President
Pacific Seafood Processors Association

Aja Szumylo
Executive Director
Pacific Whiting Conservation Cooperative

Kiley Thompson
President
Peninsula Fishermen's Coalition

Christopher Brown
President
Rhode Island Commercial Fishermen's Association

Nick Edwards
Secretary
Shrimp Producers Marketing Cooperative

Rocky Magwood
President
South Carolina Shrimpers Association

John Williams
Executive Director
Southern Shrimp Alliance

Captain Bob Zales
Executive Director
Southeastern Fisheries Association

Captain Bob Zales
Fisheries Management Consultant
Southern Offshore Fishing Association

Companies:

Sam Martin
Chief Operating Officer
Atlantic Capes Fisheries, Inc.

Michael Scola
President
Boston Sword & Tuna, Inc.

Colin Bornstein
President
Bornstein Seafoods, Inc.

Terry Molloy
General Manager
Chesapeake Bay Packing, LLC

John Norton
President
Cozy Harbor Seafood, Inc.

Hank Soule
Manager
Sustainable Harvest Sector

Maria Barrera-Jaross
Executive Director
Texas Shrimp Association

Brent Paine
Executive Director
United Catcher Boats

Bryan Jones
Director
United States Shrimpers Coalition

Lori Steele
Executive Director
West Coast Seafood Processors Association

Deb Sanderson
Chief Executive Officer
Eastern Traders Ltd.

Craig Weatherley
President
The Florence Group, Inc.

Wayne Reichle
Owner & President
Lund's Fisheries, Inc.

Todd Michalik
President
Marder Trawling, Inc.

Ronald Enoksen
President
Nordic Fisheries, Inc.

Ruth Christiansen
Director, Government & Industry Affairs
Ocean Peace, Inc.

Lindsey Wells
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Omega Sea, Inc.

Scott Hutchens
Executive Vice President
Raw Seafoods, Inc.

Meghan Lapp
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Seafreeze Ltd / Seafreeze Shoreside

Guy B. Simmons
Chief Operating Officer
Sea Watch International

Ray Drouin
President
Skip's Marine Supply, Inc.

Tom Dameron
*Government Relations & Fisheries Science
Liaison*
Surfside Foods LLC

Ryan Clark
President & CEO
The Town Dock

Kirk Larsen
President
Viking Village, Inc.

cc: The Honorable Bruce Westerman
The Honorable Raul Grijalva
The Honorable Cliff Bentz
The Honorable Jared Huffman
The Honorable Lisa Murkowski
The Honorable Dan Sullivan



PACIFIC STATES MARINE FISHERIES COMMISSION
205 SE SPOKANE STREET, SUITE 100
PORTLAND, OREGON 97202-6487
PHONE (503) 595-3100 • FAX (503) 595-3232
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June 18, 2024

William Homka, City Manager

43 Raven Way
PO Box 610
Unalaska, Alaska 99685
bhomka@ci.unalaska.ak.us

RE: 2019-20 Bering Sea Tanner Crab Federal Fishery Disaster

Mr. Homka,

The Alaska Department of Fish and Game (ADF&G) allocated \$614,000 or 4.75% of the total 2019-20 Bering Sea Tanner Crab disaster funds to communities. The community of **Dutch Harbor / Unalaska, Alaska** is eligible to receive a one-time payment of **\$270,726** related to the 2019-20 Bering Sea Tanner Crab Federal Fishery Disaster.

Municipalities and boroughs rely on revenue generated from Tanner crab landings and other economic activities related to the Tanner crab fisheries. The following criterion must be met for a community to receive a distribution of funds:

- WBT crab must have been landed in the community during the 2018/19 season based on the port of landing from ADF&G Fish Ticket data.

Disaster funds are proposed to be distributed pro rata to eligible communities based on each community's proportion of the total 2017/18 and 2018/19 pounds of WBT crab landed in all eligible communities. There are four communities where landings of WBT occurred during the 2017/18 and 2018/19 seasons: Dutch Harbor/Unalaska, Akutan, St. Paul, and King Cove.

In order to provide the city with a check for **\$270,726** we will need you to complete and return the following attachments:

- W-9 Form
- ACH Authorization Form
 - If an ACH authorization form is not completed, a paper check will be mailed.

Once the above items are received a one-time payment of **\$270,726** will be issued to the **Dutch Harbor / Unalaska**.

Please submit the above items to: PSMFC, Fishery Disaster Dept., 205 SE Spokane Street, STE 100, Portland, OR 97202 or upload to PSMFC's secure online file depository: <https://psmfc.sharefile.com/r-r74f1c30aab2c4be7b61ceb83b2cb2f41>

Additional information regarding the 2019/20 Bering Sea Tanner Crab Federal Fishery Disaster can be found at: <https://relief.psmfc.org/2019-20-bering-sea-tanner-crab/> or by contacting ADF&G at dfg.com.fisheriesdisasters@alaska.gov

For questions or comments, please contact Brian Bissell, Fishery Disaster Project Manager at: bbissell@psmfc.org or by calling (503) 595-3100.

"To promote the conservation, development and management of Pacific coast fishery resources through coordinated regional research, monitoring and utilization"

Council Packet Page Number 30

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2024-09

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE FEE SCHEDULE SPECIFYING THE FEES AND CHARGES FOR SERVICES, LABOR AND EQUIPMENT PROVIDED BY THE CITY EFFECTIVE JULY 1, 2024

BE IT ENACTED BY THE UNALASKA CITY COUNCIL AS FOLLOWS:

Section 1: Form. This is a Non-Code ordinance.

Section 2: Adoption of a Fee Schedule Specifying the Fees and Charges for Services, Labor and Equipment provided by the City of Unalaska, effective July 1, 2024

The Unalaska City Council hereby amends the Fee Schedule Specifying the Fees and Charges for Services, Labor and Equipment provided by the City of Unalaska. The fee schedule to be utilized by each City Department is attached to this Ordinance and will remain in effect until such time as it may be amended by subsequent ordinance.

Section 3. Effective Date. This ordinance shall take effect on July 1, 2024.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen P. Magdaong
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Estkarlen P. Magdaong, City Clerk
Through: William Homka, City Manager
Date: June 11, 2024
Re: Ordinance 2024-09: Amending the fee schedule specifying the fees and charges for services, labor and equipment provided by the City

SUMMARY: Each year City Council reviews the fee schedule specifying the fees and charges for services, labor and equipment provided by the City. Attached for your review are the proposed changes to take effect on July 1, 2024 for FY25.

PREVIOUS COUNCIL ACTION: In 1999 Council adopted the fee schedule and each subsequent year has reviewed and approved proposed changes.

BACKGROUND: In the past, the City maintained several different fee schedules and at times, fees were established without Council approval. To provide consistency, all fees were incorporated into a single fee schedule for Council adoption. During a recodification of the Unalaska Code of Ordinances, all references to fees were removed from the code and included in the fee schedule, which was then adopted by non-code ordinance.

DISCUSSION: No changes are proposed for city-wide General Fees, the Clerk's Department, Department of Public Works and Department of Public Utilities. Ports Department will conduct a rate study analysis, once it has concluded, they will adjust the fees accordingly. Several departments are proposing Fee Schedule changes, summarized as follows:

1. FIRE/EMS

- a. Equipment Rental has been added as it has not existed on our fee schedule in the past.
- b. Miscellaneous: Fees for Medical Oxygen refill has been added as well as Self Contained Breathing Apparatus (SCBA) refill.
 - i. Bottle refills are not certainly on regular basis but a common occurrence when a fishing vessel or company is in town.
 - ii. The apparatus costs would be for the potential ability to charge business for nuisance alarms. For example, we have several businesses that have old/outdated fire alarm systems that sound for no other reason than they are old and need to be replaced.
 - iii. Alaska Statue requires these alarms to be reported and for a response.
 - iv. By being able to leverage these fees for our response we can offset personnel costs, but more importantly drive home the point to get their alarms systems repaired/replaced adequately.

2. PCR

- a. Aquatics Center: The rental fee for the Mezzanine w/pool use during operational hours will increase to \$50 for the first hour and \$20 for the following hours. Currently the rental fee is \$20 an hour for all hours and the renters pay for all attendees who are swimming. The average amount they pay for all that is in attendance is around \$30. To skip the step of them having to pay after their party we are making it part of the rental fee.
- b. Burma Road Chapel: Burma Road Chapel currently has an hourly charge of \$40.00 per hour. We added a discount for each additional hour to be more uniform with the rest of our room rental fees.
- c. Community Center: Commercial kitchen rentals will be given a discount if they rent the kitchen for 10 or more hours a week for bulk users.
- d. Kelty Field Concession Stand: The Kelty field concession stand is ready for use, so it needed to be added to the fee schedule. \$35.00 for the first hour and \$15 for each additional hour.
- e. Other Fees: Removed Aquatics Center locker fee and lost towel fee. As a whole, the PCR and the Aquatic Center will be piloting a new locker rental program. 3 lockers in both the male and female locker rooms will be available to rent for those in need. We are still working out all the details but will have something drafted in the very near future.

3. PLANNING DEPARTMENT

- a. Tideland Lease Application: Added Category C with a fee of \$200.00

4. PUBLIC SAFETY

- a. Private Party Fingerprints: Fee increased to \$50.
- b. Animal Control: Updated fees for dog impound and replacing lost tags.

ALTERNATIVES: Council may choose to adopt the fee schedule as proposed, or not; or may amend the ordinance or the proposed fee schedule.

FINANCIAL IMPLICATIONS: Staff does not anticipate significant financial impact.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends adoption of Ordinance 2024-09.

PROPOSED MOTION: First reading: I move to introduce Ordinance 2024-09 and schedule it for public hearing and second reading on June 25, 2024. Second reading: I move to adopt Ordinance 2024-09

CITY MANAGER COMMENTS: I support the staff recommendation.

ATTACHMENTS:



CITY OF UNALASKA
FY25 Schedule of Fees and Charges
For Services, Labor and Equipment
Effective July 1, 2024

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GENERAL FEES

The following fees and services apply to all City of Unalaska departments unless otherwise stated in a specific department's fee schedule.

Photocopies

1 st five copies (letter size)	Free
Six or more copies	\$0.25 per copy
1 st two copies (11x17 or legal)	Free
Three or more copies (11x17 or legal)	\$0.50 per copy
Copies for non-profit organizations	Free unless the document to be copied is available digitally and is over 25 pages in length, in which case, a charge of \$0.10 per page will be imposed for each page after the 25 th .
Digital copy of audio recording	No charge; recording media provided by patron
Notary Public Services	Free
Non-Sufficient Funds (Bad Check)	\$25.00
Interest Rate	Unless a different rate of interest is provided for by ordinance or by agreement, interest shall accrue on obligations owing to the city at the rate of 10.5% per annum from the date that they are due.

CITY CLERK'S DEPARTMENT

Business License	\$25.00
Fee for late renewal of business license	\$10.00
Taxi Permit	\$100.00
Taxi Permit Annual renewal	\$100.00
Taxi Permit Transfer fee	\$50.00
Faxing for Customers/Patrons	
Receiving	Free with cover sheet (held for 7 days)
Outgoing to Standard Dialed Numbers	\$1.00 per page including the required cover page

FIRE AND EMERGENCY MEDICAL SERVICES

EMS CLASS FEES

Heartsaver First Aid CPR AED	\$100.00
BLS for Healthcare Providers	\$150.00
BLS Instructor	\$200.00
ETT	\$800.00
EMT I	\$1,500.00
EMT II	\$1,500.00
EMT III	\$1,500.00
EMT I, II, III Refresher	\$500.00

FIREFIGHTER CLASS FEES

Firefighter I	\$1,500.00
Firefighter II	\$1,000.00
HazMat (Awareness & Operations)	\$1,000.00
Fire Academy (FF I, II, HM A&O)	\$3,000.00
Fire Instructor (1 or 2)	\$1,500.00
Fire Officer (I, II, III or IV)	\$1,500.00
Fire Apparatus Operator	\$1,500.00

AMBULANCE FEES

	<u>Resident</u>	<u>Non Resident</u>
BLS-NE Basic Life Support Non-Emergency	\$600.00	\$900.00
BLS-E Basic Life Support Emergency	\$700.00	\$1,000.00
ALS1-E Advanced Life Support Level 1	\$800.00	\$1,200.00
ALS2-E Advanced Life Support Level 2	\$1,000.00	\$1,500.00
Specialty Care Transport	\$3,000.00	\$3,000.00
Mileage	\$15.00/mi	\$15.00/mi

FACILITY RENTAL

Station 1 (Training Room), per day	\$300.00
Station 2 (Apparatus Bay), per day	\$300.00

EQUIPMENT RENTAL

<u>Ambulance, per hour</u>	<u>\$250.00</u>
<u>Engine, per hour</u>	<u>\$350.00</u>
<u>Aerial Ladder/Quint, per hour</u>	<u>\$400.00</u>
<u>Rescue/Marine Unit, per hour</u>	<u>\$300.00</u>
<u>Utility/Support Unit, per hour</u>	<u>\$150.00</u>
<u>Chief/Command Vehicle, per hour</u>	<u>\$150.00</u>
<u>UAV/Underwater ROV, per hour</u>	<u>\$100.00</u>

MISCELLANEOUS

<u>Medical Oxygen Refill, per cf</u>	<u>\$2.00</u>
<u>Self Contained Breathing Apparatus (SCBA)</u>	
<u>Refill (9up-to-4500psi), per bottle</u>	<u>\$25.00</u>

PARKS, CULTURE & RECREATION DEPARTMENT

General Fees Statement: The Fee Schedule for programs and services is made through a public process. The PCR Advisory Committee reviews staff recommendations and makes recommendations each year to the City Council for the City Council’s review and final approval.

The Department of Parks, Culture, and Recreation (PCR) user fees provide patrons with access to the Aquatics Center and Community Center. User fees at the Community Center are waived for all ages up to 19 years of age, and for those 55 years old and older. The Aquatics Center user fees are waived for children 4 years old and under and those 55 years old and older.

I. PCR User Fees

Aquatics Center: Pool & Slide, Fitness Center, Sauna, Showers and Mezzanine

Community Center: Art Room, Multipurpose Room, Racquetball Courts, Teen Room, Cardio Room, Music Room, Run/Walking Track, Weight Room, Gymnasium, Showers/Lockers, Commercial Kitchen, Kids Room, Conference Room and Outdoor Playground

Length of Use	Adult (ages 19-54)	Aquatic Center (ages 5-18)	Family (max 3 adults)
12 Month Pass	\$270.00	\$120.00	\$600.00
6 Month Pass	\$180.00	\$80.00	\$350.00
3 Month Pass	\$112.50	\$50.00	\$250.00
1 Month Pass	\$45.00	\$20.00	\$100.00
20 punch card	\$60.00	\$25.00	
10 punch card	\$40.00	\$13.00	
Daily Admission	\$5.00	\$2.00	

- All punch passes expire one year from the purchase date.
- Unused, expired punches will be reactivated if the same pass is renewed after expiration.
- Family members utilizing a family pass must reside in the same residence.
- A 25% discount is available to current fulltime college students who present a valid college ID and proof of enrollment at the time of registration.
- No refunds, transfers, or prorating of pass values are permitted without approval from PCR management except for punches on a punch pass.

CORPORATE USER FEES

- Corporate pass rates are available for commercial fishing ships/boats, businesses, corporations, nonprofits, etc.
- Advance daily passes may be purchased at the corporate rate of \$3.00 per person, per day.

- An unlimited corporate user pass is available at the rate of \$4,000 per year.
- Corporate pass applications may be obtained at the Community Center.
- A minimum purchase of 100 punches is required for every Corporate Account transaction.

II. Facility & Room Rental Rates

AQUATICS CENTER

Aquatics Center – includes Mezzanine	\$60.00 per hour, <i>during non-operational hours, for a minimum of two hours</i>
Aquatics Center Mezzanine	\$20.00 per hour
<u>Aquatic Center Mezzanine with use of the pool</u>	<u>\$50.00 per hour and \$20.00 for additional hours</u>
Use of Pool Slide with Rental <u>during non-operational hours</u>	\$20.00 per hour (additional guards required)

BURMA ROAD CHAPEL

Burma Road Chapel - includes Kitchen	\$40.00 per hour <u>and \$25.00 for each additional hour</u>
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COMMUNITY CENTER

Conference Room	\$20.00 per hour
Gymnasium Rentals are available on Sundays only, from 12:00 PM – 2:00 PM, total rental time	\$50.00 per hour
Gymnasium, plus one of the following Inflatables – Pirate Ship or Bounce Castle	\$75.00 per hour and \$50.00 for additional hour
Gymnasium plus Obstacle Course Five-week advance notice required for scheduling purposes	\$125.00 per hour and \$50.00 for additional hour
Multipurpose Room Includes Tables/Chairs	\$40.00 per hour and \$25.00 for every additional hour

Commercial Kitchen \$35.00 for first hour and \$15.00 for additional hours
Discount of \$10 per hour if renting 10 or more hours per week.

Multipurpose Room & Kitchen \$60.00 for first hour and \$40.00 for additional hours

Kelty Field Concession Stand \$35.00 for the first hour and \$15.00 for additional hours

GENERAL INFORMATION FOR FACILITY & ROOM RENTALS

- PCR staff will move the correct number of rented chairs and tables to rental space.
- Renter is responsible for set up and tear down of chairs and tables in rental space.
- All room rentals require a \$50 refundable damage deposit.
- Renter must complete a walkthrough of space with PCR staff before and after each rental to ensure that no damage has occurred and that space has been cleaned to department standards. Failure to complete these walkthroughs will result in the deposit being kept by PCR.
- A cleaning and/or damage fee will be assessed if rooms are left unclean or damaged in excess of the \$50 deposit.
- Nonprofit organizations, the Unalaska City School District, the Qawalangin Tribe of Unalaska and other City Departments will not be charged the facility or room rental charge, but must pay the \$50 refundable damage deposit. Other City Departments do not need to pay the damage deposit.

III. Program Fees

General Fees Statement: Program fees may vary depending on the length of a program, if it is an adult or youth program, and the varying cost of equipment and supplies. Program fees are published in the PCR Activity Guides, program flyers, and other advertisements and announcements. PCR may offer a 10% discount for early bird registrations, which is rounded to the nearest whole dollar amount. Early bird fee is defined as a registration taking place at least two weeks before a program’s scheduled start date.

Late Pickup Fee: 6-10 minutes = \$5.00
11-15 minutes = \$10.00
16-20 minutes = \$15.00
21-25 minutes = \$20.00
26-30 minutes = \$25.00

Scholarships may be available based on financial need. Anyone needing financial assistance in registering for PCR programs is encouraged to apply at the Community Center. All scholarship information is confidential. For more information, call the PCR Recreation Manager at (907) 581-1297.

IV. Library Fees

Fines for Overdue Materials

General: Use of a library card to check-out material creates a contract between a library patron and the City of Unalaska. A library patron is financially responsible for all items checked out with their library card. Though some materials may not incur fines if held for extended periods of time, library patrons are responsible for replacement of any materials that are lost if checked out on their library card. The City reserves the right to charge a processing fee to partially offset expenses incurred for re-acquiring and replacing lost materials.

Interlibrary Loan Materials: Libraries that loan materials to patrons in Unalaska determine replacement costs and processing fees if those materials are lost. In addition to a local processing fee, fees imposed by lending libraries are passed through to the borrowing patron by the Unalaska Public Library.

Books and Magazines If Materials are Lost	No overdue charge Replacement cost plus \$5.00 per item processing fee
Interlibrary Loan Materials If Materials are Lost	\$0.25 per day local overdue charge, maximum overdue charge \$5.00 Fines, replacement cost and processing fee as determined by the lending library, plus \$5.00 local processing fee and local overdue charge
DVDs If Materials are Lost	\$1.00 per day local overdue charge, maximum overdue charge \$5.00 Replacement cost plus \$5.00 per item processing fee
Lost or Damaged Items	Replacement cost, plus applicable fines, plus \$5.00 per item processing fee
Library Conference Room Rental	\$20.00 per hour, with below exception:
Library Community Room Rental	\$40.00 first hour, \$25 for each additional hour, with below exception:

Conference Room and Community Room use is free of charge to non-profit, civic, social, cultural, educational, and government groups, as long as the meetings or programs they hold are open to the

public, are free of charge, and are not held with the intention of generating revenue.

Photocopying and printing	\$0.10 per page black & white \$1.00 per page color (2-sided copies count as two pages)
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For school assignments	No charge
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Faxing for Customers/Patrons

Receiving	Free with cover sheet (held for 7 days)
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Outgoing to Standard Dialed Numbers	\$1.00 per page including the required cover page
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Outgoing to Standard Linked to Satellite and Radio Communications Systems	\$1.00 per page including the required cover page, plus additional fees based on per minute charges for special telephonic connections
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Passport Processing Fees	All fees for passport application and processing, including local processing fees, are set by the U.S. State Department and are not refundable.
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Items Available for Purchase at Library

USB Drive	\$7.50
Headphones	\$5.00
Passport Photos	\$15.00

V. Park Use Fees

PCR programs and co-sponsored activities take priority at all playground and park facilities. Park amenities such as, ball fields, playgrounds, and picnic areas are on a first come basis when PCR or co-sponsored activities have not been scheduled. Please check with the Community Center at 581-1297 for availability before planning any personal events.

Pavilion Rental Fee	\$10.00 per hour
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The pavilions at Community Park/Kelty Field and Expedition Park are available for reservation from the first weekend in May to the last weekend in October. Pavilions must be reserved at least seven days in advance of reservation date. Pavilion rental includes the use of the large charcoal grill beside each

pavilion. Pavilions can only be reserved during Community Center operating hours and users must adhere to all park use regulations.

VI. Other Fees

Gym floor tarp	\$50.00 for set up and take down
I.D. card replacement fee	\$5.00
Aquatics Center Lockers	\$10.00/month
Lost day-use lock	\$5.00
Lost Towel	\$5.00
Laminating	\$1.00/foot
Clay (25 lb. block)	\$30.00
Helium for Balloons (must provide balloons and strings)*	\$2.50 for standard latex \$12.00 for large Mylar
Color Poster Printing**	
11x17 poster	\$2.00 each
18x24 poster	\$20.00 each
Two 18x24 posters	\$30.00
24x36 poster	\$30.00 each

Note: The preferred poster format is a large format JPG, PNG, or BMP file. The suggested pixel dimensions are at least 1700 x 2500, or a file size of at least 3MB. Smaller files may become blurry when enlarged. We can also enlarge Word, PDF, and Publisher files. Files that do not meet the suggested file types or formats may be subject to a \$10.00 set up fee. There are no waived or reduced fees for any agencies or non-profit organizations for making posters.

***Note:** Balloon filling is dependent upon staff and helium availability. Filling of balloons should be scheduled 3 days in advance to ensure availability.

****Important:** Poster printing is not available as an on-demand service. Community Center staff may need up to three business days to process printing requests.

Kiln Firing Fee: \$25.00 for any personal firings outside of the PCR’s complimentary firing schedule or for pieces requiring firing to specific temperatures outside of the standard PCR fires. This fee may be split amongst a group of patrons.

Popcorn Machine Rental: The PCR popcorn machine is available for rent for \$25.00 per hour with a \$200.00 deposit. The popcorn machine must be rented at least one week in advance and must be cleaned to staff specifications upon return.

Celebration Tent – 20’x20’ includes side walls \$250.00 per day with \$200.00 refundable security and damage deposit. Any damage or lost items that cost more than the \$200.00 damage deposit

will be charged to the rental party. (Rental party is responsible for pick up, set up, take down, and return.)

The following items require a \$50.00 refundable deposit:

Chairs	\$1.00 per chair
Tables	\$3.00 per day, per table

Other equipment and facilities may be available on a contingent basis with PCR Director’s approval.

PLANNING DEPARTMENT

Variance/Conditional Use Application	
Residential Structure/Use	\$50.00
Commercial/Industrial Structure/Use	\$200.00
After-the-Fact Variance/Conditional Use Application	
Residential Structure/Use	\$100.00
Commercial/Industrial Structure/Use	\$400.00
Plat Application	\$250.00
Zone Change Application	\$250.00
Appeals	\$100.00
Tideland Lease Application	
Category A	\$500.00
Category B	\$200.00
<u>Category C</u>	<u>\$200.00</u>
Large Format Scanning (Labor Cost)	\$35.00/hour
Large Format Copies (Black and White)	\$0.01 per square inch + labor
Large Format Copies (Color)	\$0.02 per square inch + labor
Comprehensive Plan	\$20.00
Housing Strategy	\$10.00
Title 8 UCO	\$15.00
Street Address Map Book	\$35.00
Tax Map Book	\$50.00
Zoning Map (36x60 Color)	\$40.00
Landmarks and Location Map (36x60 Color)	\$40.00

DEPARTMENT OF PORTS AND HARBORS

Section I: Applies to All City of Unalaska Ports and Harbors Facilities

A) DEFINITIONS

- 1) Annual Moorage: Moorage that is reserved for a 12-month period.
- 2) Cost: The charge(s) incurred by the Ports and Harbors Department that will be passed along to the vessel.
- 3) Daily Moorage: Moorage that is not reserved and the vessel owner is not on the wait list.
- 4) Day: This period of time is based on the calendar day, 0000 hours to 2359 hours.
- 5) Dockage: The charge assessed against a vessel for berthing at a facility for the purpose of transferring cargo or gear. Dockage is assessed every 12 hours.
- 6) Harbormaster: The Port Director or their designee.
- 7) Length Over All (LOA): This is the overall operational length of a vessel, including all portions of a vessel above and/or below the water line as measured by the Harbormaster.
- 8) Monthly Moorage: Moorage that is reserved for a 30-day period.
- 9) Moorage: The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed, to include mooring buoys.
- 10) Reserved Slip: This is a slip assigned to a particular vessel on a monthly or annual basis.
- 11) Security: Personnel working to meet the requirements of the USCG and TWIC regulations per the City of Unalaska Facility Security Plan.
- 12) Shore Power: Electrical power available at Ports and Harbors facilities for marine vessels
- 13) Transient Vessel: This is a vessel that does not have a reserved slip at harbor facilities.
- 14) Wait List: A list of vessels waiting to be assigned a reserved slip based on their length classification. The order of this list is based on the date of request for a reserved slip.
- 15) Wharfage: A charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility. Wharfage is calculated when onloading and offloading.
- 16) 12-Hour Period: This period begins at the initiation of service or mooring.
- 17) 24-Hour Period: This period begins at the initiation of service or mooring.

B) RESPONSIBILITY FOR CHARGES AND LABOR RATES

- 1) Vessels, their owners, agent masters, and shippers or consignees of goods docking or mooring at or using the facilities covered by this fee schedule, agree to be responsible, jointly and severally, for the payment of charges assessed in accordance with this fee schedule. Rates, rules and regulations of this fee schedule and liability for charges apply without regard to the provision of any bills of lading, charter party agreement, third party agreement, contract or any other conflicting documents.
- 2) Vessels will not be credited for unused pre-paid moorage time.
- 3) Ports and Harbors Department general labor and security rates:
 - a) Labor Rates per Hour:

Straight Time	\$144.79
Over time	\$217.18
Double Time	\$289.58
 - 4) Materials Cost plus 18%
 - 5) Use of Private Contractors Cost plus 30%

Use of private contractors and their materials and equipment contracted by the City to perform services or repairs chargeable to vessel owner/operator for owners or operators who damage port facilities through accident, intentional tampering, or failure to leave facilities in an orderly condition or other acts reimbursable under UCO Title 18.

C) PORT RESPONSE VESSEL

- 1) Towing \$790.06 per hour
- 2) Miscellaneous vessel operations \$226.41 per hour plus cost

D) KEY CARDS FOR RESTROOM AND SHOWER FACILITIES

- 1) Shower Room Access \$5.00 per card use

The Harbormaster will issue key cards to verified facility users upon request, key cards will be provided within three business days of the request. The key cards will allow for access to the restroom and shower facilities. The Harbormaster reserves the right to deactivate the key cards at any time; users may then request a new key card.

E) ELECTRICAL

- 1) Where available, the Port will furnish shore power to vessels upon request.
- 2) Meter Maintenance and Reading Fee

- a) Vessels that elect to use shore power while docked or moored at a Port or Harbor facility will be responsible for paying for Meter Maintenance and Reading fee.
 - (1) Daily rate: Vessels will be charged for each visit to a facility when electrical power is requested.
 - (a) If a vessel is moved to another slip at the request of the Harbormaster, it will not be charged a second meter maintenance and reading fee.
 - (2) Monthly rate: vessels that elect to use shore power will be charged one (1) meter maintenance and reading fee per month for the duration of their stay.
 - (a) If a vessel is moved to another slip at the request of the Harbormaster, it will not pay a second meter maintenance and reading fee.
 - (3) Annual rate: vessels that elect to use shore power at the CEM will be charged one (1) meter maintenance and reading fee per month for the duration of their stay.
 - (a) A vessel that opts not to use electric at the beginning of the annual agreement will not be charged the meter maintenance and reading fee.
 - (b) If a vessel later elects to use shore power, the vessel will be charged the meter maintenance and reading fee for each month for the remainder of their annual agreement, regardless of shore power usage.

3) Rates

- a) Electric rate: Cost plus \$0.04 per kWh.
- b) Meter Maintenance and Reading Fee \$8.43

F) GARBAGE & REFUSE

- 1) No wood or pallets, metal, heavy plastic such as crab line or poly totes, fish waste, chemical or food additives such as sugar or sorbitol will be allowed in trash receptacles, including but not limited to 40-yard dumpsters and hoppers. Vessel owners are solely responsible for the hauling and cost of disposing of the above prohibited items.
- 2) Charges for separately hauled materials are as follows:
 - a) Pallets or other wood scraps: Cost plus 30% Admin Fee
 - b) Other waste or scrap: Cost plus 30% Admin Fee
 - c) Improper disposal of garbage: Cost plus 30% Admin Fee
- 3) The following fees will be charged to a vessel when the vessel places refuse in a Port supplied drop box or dumpster:

- a) 40-yard dumpster \$2,519.97
- b) ¾ (three quarters) of a 40-yard dumpster \$1,889.97
- c) ½ (one half) of a 40-yard dumpster \$1,259.98
- d) ¼ (one quarter) of a 40-yard dumpster \$629.99

4) Misuse of dumpsters \$550.00

G) FRESH WATER

1) First 1,000 Gallons \$69.52

2) Each additional 1000 gallons or fraction thereof \$8.35

H) IMPOUND FEE Facility Cost plus \$75 per day

I) FACILITY SECURITY REQUIREMENTS (TWIC Requirements)

1) General Note:

Private companies that are contracted to perform security duties under the City of Unalaska – Department of Ports and Harbors Facility Security Plan must pay an administrative fee annually. This fee is based on the number of approved security personnel within the company, and will be based on the calendar year January 1 to December 31. Payment is due prior to the first security operation of the calendar year.

Each employee who performs TWIC security duties must be certified by the department. Certification is based on successfully passing the department’s Facility Security Plan test. Tests will be scheduled and taken by appointment only. Tests must be taken each calendar year and certificates will expire December 31 of that year. Companies may add additional personnel throughout the year; if their staff number exceeds the cap then they will be charged individually for each person added.

2) Facility Security Administrative Annual Fee

- a) 1-10 employees \$2,600
- b) 11 or more \$360 per employee

3) Security performed by City staff See above, subsection B) 3) a)

4) Security Testing Fee \$75.00 per person per test

5) Facility Security Preparation and Break Down \$387.63

J) WASTE OIL DISPOSAL FEE

- | | |
|---------------------------|---------------|
| 1) Waste Oil | Cost plus 18% |
| 2) Contaminated Waste Oil | Cost plus 18% |
| 3) Antifreeze | Cost plus 18% |

K) WHARFAGE

- | | |
|----------------------------------|---------------------------|
| 1) Wharfage per ton | \$5.75 |
| 2) Fuel Transfer | \$.019 per gallon of fuel |
| 3) Minimum Wharfage at CEM | \$5.75 per ton |
| 4) Minimum Wharfage at UMC & LCD | \$258.57 |

L) STORAGE

- | | |
|------------------|-----------------------|
| 1) Daily Rate: | \$.06 per square foot |
| 2) Monthly Rate: | \$.47 per square foot |

M) EQUIPMENT

- | | |
|---|---------------------|
| 1) Cranes (per hour; one hour minimum) | \$29.64 |
| 2) Pump Fee (per day; one day minimum) | \$128.40 plus labor |
| 3) Mobile Ramp (per day; one day minimum) | \$222.21 |

N) MEMORABILIA

- | | |
|------------------------|----------------|
| 1) Collectors Coins | \$15 |
| 2) Clothing | |
| a) Long-Sleeve Shirts | \$30 |
| b) Short-Sleeve Shirts | \$25 |
| 3) Additional Item | Cost plus 18 % |

Section II: Spit Dock Harbor Facility

A) DEFINITIONS: See SECTION I

B) MOORAGE RATES

VESSEL LENGTH		MONTHLY PREPAY
From	To	
0'	99'	\$1,775.22
100'	124'	\$2,240.28
125'	149'	\$3,480.84
150'	174'	\$5,960.95
175'	199'	\$8,943.22
200'	224'	\$12,422.39
225'	300'	\$15,644.17

VESSEL LENGTH		DAILY RATE
From	To	
0'	99'	\$81.27
100'	124'	\$102.55
125'	149'	\$159.33
150'	174'	\$272.88
175'	199'	\$409.40
200'	224'	\$568.68
225'	300'	\$716.15

C) PREPAID MONTHLY MOORAGE

To qualify for monthly moorage rates, vessels shall prepay at the monthly prepay rate. Previous charges on vessel account must be paid in full to qualify for the prepayment option and the owner must be in good standing with the Port. Monthly moorage rate vessels that occupy moorage beyond the expiration of their prepaid terms will be charged at the daily rate for that size vessel classification from the day that prepayment of monthly rate expires. Prepayment rate extensions may be granted if the vessel submits payment prior to expiration of the current agreement.

D) TRANSIENT VESSELS MAY BE REQUIRED TO POST A DEPOSIT.

E) FOR LABOR, CRANE, EQUIPMENT AND OTHER CHARGES See SECTION I.

Section III: Bob Storrs International Boat Harbor

A) DEFINITIONS: See SECTION I

B) MOORAGE RATES

VESSEL LENGTH		MONTHLY RATE
From	To	
0'	20'	\$65.55
21'	25'	\$88.36
26'	30'	\$102.65
31'	35'	\$126.80
36'	40'	\$146.02
41'	45'	\$165.25
46'	50'	\$184.45
51'	55'	\$203.70
56'	60'	\$222.91

VESSEL LENGTH		DAILY RATE
From	To	
0'	20'	\$8.23
21'	25'	\$11.05
26'	30'	\$13.20
31'	35'	\$15.69
36'	40'	\$17.84
41'	45'	\$20.34
46'	50'	\$22.82
51'	55'	\$24.96
56'	60'	\$27.47

C) TRANSIENT VESSELS MAY BE REQUIRED TO POST A DEPOSIT.

D) FOR LABOR, EQUIPMENT AND OTHER CHARGES See SECTION I.

Section IV: Light Cargo Dock

A) DEFINITIONS, See SECTION I

B) DOCKAGE RATES

- 1) Dockage is assessed when loading and unloading gear
- 2) Vessels up to 150 Feet \$.96 per foot per 12-hour period
- 3) Vessels greater than 150 Feet Billed per the UMC Tariff

C) MOORAGE RATES

VESSEL LENGTH		DAILY RATE
From	To	
0'	99'	\$70.13
100'	124'	\$90.24
125'	150'	\$140.21
<p>Vessels greater than 150' will be billed at the UMC Tariff rate. The Tariff's 12-hour period rate will be charged per a 24-hour period at the Light Cargo Dock.</p>		

D) FISHING GEAR WHARFAGE

- 1) Crab Pots/Cod Pots \$2.39 per pot
- 2) Other Pots \$1.37 per 10 pots
- 3) Trawl Nets \$109.50 each
- 4) Trawl Doors \$20.53 each
- 5) Longline Modules \$68.45 each

E) FOR LABOR, EQUIPMENT AND OTHER CHARGES See SECTION I.

F) GENERAL NOTES

- 1) On/off-loading of fishing gear and cargo has priority over moorage and all other non-emergency uses.
- 2) Vessels must vacate the dock after cargo or gear on/off loads are completed, or when requested to do so by the Harbormaster.
- 3) Moorage at Spit and Cargo Dock is by permission only

Section V: Carl E. Moses Boat Harbor

A) DEFINITIONS, See SECTION I

B) MOORAGE

1) Annual Rate:

a) Annual Rates are based on length over all x cost per Linear Feet (LF).

VESSEL LENGTH		ANNUAL RATE
From	To	Per Foot LF x LOA
0'	49'	\$61.05
50'	59'	\$69.76
60'	69'	\$78.48
70'	79'	\$95.91
80'	89'	\$113.36
90'	99'	\$122.08
100'	109'	\$130.80
110'	119'	\$139.52
120'	129'	\$156.95
130'	139'	\$174.39
140'	149'	\$200.54
150'		\$226.71

2) Daily Moorage

a) Daily Rates are based on Length over all x Daily base cost per Linear Feet (LF).

VESSEL LENGTH		Daily Base Cost Per Foot LF x LOA
From	To	
0'	49'	\$0.33
50'	59'	\$0.40
60'	69'	\$0.45
70'	79'	\$0.56
80'	89'	\$0.62
90'	99'	\$0.67
100'	109'	\$0.73
110'	119'	\$0.78
120'	129'	\$0.89
130'	139'	\$0.96
140'	149'	\$1.13
150'		\$1.25

3) Drive-Down Float

a) Dockage Rates:

- (1) Permanent vessels will be granted a four-hour grace period. Once the vessel exceeds the four-hour grace period, the vessel will be charged the daily rate every four hours.
- (2) Transient vessels will be charged the daily rate every 4 hours.
- (3) Wharfage Rate: See Section I.
 - (a) Gear will be charged per ton.

b) General Notes:

- (1) On/off loading of fishing gear and cargo have priority over moorage and all other non-emergency uses.
- (2) Vessels must vacate the dock after cargo or gear on/off loads are completed, or when requested to do so by the Harbormaster.

C) GENERAL NOTES

- 1) Not more than one vessel may be moored in a stall at any one time except with the prior consent of the Harbormaster. The Harbormaster may permit multiple occupancy of a single stall or float area if the Harbormaster determines that multiple occupancy is safe and would facilitate maximum use of the harbor facilities.
- 2) The leaser of each annual slip must indicate the vessel name belonging to that entity that will occupy that slip. A leaser may substitute only one vessel owned by the entity per annual payment period for that slip. The request must be submitted in writing and pre-approved by the Harbormaster. If the substitute vessel has a greater LOA, the leaser must pay the prorated difference for mooring.
- 3) A leaser with more than one vessel is permitted to lease only one exclusive stall. The leaser may lease a second stall if there are no vessels on the waiting list for the size of the exclusive stall required by their second vessel. These two stalls will be eligible for renewal as long as the vessel remains in good standing with the City.
- 4) A leaser may lease more than two stalls only if there are no vessels on the waiting list for the size of the exclusive stall required by the additional vessel. If an owner or operator leases more than two stalls, each stall following the original two stalls will expire at the conclusion of its annual agreement. Renewal for these stalls will only be approved if there are no other vessels on the waiting list for the size of the exclusive stall required by the vessel. Vessels on the waiting list will be given priority for these stalls.
- 5) The second or other vessel(s) owned or operated by such a person shall be accommodated on a transient basis.
- 6) Vessels will not be credited for unused pre-paid moorage time.

D) FOR LABOR, CRANE, EQUIPMENT AND OTHER FEES, See SECTION I.

Section VI: Emergency Mooring Buoy

A) DEFINITIONS, See SECTION I

B) RATES

- 1) The 24-hour period is based on the time that the vessel is secured the mooring pendant until the mooring pendant is released from the vessel.

VESSEL LENGTH		24 Hour Rate
FROM	TO	
0'	100'	\$195.68
101'	125'	\$245.24
126'	150'	\$293.51
151'	175'	\$388.73
176'	200'	\$443.51
201'	225'	\$499.62
226'	250'	\$554.41
251'	275'	\$610.49
276'	300'	\$665.30
301'	325'	\$721.38
326'	350'	\$782.69
351'	375'	\$930.10
376'	400'	\$991.41
401'	425'	\$1,054.03
426'	450'	\$1,115.33
451'	475'	\$1,174.04
476'	500'	\$1,239.26
501'	525'	\$1,304.48
526'	550'	\$1,369.71
551'	575'	\$1,434.92
576'	600'	\$1,500.17
601'	625'	\$1,630.61
626'	650'	\$1,956.74
651'	675'	\$2,282.86
676'	700'	\$2,608.98
701'	725'	\$2,935.09
726'	750'	\$3,261.23
751'	775'	\$3,587.35
776'	800'	\$3,913.47
Vessels in excess of 800' will be assessed an additional \$4.90 per foot per day		

Section VII: Tom Madsen Airport

A) DEFINITIONS, See SECTION I

B) TERMINAL WALL DISPLAY SPACE

1) Advertising

Display Size 18in x 18in	
Local	\$350/annually
Out of Town	\$700/annually
Display Size 18in x 36in	
Local	\$700/annually
Out of Town	\$1,400/annually

2) Electronic Display

Display Size Maximum 50in x 30in	
Local	\$800/annually
Out of Town	\$1,600/annually

C) AUTOMATED/VENDING MACHINES

1) Items for Sale	\$8.47 per square foot per month
A) Machine with Refrigerator	Plus \$50 per month
B) Machine with Freezer	Plus \$80 per month
2) Automated Teller Machine	\$100 per month
	Plus \$.20 per transaction

D) FIXTURE LOCATION

\$50 per month
\$480 annually

DEPARTMENT OF PUBLIC SAFETY

POLICE

Civil Process Service, Served or Unserved	\$50.00	
Private Party Fingerprints	\$25.00	<u>\$50.00</u>
Chauffeur's License Fingerprints	\$35.00	
Portable Breath Test (PBT)	\$75.00	

PUBLIC INFORMATION REQUESTS

Copy of narrative report	\$20.00	
USB Drive (16GB)	\$16.00	
USB Drive (32GB)	\$24.00	

CHAUFFEUR'S LICENSE

Chauffeur's license (Original)	\$55.00	
Renewal	\$15.00	
Taxi Meter Inspection	\$20.00	
Chauffeur's License Fingerprints	\$35.00	

VEHICLE IMPOUND

Storage of Vehicle	\$20.00 per day	
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TOWING SERVICE

Actual cost of towing service, plus 15%. If the towing is performed using city equipment and labor, the labor and equipment fees in the DPW section of this Fee Schedule apply.

ANIMAL CONTROL

Dog Impound – 1 st offense	\$25.00	<u>\$50.00</u>
Dog Impound – 2 nd offense	\$50.00	<u>\$100.00</u>
Dog Impound – 3 rd offense	\$100.00	<u>\$150.00</u>
Animal License (if spayed/neutered)	\$5.00	
Animal License (not spayed/neutered)	\$25.00	
Replace lost tag	\$5.00	<u>\$10.00</u>
Kennel Fee	\$20.00 per day	

DEPARTMENT OF PUBLIC WORKS/PUBLIC UTILITIES

It is recognized that from time to time for various reasons the city shall be called upon to perform services for private individuals and companies using the city labor force and equipment. It is the policy of the city and as such the duty of the Director of Public Works or the Director of Public Utilities, before agreeing to perform such services for a private entity, other than those required to be performed by the city, that the director be assured that all attempts by the applicant to secure such services from the private business sector have been exhausted.

EQUIPMENT RATES DO NOT INCLUDE THE COST OF AN OPERATOR. THE EQUIPMENT WILL BE RENTED WITH A QUALIFIED CITY EMPLOYEE TO OPERATE THE EQUIPMENT. FEES FOR OPERATORS ARE SET OUT BELOW.

LABOR CHARGE OUT RATE

DEPARTMENT OF PUBLIC WORKS

Note: See Utilities specific fee schedules for Public Utilities labor charge out rates.

Straight Time	\$100.00 per hour
Over time (time and a half)	\$150.00 per hour
Double Time	\$200.00 per hour

TRUCKS

10 CY End Dump Truck	\$125.00 per hour
10 CY Sand Truck	\$140.00 per hour
Truck Tractor to Pull Trailer	\$110.00 per hour
Water Truck, 2000 Gallon Capacity	\$125.00 per hour
Water Truck, 4000 Gallon Capacity	\$140.00 per hour
Terex Rock Hauler 2205B	\$180.00 per hour
2½ Ton Flat Bed	\$90.00 per hour
Vactor Truck	\$200.00 per hour
2½ Ton Flat Bed w/Hydraulic Boom Crane	\$150.00 per hour
5 CY End Dump Truck	\$90.00 per hour
Street Sweeper	\$150.00 per hour
Bucket Truck	\$150.00 per hour

TRAILERS

Generator Trailer	\$90.00 per hour
Lowboy Trailer, 70,000 lb. capacity	\$140.00 per hour

Tilt-deck Trailer \$100.00 per hour

MOTOR GRADERS

Cat 14H Grader \$220.00 per hour

Cat 14M3 Grader \$220.00 per hour

Volvo G990 \$220.00 per hour

BULLDOZERS

Cat D-3C Dozer \$110.00 per hour

Cat D7 Dozer w/ripper \$190.00 per hour

Cat D4 Dozer \$140.00 per hour

Cat D6 Dozer \$160.00 per hour

FRONT END LOADERS

Cat IT28B \$130.00 per hour

Cat 950 \$130.00 per hour

Cat 902 \$110.00 per hour

Cat 930M \$140.00 per hour

Volvo L-120E \$140.00 per hour

BACKHOES

Case 580 Backhoe \$110.00 per hour

JCB Backhoe \$150.00 per hour

Case 580 Backhoe with hammer attachment \$150.00 per hour

Cat 307C \$100.00 per hour

Volvo EC210CL \$190.00 per hour

Cat M314F Rubber-Tired Excavator \$190.00 per hour

COMPACTORS

Cat CB214D \$90.00 per hour

Ingersol Rand SD100D Vibratory Drum \$125.00 per hour

TOWING SERVICE

Actual cost of towing service, plus 15%. If the towing is performed using city equipment and labor, the labor and equipment fees in this Fee Schedule apply.

HAZARDOUS MATERIAL CLEAN UP

Actual cost of vendor, plus 15%.

MISCELLANEOUS

Jack Hammer \$40.00 per hour + supplies

Pickups, 4x4, ½ Ton \$80.00 per hour

Pickups, 4x4, ¾ Ton	\$80.00 per hour
Air Compressor, 120 PSI	\$50.00 per hour
DXL-750 Air Compressor, 160 PSI	\$50.00 per hour
Manitou M40 Lift Truck/Forklift	\$100.00 per hour
Core Driller	\$50.00 per hour
Concrete wall saw	\$125.00 per hour + supplies
Stanley Spinax Pneumatic Gun	\$50.00 per hour + supplies
Ned-Hut Cement Saw	\$125.00 per hour + supplies
Pipeline Video Inspection Unit	\$50.00 per hour
Snocrete Snow Blower	\$100.00 per hour
Genie Z45/25 Telescoping Man Lift	\$75.00 per hour
Genie Scissor Lift	\$75.00 per hour
Asphalt Hot Patch Unit	\$150.00 per hour + supplies
Outside Storage	\$1.25 per square foot per month

ASPHALT PATCHING – ROAD

Minimum Amount (Up to 200 sq. ft.) \$ 4,000, plus \$20/sq. ft. for each additional sq. ft.

ASPHALT PATCHING – PATHWAY

Minimum Amount (Up to 100 sq. ft.) \$1,000, plus \$10/sq. ft. for each additional sq. ft.

BUILDING PERMITS

New Residential Dwelling Unit; \$100.00
 Addition to add Second Dwelling Unit;
 Container Storage Unit;
 Major Additions (2 or more rooms)

Single Family or Duplex Remodel; \$25.00
 Minor Additions (less than 2 rooms);
 Re-roofing; Demolitions; Arctic Entry

All commercial; 3 or more dwelling unit
 residential

Valuation \$0-\$50,000 \$250.00
 Valuation over \$50,000 \$400.00

After-the-Fact Building Permits Penalty \$500.00 additional

UTILITY INSPECTION CARD DEPOSIT

Residential	\$500.00
Commercial	\$1,000.00
Replacement Card	\$100.00

DEPARTMENT OF PUBLIC UTILITIES

Electric Utility

SCHEDULE A RESIDENTIAL SERVICE

The Residential Service Rate applies only to service provided exclusively for general domestic purposes, including single family residences, housing units in multi-family residences, and mobile homes.

Customer Charge	\$8.49 per month
Energy Charge	\$0.2483 per kWh

SCHEDULE B SMALL GENERAL SERVICE

The Small General Service Rate applies to all non-residential services with 20 kW of demand or less, and does not require demand metering.

Customer Charge	\$10.61 per month
Energy Charge	\$0.2180 per kWh

SCHEDULE C LARGE GENERAL SERVICE

The Large General Service Rate applies to all services with demands exceeding 20 kW but less than or equal to 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	\$53.07 per meter per month
Demand Charge	\$7.11 per kW
Energy Charge	\$0.1846 per kWh

**SCHEDULE D
INDUSTRIAL SERVICE**

The Industrial Service Rate applies to services with demands exceeding 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	\$106.13 per meter per month
Demand Charge	\$8.49 per kW
Energy Charge	\$0.1527 per kWh

**SCHEDULE E
STREETLIGHTS**

For streetlights with energy meters, the City will charge the rate in effect for Small General Service. Monthly customer charges will be applied to each streetlight meter, and the energy charge shall be applied to the actual amount of energy consumed each month.

For streetlights without energy meters, the monthly charge will be equal to the Small General energy charge multiplied by the actual energy usage of a metered streetlight with similar wattage. A monthly customer charge will not be applied to unmetered streetlights.

**SCHEDULE F
COST OF POWER ADJUSTMENT**

A surcharge or credit (Cost of Power Adjustment) shall be applied to all energy in Schedule A – E to reflect all Fuel and Purchased Power Cost included in the Energy Charge for Schedules A - E. The City shall calculate the Cost of Power Adjustment on a quarterly or monthly basis with the calculation to take into account the actual costs for the previous period and the estimated costs for the period in which the Cost of Power Adjustment is to be in effect.

**SCHEDULE G
STANDBY SERVICE**

Standby service means electrical service supplied or made available to load which is serviced all or part of the time by the customer's own electric generation or by any non-City source of power. Standby service will be provided under the Large General Service Rate (Schedule C) except that the minimum payment each month will be equal to the customer charge plus the product of the demand charge and the estimated maximum demand of the load serviced by the standby service. With large loads or special circumstances, the City may require that standby service be supplied by the City only under a special contract specifying the rates, terms and conditions governing such service.

**SCHEDULE H
INTERRUPTIBLE SERVICE**

Interruptible service means electrical service under which the City retains the right to interrupt service, in whole or in part, at any time, with or without notice, whenever the City deems necessary in order to meet the demand of other customers or for any other reason. Interruptible service may be supplied, at the City's discretion, only under a special contract specifying the rates, terms and conditions governing such service.

**SCHEDULE I
FEES AND SPECIAL CHARGES**

- A. Billing Deposits A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.
- B. New Service Connection
- | | |
|------------|---------------------------------|
| Labor: | Straight Time \$100.00 per hour |
| | Over Time \$150.00 per hour |
| | Double Time \$200.00 per hour |
| Materials: | Cost plus 15% |
- C. Construction Deposit 50% of City's construction estimate due prior to start of construction.
Balance due prior to activation.
- D. Service/Reconnection \$90.00
- E. Service Call Out:
- | | |
|------------|---------------------------------|
| Labor: | Straight Time \$100.00 per hour |
| | Over Time \$150.00 per hour |
| | Double Time \$200.00 per hour |
| Materials: | Cost plus 15% |
- F. Power Factor Adjustment
(if demand charge applies) If the average power factor of the customers' system is less than 90% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 90% lagging.

For all new services installed after September 30, 2006, if the average power factor of the customers' system is less than 95% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 95% lagging.

G. Billable Time

In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

Water Utility

SCHEDULE A SINGLE FAMILY OR DUPLEX WATER SERVICE MONTHLY CHARGES

Schedule A is restricted to service provided exclusively for unmetered general domestic purposes to single family and duplex dwelling units. The fixed monthly charge includes customer and volume charges. Duplex services will receive two-unit charges. Residential units that are also used for commercial purposes are required to be metered and charged in accordance with Schedule B. All new water services will be metered.

COST PER DWELLING UNIT

Single Family/Duplex
Effective 07/01/2021
\$36.87 per unit per month

SCHEDULE B METERED WATER SERVICE MONTHLY CHARGE

Effective 07/01/2021		
Meter Size	Fixed Monthly Charge	Charge Per 1,000 Gallons
5/8"	\$3.66	\$2.60
3/4"	\$3.88	\$2.60
1"	\$4.30	\$2.60
1.5"	\$5.40	\$2.60
2"	\$6.70	\$2.60
3"	\$9.74	\$2.60
4"	\$13.66	\$2.60
6"	\$24.95	\$2.60
8"	\$37.99	\$2.60
10"	\$65.42	\$2.60
12"	\$103.74	\$2.60

**SCHEDULE C
SERVICE TO HIGH ELEVATIONS**

If pumping is required to serve a customer or subdivision at an elevation too high to be continuously served by gravity, it is the customer’s responsibility to meet necessary State requirements to install, to operate, and to maintain such a facility.

**SCHEDULE D
FEE FOR SERVICE CONNECTIONS**

Fees for new service connections are comprised of two types of charges, costs for the actual physical hook-up and system development charges (SDCs), which pay for system wide capital expansion. SDCs are comprised of both reimbursement (past system expansion) and improvement (future system expansion) fees.

D-1 PHYSICAL HOOK-UP FEES:

Labor:	Straight Time	\$92.50 per hour
	Over Time	\$138.75 per hour
	Double Time	\$185.00 per hour
Materials:	Cost plus 15%	

- All services to be installed by the Utility will be cost estimated at the time of application.
- All estimates will be valid for 30 days.
- A deposit of 50% of the construction estimate is required.
- Deposit must be paid before work can proceed.
- Balance due prior to activation of service.

D-2 SYSTEM DEVELOPMENT CHARGE:

D-2a: System development charges are to be assessed and paid prior to service activation. Charges are based on domestic service meter size as follows:

SYSTEM DEVELOPMENT CHARGES SCHEDULE

METER SIZE	SYSTEM DEVELOPMENT CHARGE
Unmetered Residential	\$565.00
5/8 inch	\$565.00
3/4 inch	\$565.00
1 inch	\$5,088.00
2 inch	\$16,280.00

Wastewater Utility

SCHEDULE A UNMETERED RESIDENTIAL SEWER SERVICE

Schedule A is restricted to service provided exclusively for general domestic purposes to single family, duplex, or individual trailer housing units. Charges for unmetered monthly service are made up of a service charge and a volume charge. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes shall be metered and charged in accordance with Schedule B.

Residential Unmetered	
Effective 7/1/2023 5.9% Increase Per Unit Per Month	Effective 7/1/2024 5.5% Increase Per Unit Per Month
\$136.80	\$144.38

SCHEDULE B METERED COMMERCIAL SEWER SERVICE

Any service that does not fall into the residential category as defined in Schedule A above or into the industrial category as defined in Schedule C below shall be classified as a commercial service. Commercial sewer service charges are made up of both a fixed service charge and a usage charge. The usage component is based on a volume rate per 1,000 gallons of metered water consumption. The total monthly bill for metered commercial services is comprised of the fixed service charge and volume charge components as detailed below:

Metered Commercial		
	Effective 7/1/2023 5.9% Increase	Effective 7/1/2024 5.5% Increase
Service Charge Per Month	\$25.03	\$26.42
Volume Charge Per 1,000 Gallons	\$21.34	\$22.52

Monthly billings may be adjusted for a commercial service that consumes more than 50,000 gallons of water per month that is not returned to the sewer system. To obtain an adjustment, the customer must petition the City, separately meter water usage not entering the sewer system, and demonstrate that the separately metered water will not enter the sewer system. Upon review and approval, the City will deduct the volume of separately metered water which is not returned to the

sewer system from the total metered consumption prior to calculation of the volume charge each month.

**SCHEDULE C
METERED INDUSTRIAL SEWER SERVICE**

Any service which has a current individual NPDES permit, where a plant’s metered water use does not accurately reflect sewage flows due to large quantities of water consumption that are not returned to the sewer system, shall be classified as an industrial service. Industrial sewer service charges are made up of both a fixed service charge and a usage charge. The usage component is based on a volume rate per 1,000 gallons of metered water consumption. The total monthly bill for metered industrial services is comprised of the fixed service charge and volume charge components as detailed below:

Metered Industrial		
	Effective 7/1/2023 33.3% Increase	Effective 7/1/2024 25% Increase
Service Charge Per Month	\$83.48	\$104.35
Volume Charge Per 1,000 Gallons	\$4.52	\$5.65

**SCHEDULE D
FEES AND SPECIAL CHARGES**

- A. Billing Deposit A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.

- B. New Service Connection
 - Labor: Straight Time \$92.50 per hour
 - Over Time \$138.75 per hour
 - Double Time \$185.00 per hour
 - Materials: Cost plus 15%

- C. Construction Deposit 50% of City’s construction estimate due prior to start of construction. Balance due prior to activation of service.

- D. Service/Reconnection \$80.00

- E. Service Call Out
 - Labor: Straight Time \$92.50 per hour
 - Over Time \$138.75 per hour
 - Double Time \$185.00 per hour

Materials: Cost plus 15%

F. Service Inspection

Labor: Straight Time \$92.50 per hour
 Over Time \$138.75 per hour
 Double Time \$185.00 per hour

Materials: Cost plus 15%

G. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

H. Other Charges Wastewater Drain Pipe Camera \$100.00 per hour
 Wastewater Mainline Pipe Camera \$150.00 per hour
 Wastewater Septic/Septic Tank Pumping \$.15 per gallon

I. Lab Fees The City of Unalaska Wastewater Lab is not in business as a commercial laboratory. However, when the local commercial laboratories are out of service, the Wastewater Lab can run samples on an individual basis. Charges for performing lab samples are as follows:

Parameters	Fee
Algae Counts - fresh water or marine	\$300
BOD	\$100
Chlorine	\$100
COD	\$55
Dissolved Oxygen	\$100
Fecal Coliform	\$100
Heterotrophic bacteria	\$100
NH3-N	\$35
pH	\$35
Settleability	\$100
Sludge pH	\$35
Sludge Total Solids	\$35
Total Coliform	\$100
TSS	\$35
Whole Effluent Toxicity	\$3,000

Solid Waste Utility

SCHEDULE A LANDFILL MAINTENANCE FEE

The monthly landfill maintenance fee applies to all metered and non-metered utility locations and any other person or organization that receives landfill services or deposits waste in the landfill. Multi residential unit services will receive maintenance fee charges in accordance with the number of units. This fee is included on each customer’s monthly utility bill. In the event a landfill customer does not receive a utility bill, this fee will be assessed at the landfill and billed on a monthly basis.

Maintenance Fee	
Effective 07/01/2023 7.1% Increase	Effective 07/01/2024 6.6% Increase
\$34.89	\$37.20

SCHEDULE B TIPPING FEE/MINIMUM FEE

The tipping fee applies to all landfill customers other than residential customers depositing their own household refuse and applies to such customers in addition to the landfill maintenance fee in Schedule A above. Such customers will be charged the tipping fee or the minimum fee whichever is greater. If scales are operational at the landfill, the tipping fee will be based on the following rate per ton; otherwise, the rate per cubic yard will apply. Tipping and minimum fees will be assessed at the landfill by the operator on duty and billed on a monthly basis.

For purposes of the tipping fee exemption, household refuse is defined as “refuse generated within a household during normal, day-to-day activities.” It does not include furniture, major appliances, construction or demolition debris, large amounts of yard waste, or any other items that, because of their bulk, weight or composition, the landfill staff determines to be chargeable.

Effective 07/01/2023 – FY2024 – 7.1% Increase

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per Cubic yard)	Minimum Fee
General Refuse	\$313.35 per Ton	\$15.58	\$30.68	\$34.78
Batteries	\$736.91 per Ton		\$423.16	\$50.23
Scrap Metal*	\$1,339.82 per Ton		\$510.05	\$74.94
Fish Waste	\$669.91 per Ton		\$144.74	\$483.01
Mud Gear	\$455.54 per Ton			

*See Schedule G, Paragraph A

Effective 07/01/2024 – FY2025 – 6.6% Increase

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$334.03 per Ton	\$16.61	\$32.70	\$37.07
Batteries	\$785.54 per Ton		\$451.09	\$53.55
Scrap Metal*	\$1428.25 per Ton		\$543.71	\$79.88
Fish Waste	\$714.12 per Ton		\$154.29	\$514.89
Mud Gear	\$485.60 per Ton			

*See Schedule G, Paragraph A

**SCHEDULE C
VEHICLE DISPOSAL FEE**

Any person disposing of a vehicle at the landfill must remove fluids, batteries and tires from the vehicle prior to disposal. If fluids, batteries and tires are not removed from the vehicle prior to disposal, those vehicles will not be accepted. All Commercial Vehicles are defined as commercially licensed or vehicles with a rating of one ton or higher. Vehicles must be clean of all trash prior to disposal. All vehicle parts will be charged at the metal charges in Schedule G.

Effective 07/01/23 - FY2024 7.1% Increase		Effective 07/01/24 - FY2025 6.6% Increase	
Passenger Cars	No Charge	Passenger Cars	No Charge
Pick-up Trucks & SUV's Up to 1-ton Rating	No Charge	Pick-up Trucks & SUV's Up to 1-ton Rating	No Charge
All Commercial Vehicles	\$1,146.89/ton	All Commercial Vehicles	\$1,222.58/ton

**SCHEDULE D
SPECIAL WASTE HANDLING FEES**

The special waste handling fees apply to all landfill customers who deposit wastes in the landfill that require special handling to be accommodated. Such customers will be charged the special handling fee in addition to the landfill tipping fee in Schedule B above. Special wastes include trawl nets, and appliances with refrigerant.

Effective 07/01/23 - FY2024 7.1% Increase		Effective 07/01/24 - FY2025 6.6% Increase	
Trawl Nets (per cubic yard)**	\$1,339.82	Trawl Nets (per cubic yard)**	\$1,428.25
Nets Compact Fee (per ton)**	\$345.72	Nets Compact Fee (per ton)**	\$368.54
Appliance with refrigerant	\$75 each	Appliance with refrigerant	\$75 each

**See Schedule G, Paragraph D

Special handling charges shall not be limited to the items specified above. Any person with other waste materials that require special handling to be accommodated at the landfill shall notify the Department of Public Utilities prior to disposal. Such waste will be accepted at the discretion of the City, subject to an agreement between the customer and the Director of Public Utilities on charges that will reasonably compensate the City.

**SCHEDULE E
SEPARATION FEES**

Customers responsible for any mixed load arriving at the City’s solid waste disposal facility that includes prohibited items or materials requiring separation and sorting shall be charged \$750 per container. This charge will be in addition to the landfill tipping fee in Schedule B above.

“Materials requiring separation” include: major items and appliances; pallets and large wood items; nets and line; fish waste; fish meal; preservative; tires; wire rope/cables; junk vehicles; and scrap metal.

“Prohibited materials” include: creosote or creosote treated items; petroleum products; corrosive materials; toxic materials; liquids; off-island waste; PCB’s; Asbestos; and any material considered hazardous waste.

**SCHEDULE F
FEES AND SPECIAL CHARGES**

A. Billing Deposits A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded, or applied to account.

B. Labor Charge Out rates:

Labor	Straight Time	\$92.50 per hour
	Over Time	\$138.75 per hour
	Double Time	\$185.00 per hour
Materials		Cost plus 15%
Equipment Charge		See Table

Equipment Charge	
Effective 07/01/23 7.1% Inc.	Effective 07/01/24 6.6% Inc.
\$211.40	\$228.95

C. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

SCHEDULE G
OTHER SPECIAL REGULATIONS

- A. Scrap Metals. Scrap metals must be cut into less than four-foot lengths and be no more than one foot thick. Scrap metals not cut in accordance with the preceding dimensions will be charged a per ton Tipping Fee plus the compacted cubic yard rate fee. In the event the landfill scales are not operating, and the scrap metal is greater than 1 cubic yard, the rate charged shall be two times the compacted cubic yard rate for Scrap Metal. Cubic yard volume is determined by the following formula: (maximum length in feet times maximum width in feet times maximum height in feet divided by 27). All cables and wire rope must be separated from metal deliveries. All webbing, nets, and rope must be removed from crab pots and other metal material.
- B. Wood. Wood including demolition and construction materials must be cut into lengths not exceeding four (4) foot lengths and be no more than one (1) foot thickness.
- C. Containers. All containers including vans, tanks and other large vessels exceeding fifty five (55) gallons in capacity must be cleaned of any residue and cut into less than four (4) feet lengths and be less than four (4) feet diameter. Containers are defined as: A large reusable receptacle that can accommodate smaller cartons or cases in a single shipment designed for efficient shipment of cargo or is used for the storage of liquid. All valves must be removed from cylinders before disposal. All tanks and bottles (i.e. propane, fuel, oil, Freon, oxygen, etc.) must be cut in half.
- D. Nets and Line. Nets and lines must be free of all non-synthetic polymerized materials and must be cut up into tightly bound bundles of less than one (1) cubic yard. Synthetic polymerized materials include, but are not limited to, nylon, polypropylene, polyethylene, and spectra. (Note nets are charged in accordance with Schedule D and Schedule B.) Customers that deliver nets and lines that are in one (1) cubic yard bundles will be charged a per ton tipping fee. Nets and lines that are not cut and tightly bound into one (1) cubic yard bundles will be charged a per ton tipping fee and the cubic yard fee.
- E. Other. Other emergency limitations on waste material may be added as authorized by the Director with approval from the City Manager.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2024-10

CREATING BUDGET AMENDMENT #8 TO THE FISCAL YEAR 2024 BUDGET, APPROPRIATING \$1,192,406 FROM THE 1% SALES TAX FUND FOR AN INCREASE TO THE CAPTAINS BAY ROAD WATERLINE EXTENSION PROJECT (WA22D).

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

- Section 1. Classification: This is a non-code ordinance.
Section 2. Effective Date: This ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY24 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
B. The following are the changes by account line item:

Amendment No. 8 to Ordinance 2023-03

	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
I. OPERATING BUDGETS			
A. 1% Sales Tax Fund			
Sources:			
Appropriated Fund Balance	\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
Uses:			
Transfer to Proprietary Capital Projects	\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
II. CAPITAL BUDGETS			
A. Public Utilities - Project Budgets			
Captains Bay Rd Waterline Extension			
Sources:			
Transfers from 1% Sales Tax Fund	\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
Uses:			
Captains Bay Rd Waterline Ext Project	\$ 5,898,646	\$ 1,192,406	\$ 7,091,052

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff, Sr.
Mayor

Attest:

Estkarlen P. Magdaong
City Clerk

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2024-10

CREATING BUDGET AMENDMENT #8 TO THE FISCAL YEAR 2024 BUDGET, APPROPRIATING \$1,192,406 FROM THE 1% SALES TAX FUND FOR AN INCREASE TO THE CAPTAINS BAY ROAD WATERLINE EXTENSION PROJECT (WA22D).

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	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
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Sources:			
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Uses:			
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PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff, Sr.
Mayor

Attest:

Estkarlen P. Magdaong
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Scott Brown, Public Works Director
Through: William Homka, City Manager
Date: June 5, 2024
Re: Ordinance 2024-10: Creating Budget Amendment #8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

SUMMARY:

This budget amendment allocates an additional \$1,192,406 from the 1% Special Revenue Fund to the Captain's Bay Road Waterline Extension Project. This increase will cover the costs of constructing Phase 1, bringing the total project cost to \$6,687,606.

PREVIOUS COUNCIL ACTION:

- Ordinance 22-06, creating budget amendment #4 recognizing ARPA grant revenue and increasing the Water Capital Project Budget by \$800,000 for the NPF Waterline Project.
- Ordinance 22-22, accepting \$386,400 from the Denali Commission and increasing the Water Fund Transfers to the Capital Projects by \$12,246 for matching funds and increasing the Captains Bay Road Waterline Project by \$398,400
- Resolution 22-55, authorizing the City Manager to enter into an Agreement with Regan Engineering for the design of the Captains Bay Road Waterline Extension Project in the amount of \$398,646
- Resolution 23-16, adopting the FY24-FY33 Capital and Major Maintenance Plan
- Resolution 24-06, identifying the City of Unalaska's State Priorities for FY25. Captains Bay Road – Waterline Extension is the #1 priority
- Ordinance 24-06, creating budget amendment #6 for FY24 to increase the Water Capital Project Budget by \$4,700,000 from the 1% Special Revenue fund to construct Phase 1 of the Captain's Bay Road Waterline Extension Project

BACKGROUND:

Discussions about improving Captains Bay Road began more than a decade ago, but the project gained momentum in the FY19 Capital & Major Maintenance Plan (CMMP). Various versions of the plan were developed for evaluation and consideration in subsequent CMMPs. Shortly thereafter, a private company purchased the former quarry property at the end of Captains Bay Road and, on June 14, 2023, that company submitted a formal written request for utility services.

The waterline extension will provide water to all properties along the roadway. Currently, a customer on Captains Bay Road uses a private lateral line that runs up to Pyramid Road, where it connects to the public line. This lateral cross private property and has been leaking significant amounts of treated water because part of the line was constructed in the 1940s and is still made of wooden staves. This private line will be abandoned once the new waterline project is completed.

The City of Unalaska has two storage tanks located in Unalaska Valley/Lear Road and another in Pyramid Valley. The City supplies water to a customer on Captains Bay Road, which relies solely on the Pyramid Valley tank. This service is only feasible when the tank is filled to more than 70% of its capacity, which is approximately 26 feet out of 38 feet. When the tank level drops below 26 feet, which occurs infrequently, the water service is disrupted. This affects up to 50-60 residents living in the company's bunkhouse, as well as the offices and customers using the dock for offloading and resupply. With the existing system configuration, the City cannot provide service to this customer from the wells or the Unalaska Valley/Lear Road due to hydraulic limitations. This can be problematic during peak demand seasons, especially if an extended shutdown period is expected due to water quality issues or fluctuating demand. Shutdowns occur when turbidity in the reservoir exceeds the Pyramid Water Treatment Plant's (PWTP) operating parameters. Since the PWTP operates as a Filtration Avoidance System and is not required to filter its process water, storms can cause turbidity to rise beyond permitted limits, shutting down treatment.

Additionally, to mitigate prolonged outages, maintenance has been limited to basic measures, primarily due to the ongoing challenge of fully decommissioning the existing Pyramid Valley tank. Basic inspections have been periodically carried out throughout the tank's operational lifespan, with minor repairs undertaken in 2013. Furthermore, the Icy Creek Reservoir has absorbed a substantial volume of runoff and sediment, further diminishing the City's raw water supply.

Extending the Captains Bay waterline would allow the City to:

1. Fully decommission its surface water source for maintenance.
2. Increase clear water storage by 1.5 – 2.0 million gallons.
3. Supply users on Captains Bay Road with clear water from any water sources, including well #1, well #2, or both storage tanks in Pyramid Valley or Unalaska Valley.

The water division's ability to access all of its clear water reserves during these situations is vital to operations.

DISCUSSION:

This amendment will allocate an additional \$1,192,406 to the Water Capital Projects Budget to complete Phase 1 of the Captain's Bay Waterline Extension Project.

On May 30, 2024, we opened the bids for Phase 1 of the Captain's Bay Waterline Extension Project. The City received only one bid, that is from Aleutian General LLC for \$5,508,439. Currently, we have \$4,700,000 budgeted. We are requesting an additional \$1,192,406, bringing the total project cost to \$6,687,606.

After working with our consultant and evaluating our options, we concluded that delaying this project would likely result in no cost savings and acutely would have cost increases. Splitting the

project into smaller phases would incur multiple mobilization and demobilization costs, along with potential price increases. Reducing the project scope would undermine our long-term paving goals, as the utilities need to be in place for future paving opportunities. This could also complicate future grant opportunities, as we wouldn't have a shovel-ready project. For example, the recent Community Transportation Program (CTP) grant we will receive for paving from Airport Beach Road to just past Westward Seafoods was possible because we had all the utilities in place and were shovel-ready. Completing this project will leave only the sewer line to be finished, for which we have applied for a grant from the Denali Commission for design and is expected to be announced in mid-June 2024.

Undertaking this project will help alleviate and improve the following:

1. Will get the city and private users of the leaking wood stave improving our services and increase clear water by 1.5 – 2.0 million gallons in Pyramid Valley CT tank
2. Improve needed maintenance to the existing CT tank and reservoir.
3. Allow access to additional water reserves needed in the event of a major fire or other emergency.
4. Enable the City to service all areas in the Unalaska and Amaknak islands.
5. Reduce the likelihood and risk of water shortages during processing seasons, which are associated with a higher risk of contamination from backflow and/or back-siphonage.

Council has designated the Captains Bay Road Paving and Utility Improvements project as the number one funding priority. The Captains Bay Road Waterline Extension project will improve the City's operations and maintenance, and prepare the utility for future development.

ALTERNATIVES:

1. Approve Ordinance 2024-10: Creating Budget Amendment #8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)
2. Reduce the scope of the project.
3. Chose not to award the Bid.
4. Cancel the project.

FINANCIAL IMPLICATIONS:

Reduces the 1% fund by \$1,192,406 and increases the Captains Bay Road Waterline Extension Project (WA22D) by \$1,192,406. The present balance of the 1% Sales Tax Fund is \$10,585,204.38.

LEGAL: None

STAFF RECOMMENDATION:

Approve Ordinance 2024-10: Creating Budget Amendment #8 to the Fiscal Year 2024 Budget, appropriating \$1,192,406 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D)

PROPOSED MOTION:

First reading: I move to introduce Ordinance 2024-10 and schedule it for public hearing and second reading on June 25, 2024.

Second reading: I move to adopt Ordinance 2024-10.

CITY MANAGER COMMENTS: I support the staff recommendation.

ATTACHMENTS:

- Balance Sheet showing \$10,585,204.38 in Equity in Central Treasury (Cash) in the 1% Sales Tax Fund.

City of Unalaska
Summary of Budget Amendment and Schedule of Proposed Accounts
FY24 Budget Amendment 8

- 1) 1% Sales Tax Fund
 - Add \$1,192,406 to Appropriated Fund Balance
 - Add \$1,192,406 to Transfers to Proprietary Capital Projects for CBR Waterline Extension Project

- 2) Water Fund Capital Projects Budget
 - Add \$4,700,000 to Transfers from 1% Sales Tax Fund
 - Add \$4,700,000 to CBR Waterline Extension budget

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
1) <u>1% Sales Tax Fund - Operating Budget</u>						
Sources:						
Appropriated Fund Balance	11029954	49900		\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
Uses:						
Transfer to Proprietary Capital Projects	11029954	59940		\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
2) <u>Water Fund - Capital Project Budgets</u>						
CBR Waterline Extension						
Sources:						
Transfers from Special Rev Fund	51119848	49110	WA22D	\$ 4,700,000	\$ 1,192,406	\$ 5,892,406
Uses:						
Construction Svcs	51125553	54500	WA22D	\$ 3,500,000	\$ 964,865	\$ 4,464,865
Contingency	51125553	55912	WA22D	\$ 600,000	\$ 227,541	\$ 827,541

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2024-25

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXTEND THE TERM OF THE PROFESSIONAL SERVICES AGREEMENT WITH ROBERTSON, MONAGLE & EASTAUGH LLC FOR AN ADDITIONAL TERM

WHEREAS, the Unalaska City Council has determined it is beneficial to the City of Unalaska to retain a lobbyist in Washington, D.C.; and

WHEREAS, the existing Professional Services Agreement with Robertson, Monagle & Eastaugh LLC, expires on June 30, 2024; and

WHEREAS, the City of Unalaska wishes to retain Sebastian O'Kelly of Robertson, Monagle & Eastaugh LLC to perform the duties of lobbyist as directed by the City of Unalaska.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to extend the Professional Services Agreement with Sebastian O'Kelly of Robertson, Monagle & Eastaugh LLC for an additional term, effective July 1, 2024, through June 30, 2025, for a fee of \$76,000 plus reasonable expenses.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff Sr.
Mayor

ATTEST:

Estkarlen Magdaong,
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
 From: Michelle Price, Executive Assistant 1
 Through: William Homka, City Manager
 Date: June 25, 2024
 Re: Resolution 2024-25: Authorizing the City Manager to extend the term of the Professional Services Agreement with Sebastian O’Kelly of Robertson, Monagle & Eastaugh LLC for an additional term

SUMMARY: The City Council’s agreement with Brad Gilman of Robertson, Monagle & Eastaugh for federal lobbying services expires on June 30, 2024. Sebastian O’Kelly, with the same firm, replaced Mr. Gilman. The firm is now incorporated as an LLC with the same name, with Mr. O’Kelly as a partner and co-owner and Mr. Gilman remaining as a consultant. Mr. O’Kelly submitted a letter of interest to the City Manager William Homka dated April 11, 2024, to renew the contract (copy attached). Resolution 2024-25 authorizes the City Manager to extend the Professional Services Agreement with Robertson, Monagle & Eastaugh LLC for an additional term. Staff recommends approval.

PREVIOUS COUNCIL ACTION: Council adopted Resolution 2023-28 on June 13, 2023, authorizing Sebastian O’Kelly’s contract for FY24 for \$76,000 plus reasonable expenses. Council budgeted \$76,000 for federal lobbyist fees for FY25 (budget line 0102-0152-53300).

BACKGROUND: Mr. O’Kelly is now a partner and co-owner of the firm Robertson, Monagle & Eastaugh, LLC, and has been a consultant who worked on the Unalaska account during his entire tenure at the firm for 22 years.

The table below provides a history of compensation rates from FY96 through FY24.

YEAR	FEES	EXPENSES	TOTAL
FY96	\$ 40,500.00	\$ 556.00	\$ 41,056.00
FY97	\$ 54,000.00	\$ 521.61	\$ 54,521.61
FY98	\$ 54,000.00	\$ 769.77	\$ 54,769.77
FY99	\$ 54,000.00	\$ 2,479.75	\$ 56,479.75
FY00	\$ 60,000.00	\$ 190.77	\$ 60,190.77
FY01	\$ 60,000.00	\$ -	\$ 60,000.00
FY02	\$ 72,000.00	\$ -	\$ 72,000.00
FY03	\$ 72,000.00	\$ -	\$ 72,000.00
FY04	\$ 74,000.00	\$ -	\$ 74,000.00
FY05	\$ 76,000.00	\$ -	\$ 76,000.00
FY06	\$ 76,000.00	\$ -	\$ 76,000.00
FY07	\$ 76,000.00	\$ -	\$ 76,000.00
FY08	\$ 76,000.00	\$ -	\$ 76,000.00

FY09	\$ 76,000.00	\$ -	\$ 76,000.00
YEAR	FEES	EXPENSES	TOTAL
FY10	\$ 76,000.00	\$ -	\$ 76,000.00
FY11	\$ 76,000.00	\$ -	\$ 76,000.00
FY12	\$ 76,000.00	\$ -	\$ 76,000.00
FY13	\$ 76,000.00	\$ -	\$ 76,000.00
FY14	\$ 76,000.00	\$ -	\$ 76,000.00
FY15	\$ 76,000.00	\$ -	\$ 76,000.00
FY16	\$ 76,000.00	\$ -	\$ 76,000.00
FY17	\$ 76,000.00	\$ 2,112.90	\$ 78,112.90
FY18	\$ 76,000.00	\$ -	\$ 76,000.00
FY19	\$ 76,000.00	\$ -	\$ 76,000.00
FY20	\$ 76,000.00	\$ -	\$ 76,000.00
FY21	\$ 76,000.00	\$ -	\$ 76,000.00
FY22	\$ 76,000.00	\$ -	\$ 76,000.00
FY23	\$ 76,000.00	\$ -	\$ 76,000.00
FY24	\$ 76,000.00	\$ -	\$ 76,000.00
TOTAL	\$ 2,060,500.00	\$ 6,630.80	\$ 2,067,130.80

DISCUSSION: Mr. O’Kelly’s letter states that he is interested in continuing the services for the next fiscal year. He has not requested an increase in the retainer. The contract was last increased in FY05 from \$74,000 to \$76,000 based on the CPI-Anchorage, plus reasonable expenses.

ALTERNATIVES: Council could renew the lobbying contract at the current level, recommend an increase to the base compensation rate or a cost of living increase, or not enter into a lobbying agreement.

FINANCIAL IMPLICATIONS: This expense is included in the FY25 budget for \$76,000, plus reimbursement for reasonable expenses.

LEGAL: None needed.

STAFF RECOMMENDATION: If Council agrees to authorize the City Manager to sign a renewal contract with Sebastian O’Kelly of Robertson, Monagle & Eastaugh LLC, Council should approve and adopt Resolution 2024-25.

PROPOSED MOTION: This item is included on the Consent Agenda and will be included in the motion to adopt the Consent Agenda. If the item is moved to the Regular Agenda for discussion, the suggested motion is to move to adopt Resolution 2024-25.

CITY MANAGER COMMENTS: I recommend Council approve this resolution.

ATTACHMENTS:

- Letter of interest from Sebastian O’Kelly dated April 11, 2024
- Proposed Modification of Professional Services Agreement

Robertson, Monagle, & Eastaugh LLC

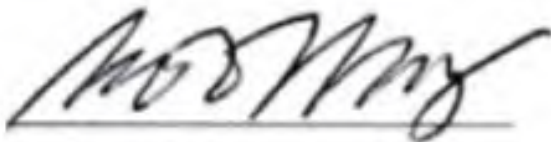
April 11, 2024

Bil Homka, City Manager
City of Unalaska
Box 610
Unalaska, AK 99685

Dear Bil:

By this letter, we would like to offer the services of Robertson, Monagle & Eastaugh LLC to the City of Unalaska for the coming fiscal year to continue to represent the City in Washington, D.C. on Federal issues. Please feel free to contact us with any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Sebastian O'Kelly", written over a horizontal line.

Sebastian O'Kelly
Partner
Robertson, Monagle & Eastaugh LLC
9312 Elmhirst Drive
Bethesda, MD 20814

Cc: Rick Marks
Brad Gilman

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2024-26

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXTEND THE TERM OF THE PROFESSIONAL SERVICES AGREEMENT WITH DIANNE BLUMER OF NAVIGATE AK, dba BLUMER & ASSOCIATES, FOR AN ADDITIONAL TERM

WHEREAS, the Unalaska City Council has determined it is beneficial to the City of Unalaska to retain a lobbyist; and

WHEREAS, the existing Professional Services Agreement with Dianne Blumer of Blumer & Associates will expire on June 30, 2024; and

WHEREAS, the City of Unalaska wishes to retain Dianne Blumer to perform the duties of Lobbyist as directed by the City of Unalaska.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to extend the Professional Services Agreement with Dianne Blumer, Blumer & Associates for an additional term, effective July 1, 2024, through June 30, 2025, for a fee of \$71,000 plus reasonable expenses.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff Sr.
Mayor

ATTEST:

Estkarlen Magdaong,
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Executive Assistant 1
Through: William Homka, City Manager
Date: June 25, 2024
Re: Resolution 2024-26: Authorizing the City Manager to extend the term of the Professional Services Agreement with Dianne Blumer of Navigate AK, dba Blumer & Associates, for an additional term

SUMMARY: State lobbyist Dianne Blumer's contract with the City expires on June 30, 2024. Ms. Blumer submitted a letter of interest to Mayor Vincent Tutiakoff Sr on April 9, expressing her interest in renewing her contract (copy attached). Resolution 2024-26 authorizes the City Manager to extend the term of the Professional Services Agreement for an additional term. Staff recommends approval.

PREVIOUS COUNCIL ACTION: Council adopted Resolution 2023-29 on June 13, 2023, authorizing the City Manager to enter into a Professional Services agreement contract for FY24 in the amount of \$71,000 plus reasonable expenses. Council budgeted \$71,000 for state lobbyist fees for FY25.

BACKGROUND: Dianne Blumer has been the City Council's lobbyist for state affairs since FY19. Her firm's name has changed to Navigate AK, doing business as Blumer & Associates.

The table below provides a history of compensation rates for Dianne Blumer from FY19 to the present:

YEAR	FEES	EXPENSES	TOTAL
FY19	\$ 71,000.00	\$250.00	\$ 71,250.00
FY20	\$ 71,000.00	\$1,602.08	\$ 72,602.08
FY21	\$ 71,000.00	\$250.00	\$ 71,250.00
FY22	\$ 71,000.00	\$1,206.00	\$ 72,206.00
FY23	\$ 71,000.00	\$250.00	\$ 71,250.00
FY24	\$ 71,000.00	\$3,893.56	\$ 74,893.56
TOTAL	\$ 426,000.00	\$7,451.64	\$ 433,451.64

DISCUSSION: Ms. Blumer's letter states that she is interested in continuing her services for the next fiscal year. She has not requested an increase in her retainer.

ALTERNATIVES: Council could renew the lobbying contract at the current level, recommend an increase to the base compensation rate or a cost of living increase, or not enter into a lobbying agreement.

FINANCIAL IMPLICATIONS: This expense is included in the FY25 budget for \$71,000, plus reimbursement for reasonable expenses.

LEGAL: None needed.

STAFF RECOMMENDATION: If Council agrees to authorize the City Manager to sign a renewal contract with Dianne Blumer of Blumer & Associates, Council should approve and adopt Resolution 2024-26.

PROPOSED MOTION: This item is included on the Consent Agenda and will be included in the motion to adopt the Consent Agenda. If the item is moved to the Regular Agenda for discussion, the suggested motion is to move to adopt Resolution 2024-26.

CITY MANAGER COMMENTS: I recommend Council approve this resolution.

ATTACHMENTS:

- Letter of interest from Dianne Blumer dated April 9, 2024
- Proposed Modification of Professional Services Agreement



6058 Azalea Dr. Anchorage, AK 99516
907-575-2279 dianne@navigate-ak.com

April 9, 2024

Mayor Vince Tutiakoff
City of Unalaska
P O Box 610
Unalaska, Alaska 99865

Subject: Letter of Interest for FY 2025 Lobbying Services

Dear Mayor Tutiakoff:

Navigate AK (dba Blumer & Associates) is pleased to offer this Letter of Interest for consideration of the FY2025 lobbying contract representing the City of Unalaska. It has been a distinct privilege to work with you, the City Manager, City Council, and staff over the past years.

Continuing to champion important projects and priorities for the community would be my honor. As we reflect on past successful strategies, we also need to focus on potential avenues to pursue in the future for the betterment of the community. Being well-informed about relevant issues, maintaining strong relationships with stakeholders, and having a deep understanding of proposed projects strengthen our team each year. I am convinced that hosting the annual fly-ins to Unalaska has been extremely valuable in bringing key projects to the forefront for consideration by the Governor Alaska State Legislature.

As the Principal of Navigate AK, I personally offer thirty-three years of combined experience with the Alaska State Legislature and the Executive Branch, including recent direct advocacy on behalf of local governmental clients. I maintain solid relationships with the Governor and his Cabinet, as well as bipartisan relationships with House and Senate members, including leadership on both sides of the aisle.

Navigate AK possesses the bipartisan professional relationships necessary to ensure that your priorities and concerns are well represented and advocated for so that they will be heard and acted upon. I am well-versed in local government priorities and resolutions on key legislative issues. Having served the City of Unalaska for the last seven years, I am familiar with many of the local issues and key objectives.

I offer integrity, professionalism, familiarity with the process, and the bipartisan relationships required to successfully represent the City of Unalaska. I look forward to continuing to work along side you.

Sincerely,

Dianne Blumer
President
Navigate AK

**MODIFICATION OF
PROFESSIONAL SERVICES AGREEMENT**

This modification is made to that certain agreement dated June 6, 2018, between the City of Unalaska (hereinafter designated as "City") and Blumer & Associates, hereinafter designated as "Consultant". The Professional Services Agreement is modified as follows:

1. The Agreement is extended for an additional term effective July 1, 2024, through June 30, 2025.
2. The total payment under this Agreement shall not exceed \$71,000, plus reasonable expenses.
3. Payment for services to Consultant shall be as follows:

DATE	AMOUNT
July 1, 2024	\$1775.00
August 1, 2024	\$1775.00
September 1, 2024	\$1775.00
October 1, 2024	\$1775.00
November 1, 2024	\$1775.00
December 1, 2024	\$1775.00
January 1, 2025	\$14,200.00
February 1, 2025	\$14,200.00
March 1, 2025	\$14,200.00
April 1, 2025	\$14,200.00
May 1, 2025	\$1775.00
June 1, 2025	\$1775.00
TOTAL	\$71,000

CITY OF UNALASKA

BLUMER & ASSOCIATES

Marjorie Veeder, Assistant City Manager

Dianne Blumer

STATE OF ALASKA)
) ss.
Third Judicial District)

STATE OF ALASKA)
) ss.
_____Judicial District)

The foregoing instrument was acknowledged before me this ____ day of June 2024 by Marjorie Veeder, Assistant City Manager for the City of Unalaska, a First Class Alaska Municipal Corporation, on behalf of the City of Unalaska.

The foregoing instrument was acknowledged before me this ____ day of June 2024, by DIANNE BLUMER on behalf of BLUMER & ASSOCIATES.

Notary Public, State of Alaska
Commission expires _____

Notary Public, State of Alaska
Commission expires _____

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2024-27

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH KELTY AND ASSOCIATES FOR FISHERIES AND MARINE RELATED NATURAL RESOURCES CONSULTING SERVICES

WHEREAS, the Unalaska City Council has determined it is beneficial to the City of Unalaska to receive fisheries and marine-related natural resources monitoring assistance; and

WHEREAS, the City of Unalaska wishes to retain the services of Frank Kelty of Kelty and Associates to perform consultant duties as directed by the City of Unalaska pursuant to the attached Professional Services Agreement.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to enter into a Professional Services Agreement with Kelty and Associates, effective July 1, 2024, through June 30, 2025, for a fee not to exceed \$65,000.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen Magdaong
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, City Manager
Date: June 25, 2024
Re: Resolution 2024-27: Authorizing the City Manager to enter into a Professional Services Agreement with Kelty and Associates for fisheries and marine-related natural resources consulting services

SUMMARY: Frank Kelty is willing and able to provide consulting services for fisheries and other marine-related natural resource issues. Resolution 2024-27 authorizes the City Manager to enter into a one-year Professional Services Agreement with Mr. Kelty for FY25. Staff recommends approval.

PREVIOUS COUNCIL ACTION: Council previously authorized and funded a full-time permanent Natural Resource Analyst position, which provided many of the services included in the proposed agreement before you this evening. The city employee position has been vacant since Mr. Kelty retired as a city employee in September 2015 and the position has been unfunded for several years.

Mr. Kelty then supplied these services as an elected official. Subsequently, he provided these services on a contract basis beginning on February 1, 2020. Council last discussed this agreement on June 13, 2023, when they adopted Resolution 2023-30, authorizing the city manager to enter into an agreement commencing July 1, 2023, through June 30, 2024, for one year.

BACKGROUND: The City of Unalaska's primary revenue source is related to the fishing industry. We have long had a staff member or Council member dedicated to monitoring these issues and communicating the impacts to Unalaska. Given the current economic environment, Council makeup, staff capacity, and an interested contractor, the City Manager is bringing forward this Professional Services Agreement with Frank Kelty for Council's consideration.

DISCUSSION: Frank Kelty previously performed the responsibilities outlined in the scope of services as an employee of the City of Unalaska, and then as an elected official. He has long-standing relationships with the necessary individuals, organizations, and agencies that allow him to continue acting as the City's consultant for these services. The agreement before you this evening is for one year, covering FY25 (July 1, 2024, through June 30, 2025). Mr. Kelty has requested an increase in the annual amount to cover air travel, hotel, and meal expenses to attend NPFMC meetings and possible travel to Board of Fisheries meetings or other fishery-related conferences. The increase is \$65,000 for the year (\$5,416.66 per month). The fee includes the work outlined in the scope of services as well as expenses, including necessary travel.

ALTERNATIVES: Council has two main alternatives beyond the recommended sole sourcing arrangement with Kelty and Associates.

One alternative is to issue an RFP for similar services, which may result in increased fees. Although not the same service, it is also worth noting that this fee is well under what the City of Unalaska currently pays for lobbying services when considering this alternative. For comparison sake, the City of Unalaska currently pays \$76,000 annually for federal lobbying consulting services and \$71,000 annually for state lobbying consulting services.

A more costly alternative is to fund and fill a full-time position. The cost to the City would be approximately \$185,089.16 if we hired a full-time employee to provide these services. This amount is an estimate from 2024's compensation study. This accounts for salary and benefits and does not account for office space and other related costs.

FINANCIAL IMPLICATIONS: The total fee is \$65,000. This includes all travel-related expenses. The fee is allocated in the City Manager's budget in FY25 as \$56,000, however, there are additional funds available in the budget line item to increase the amount to \$65,000.

LEGAL: None needed.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: This is a consent agenda item and will be included in the motion to adopt the consent agenda.

CITY MANAGER COMMENTS: I recommend Council approve this resolution.

ATTACHMENT: Proposed Professional Services Agreement

KELTY & ASSOCIATES

Date: June 10, 2024

To: William Homka, City Manager.
City of Unalaska PO Box 610
Unalaska, Alaska 99685

From: Kelty and Associates
43915 Via Granada
Palm Desert CA, 92211

Dear Mr. Homka,

This is my letter of interest to continue as the City of Unalaska Resource Analyst for another year extension from July 1, 2024, to June 30, 2025.

Thank You

A handwritten signature in black ink, appearing to read 'Frank Kelty', with a long horizontal flourish extending to the right.

Frank Kelty, President
Kelty & Associates

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into by and between the City of Unalaska, P.O. Box 610, Unalaska, Alaska, 99685, a municipal corporation organized under the laws of the State of Alaska, hereafter "**City**" and **Kelty and Associates**, 43915 Via Granada, Palm Desert, California, 92211, hereinafter designated as "Consultant".

For and in consideration of the terms set out below, the parties agree as follows:

1. Consultant agrees to perform all work described in Appendix A, "Scope of Services".
2. Consultant further agrees that a full and accurate understanding exists regarding the work required in Appendix A, "Scope of Services" and that there shall be no changes made to the Scope of Services without prior written consent of the City.
3. Consultant shall furnish all the material, equipment, labor and other services to accomplish the Scope of Services. Further, Consultant is responsible for making and paying for all necessary travel arrangements in relation to performance of the Scope of Services.
4. Consultant agrees to comply with the terms for a cost not to exceed as stated in Appendix B "Payment".
5. City shall pay the Consultant according to the payment schedule as described in Appendix B.
6. The term of this agreement shall be for twelve months and commence July 1, 2024, and terminating on June 30, 2025. This contract may be terminated with thirty (30) days written notice by either party.
7. The City retains the right to negotiate differences that may arise in performance of the Scope of Services.
8. As applicable, the Consultant agrees to abide by existing State and Federal laws and to provide for strict compliance with the same as they related to the following:
 - a. Equal Employment Opportunity (EEO);
 - b. Workmen's Compensation Insurance; and
 - c. The Consultant agrees that compliance with the above is the responsibility of the Consultant and that the City Shall be held harmless for any resulting violation of these requirements.
9. General Liability: All legal action or claims including defense costs resulting from

Professional Services Agreement
City of Unalaska and Kelty and Associates

damages sustained by any person or property arising from the Consultant's performance of this contract which will result in joint liability of the City and Consultant shall be apportioned on a comparative fault basis. Any joint liability on the part of the City must be due to active negligence on the part of the City.

10. This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, and successors.

11. This Agreement shall not be assigned.

CITY OF UNALASKA

Marjorie Veeder
Assistant City Manager

STATE OF ALASKA)
) ss.
Third Judicial District)

The foregoing instrument was acknowledged before me this _____ day of _____ 2024, by Marjorie Veeder, Assistant City Manager for the City of Unalaska, a First Class Alaska Municipal Corporation, on behalf of the City of Unalaska.

Notary Public, State of Alaska
My Commission expires: _____

APPENDIX A Scope of Services

Consultant agrees to provide the following **fisheries and marine-related natural resource services**:

- 1) Monitor scientific and regulatory data as well as state and federal laws, policies, and regulations pertaining to fisheries and marine-related natural resource management.
- 2) Provide assistance and guidance on the protection, development and management of natural resources within or affecting the City; address questions regarding legal, permitting, technical, and analytical details of fisheries and related natural resource development programs and regulations.
- 3) Provide written updates (on a monthly basis, at minimum) on fisheries information to the City Manager, Directors, Mayor and Council. This includes, but is not limited to, harvests, bycatch and endangered species issues.
- 4) Provide budgetary fisheries revenue projections to the Finance Director and City Manager for the annual budget process.
- 5) Provide the written documentation for methodology regarding revenue projections to the Finance Director and City Manager.
- 6) Work with city staff, city council and consultants to develop written responses or talking points related to federal and state regulatory changes and natural resource issues.
- 7) Address state and federal officials on behalf of the community at public hearings and providing public testimony as needed.
- 8) Assist Unalaska Crab, Inc. in their responsibilities.
- 9) Attend selected City Council meetings and state or federal resource management meetings (in person or telephonically), traveling when necessary. This includes up to 6 trips in total annually, including participation in meetings of the following:
 - a) North Pacific Fisheries Management Council (NPFMC)
 - b) State of Alaska Board of Fisheries (BOF)
 - c) City Council and Unalaska Crab, Inc.
 - d) National Marine Fisheries Service

APPENDIX B
Payment

Total payment under this Contract shall not exceed \$65,000, which does includes expenses associated with travel, lodging, food, copying and similar type expenses necessary for the completion of this contract.

Payment for services shall be made to Consultant in monthly installments on the 10th day of each month in accordance with the following schedule:

DATE	AMOUNT
JUL 1, 2024	\$5,416.66
AUG 1, 2024	\$5,416.66
SEP. 1, 2024	\$5,416.66
OCT. 1, 2024	\$5,416.66
NOV. 1, 2024	\$5,416.66
DEC. 1, 2024	\$5,416.66
JAN 1, 2025	\$5,416.66
FEB 1, 2025	\$5,416.66
MAR 1, 2025	\$5,416.66
APR 1, 2025	\$5,416.66
MAY 1, 2025	\$5,416.66
JUN 1, 2025	\$5,416.66
TOTAL	65,000.00

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2024-28

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE WRITE-OFF OF VARIOUS ACCOUNTS RECEIVABLE

WHEREAS, the accounts listed in the attached schedule are deemed to be uncollectible due to inadequate addresses, businesses having left town, lack of legal recourse, timeliness or lack of sufficient documentation; and

WHEREAS, it is not economically prudent to continue collection efforts on these accounts.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the Finance Director to write off the receivables as specified in the attached schedules showing the following totals:

Ports	\$38.38
Business Personal Property Tax	<u>\$6,715.56</u>
Total	\$6,753.94

BE IT FURTHER RESOLVED that the Unalaska City Council authorizes the Finance Director to revive said accounts if collection or payment should occur.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen P. Magdaong
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Patricia Soule, Finance Director
Through: Marjie Veeder, Acting City Manager
Date: June 25, 2024
Re: Resolution 2024-28: Authorizing the Write-Off of Various Accounts Receivable

SUMMARY: The past due accounts receivable contained on the list attached to Resolution 2024-28 are deemed uncollectible and should be removed from the City's list of accounts receivable.

PREVIOUS COUNCIL ACTION: No previous action has been taken on these specific accounts. In previous years, the City Council has written off debts considered uncollectible. The table below shows totals written off in previous years.

FY12	FY13	FY14	FY16	FY18	FY19	FY20	FY22	FY24 Proposed
\$17,092	\$1,847	\$12,127	\$19,187	\$73,063	\$38,695	\$3,354	\$3,069	\$6,754

BACKGROUND: City practice has been to annually acquire City Council approval of bad debt write offs via resolution. City Code does not require council approval for writing off uncollectible accounts.

DISCUSSION: Periodically the City must make a determination on whether to pursue further collection efforts on amounts owed to the City. The Finance Department has compiled the attached list of uncollectible accounts receivable. The amount proposed to be written off (\$6,754) is approximately eight one thousandths of one percent of the City's total annual revenue.

Staff has made multiple, ongoing attempts to collect the accounts listed, but the collection efforts have been unsuccessful. Recording the write-off does not forgive the debt; if circumstances change or more information becomes available, staff may reinitiate collection efforts on an account that has been written off.

ALTERNATIVES: Do not write off the listed accounts, which effectively requests staff to continue making collection efforts.

FINANCIAL IMPLICATIONS: The write off will result in \$6,754 being removed from the accounts receivable asset item on the balance sheet as of June 30, 2024. This will permit staff to focus their efforts on past due accounts that are likely to be collectible.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends approval of Resolution 2024-28

PROPOSED MOTION: I move to adopt Resolution 2024-28

CITY MANAGER COMMENTS: I support Staff's recommendation.

ATTACHMENT: List of accounts to be written off.

City of Unalaska
Accounts to be Written Off
Fiscal Year Ending June 30, 2024

Account Holder	Amount
Corvus Airlines, Inc.	\$ 3,336.65
Smokey Point Aleutian Concrete, LLC	\$ 3,378.91
BPPT Write-Off	\$ 6,715.56
<hr/>	
Exodus	\$ 38.38
Ports Write-Off	\$ 38.38
<hr/>	
Total	\$ 6,753.94
<hr/>	

From: [Peggy McLaughlin](#) on behalf of [Peggy McLaughlin](#)
To: [Kelly Tompkins](#)
Cc: [Patricia Soule](#)
Subject: RE: Bad Debt FY24 - A/R (PORTS)
Sent: 6/17/2024 9:24:40 AM

Yes proceed with the \$38.88 for the exodus. I know of no other accounts we intend to write off at this time.

From: Kelly Tompkins <ktompkins@ci.unalaska.ak.us>
Sent: 17 June 2024 09:22
To: Peggy McLaughlin <pmclaughlin@ci.unalaska.ak.us>
Cc: Patricia Soule <psoule@ci.unalaska.ak.us>
Subject: FW: Bad Debt FY24 - A/R (PORTS)

Hi Peggy,

We are preparing the FY24 Bad Debt resolution for next week's council meeting.

Wilma had sent me an email that \$38.38 should be written off for the Exodus.

Can you confirm that is the only write off for Ports? Wilma had mentioned there were some other delinquent accounts but thought that you were still wanting to collect and not write off.

If I don't hear anything back by 5pm today, we will proceed with just the \$38.38.

Thanks,

Kelly

From: Wilma Marchadesch <wmarchadesch@ci.unalaska.ak.us>
Sent: Friday, June 14, 2024 10:56 AM
To: Kelly Tompkins <ktompkins@ci.unalaska.ak.us>
Subject: Bad Debt FY24 - A/R

Hi Kelly,

See below for account's detail. Bill number 98758. Thanks!

Bill Inquiry: Customer Account View [CITY OF UNALASKA]

- ← Back
- ✓ Accept
- 📂 Browse
- 📄 Output
- 🖨️ Print
- 👁️ Display
- 📄 PDF
- 💾 Save
- 📄 Excel
- 📄 Word
- ⚙️ Preferences
- 👁️ View Bill

Bill Inquiry [CITY OF UNALASKA] > Bill Inquiry: Customer Account View [CITY OF UNALASKA]

Account Information

Customer ID: EXODUS
 FRED HANKINS
 69570 LANTZ LN
 COVE OR 97824
 503-791-2887

Notes/Alerts

📁 Special Conditions/Notes

Effective Date

Due 06/14/2024

Account Bills

Refunds	Pmt/Crd	Prin/Fee/Pen Unpaid	Interest Due	Total Due Now	Due Date
0.00	0.00	0.00	0.00	0.00	04/30/2013
0.00	0.00	0.00	0.00	0.00	04/19/2013
0.00	0.00	0.00	0.00	0.00	04/15/2013
0.00	0.00	0.00	0.00	0.00	03/28/2013
0.00	0.00	38.38	0.00	38.38	04/29/2022
0.00	357.31	38.38	0.00	38.38	

From: [Estkarlen Magdaong](#) on behalf of [Estkarlen Magdaong](#)
To: [Kelly Tompkins](#)
Cc: [Alicia Aguilar](#)
Subject: RE: Bad Debt Write Off
Sent: 6/13/2024 6:04:57 PM

Kelly,

Here is the Clerk's department list for uncollectible accounts receivable:

Business Personal Property

- 9902454 Corvus Airlines, Inc. \$3,336.65 (penalty accrues .94 per day)
 - filed Chapter 11/Bankruptcy around April 2020. FY21 Assessment Notice went out by then, but we did not send the bill. No assessment nor bill was sent out for FY22 either, however since there was an active bill for the prior year, we weren't able to just delete the account per se, or inactivate it, and somehow when we processed the next year's bill, it generated an involuntary assessment that's why there was FY22 amount for this account.

- 9901913 Smokey Point Aleutian Concrete, LLC \$3,378.91 (penalty accrues 1.06 per day)
 - Has been on the involuntary tax roll since 2019 and have been paying the business personal property tax due. Business license expired on December 31, 2023. Does not wish to renew the license, and mentioned that there is no more business personal property in town. Refuses to pay 2023 tax bill because there is no personal property anyway.



Estkarlen P. Magdaong

City Clerk

(907) 581-1251 | emagdaong@ci.unalaska.ak.us

From: Kelly Tompkins <ktompkins@ci.unalaska.ak.us>
Sent: Thursday, June 13, 2024 1:02 PM
To: Estkarlen Magdaong <emagdaong@ci.unalaska.ak.us>
Subject: RE: Bad Debt Write Off

When you send the email with the list if you could just mention why you were unable to collect, I will work it into the main memo if need be.

Thanks!

From: Estkarlen Magdaong <emagdaong@ci.unalaska.ak.us>
Sent: Thursday, June 13, 2024 1:00 PM

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2024-29

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING A 10-YEAR LEASE FROM THE OUNALASHKA CORPORATION FOR THE UNALASKA FISHERMEN'S MEMORIAL

WHEREAS, the City of Unalaska recognizes the longstanding importance of fishermen to its culture and economy; and

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the Rusting Man Foundation's initiative to establish a memorial in Unalaska to commemorate fishermen lost at sea; and

WHEREAS, the City of Unalaska has provided financial support for the project; and

WHEREAS, the City Council discussed possible locations for the memorial in June 2023; and

WHEREAS, the site overlooking the Carl E. Moses Boat Harbor was preferred for the memorial; and

WHEREAS, the Ounalashka Corporation has offered a 10-year lease of the proposed site for the memorial at a cost of one dollar per year; and

WHEREAS, the proposed site would be a respectful, accessible and pleasant location for the memorial; and

WHEREAS, the City Council desires to proceed with construction of the memorial at this location.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to negotiate a lease with the Ounalashka Corporation for the site overlooking the Carl E. Moses Boat Harbor.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 25, 2024.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen Magdaong
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Cameron Dean, Planning Director
Through: William Homka, City Manager
Date: June 25, 2024
Re: Resolution 2024-29: Fishermen's Memorial

SUMMARY: The Ounalashka Corporation has made the originally preferred location for the Fishermen's Memorial by the Rusting Man Foundation available for lease.

PREVIOUS COUNCIL ACTION: Staff presented site options for the Fishermen's Memorial in a work session on June 13, 2023.

Resolution 2022-45: Approved a total of \$250,000 to support construction of the memorial.

Resolution 2024-19: Adopted the FY25-34 CMMP, which included \$100,000 FY25 funding for the project.

BACKGROUND: Last year, Council reviewed various site options for the memorial. Following that meeting Staff negotiated with OC to secure a location and additionally considered City property like Memorial Park. While many suggested sites were evaluated, all had various drawbacks and OC did not approve any other leases proposed on its property.

OC ultimately approved the original location preferred by Rusting Man Foundation uphill from the Carl E. Moses boat harbor, and Staff proceeded to develop site plans and a lease for that location.

Were this site not available, Memorial Park would be the most likely available location.

DISCUSSION: The attached term sheet lists the details of the proposed lease for approximately 10,000 sq. ft. of the gravel area uphill from the Carl E. Moses boat harbor. OC is offering a ten (10) year lease at one dollar (\$1) per year. Resolution 2024-29 would authorize the City Manager to negotiate the land lease with OC.

Rusting Man Foundation intends to construct the memorial and maintain it for the following year, after which the City will take over and continue to maintain it. The City Attorney is currently drafting the agreement with RMF.

Apart from the memorial itself, RMF will assist with providing benches and a trash can that fits the memorial's aesthetic. The City is responsible for providing electric service and safety improvements, which were funded in the FY25-34 CMMP.

The attached site plan has been developed in consultation with Rusting Man Foundation and will be included with the lease with OC. It is a draft and details may still change:

Parking: A total of five (5) unpaved parking spaces will be included within the leased area. The parking is arranged such that drivers leaving the memorial will be able to turn straight onto the road rather than backing into it, minimizing disruption to passing traffic. Beams or another barrier will prevent drivers from pulling past the designated parking area. The parking spots will be large enough to accommodate the 15-person vans that UVB uses for tours.

Electric: Public Works and Utilities are determining the most cost-effective way to provide electricity for the memorial, which will incorporate lights and a VHF radio, and to power security cameras. One option is extending electric service from a transformer at the bottom of the hill, requiring a utility easement from OC that is depicted on the attached site plan. However, the memorial's power needs are modest, and Staff is evaluating whether a small solar system with a battery backup on the site would be sufficient. The City already uses a similar setup at Icy Lake and it would likely result in significant project savings over a utility extension.

Safety Improvements: The City will install a barrier for visitor safety along the steep hillside to the south and is working with RMF to design one that does not detract from the memorial. One option being considered is rocks connected by donated anchor chain.

ALTERNATIVES: City Council may reject the proposed lease from OC and direct Staff to consider other locations.

FINANCIAL IMPLICATIONS: The lease as drafted will cost the City \$1 annually for the next decade. Required improvements were already budgeted as part of the FY25-34 CMMP with \$100,000 from the General Fund in FY25. Should OC choose to not allow the City to renew the lease once it expires, the City would be responsible for removing the memorial.

LEGAL: The City Attorney will review the lease with OC and agreements with Rusting Man Foundation.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: I move to adopt Resolution 2024-29

CITY MANAGER COMMENTS:

ATTACHMENTS:

OC Lease Term Sheet

Draft Site Plan



Lease Term Sheet

<u>Landlord:</u>	Ounalashka Corporation ("OC")
<u>Tenant:</u>	City of Unalaska ("City")
<u>Lease Term:</u>	Ten (10) years
<u>Lease Term Options:</u>	None
<u>Initial Base Rent:</u>	\$1.00/year
<u>Additional Rent:</u>	N/A
<u>Rent Adjustments:</u>	N/A
<u>Premises Description:</u>	Approximately 10,000 sq. ft. located within a portion of Tract C1 of Little South America Subdivision No. 2 (Plat 2010-10).
<u>Utilities and Services:</u>	The City shall pay for all utilities and services required, including any hookups which are necessary for its use of the Premises.
<u>Security Deposit:</u>	N/A
<u>Premises Condition:</u>	OC shall deliver the Premises in its present "AS IS" condition.
<u>Drainage/Discharge of Surface/Wastewater:</u>	The City shall not drain or discharge any surface water from the Premises onto any adjacent lands or tidelands.
<u>Use of Premises:</u>	Only for the installation of the Fishermen Memorial donated by the Rusting Man Foundation to the City. The City shall be required to install any safety features, including barricades along the slope edge.
<u>Improvements Ownership:</u>	All Improvements constructed by the City will be owned by the City. The City shall remove the Improvements at the end of the Lease Term.
<u>Permanent Improvements:</u>	No Permanent Improvements may be installed on the Premises.

<u>Ground/Fill Work:</u>	The City shall be required to use materials from a location/quarry designated by OC for any groundwork or fill work required.
<u>Survey/Plat:</u>	The City will be required to provide a metes and bounds survey of the Premises, which shall include a parking plan.
<u>Permits:</u>	The City shall obtain and maintain at its expense and throughout the Lease Term, all licenses, permits, approvals, consents, and certificates from local, state, and federal authorities.
<u>Taxes/ Assessments:</u>	The City shall be responsible for any taxes or assessments.
<u>Assignment/Subletting:</u>	The City may not sublease or assign the agreement.
<u>Insurance:</u>	The City shall maintain Liability Insurance with single limits coverage of at least Three Million Dollars; Property Insurance; and Employer's Liability/Workers' Compensation Insurance and name OC as an additional insured.
<u>Maintenance/Repairs:</u>	The City agrees to maintain, at its cost, the Premises and any improvements in good condition and repairs.
<u>Inspections:</u>	OC may inspect the Premises at any time, with 24-hours' notice.
<u>Default:</u>	Non-monetary default – The City will be given thirty (30) days written notice and opportunity to cure.
<u>Holding Over:</u>	The City may not hold over on the Premises.

This term sheet is **not contractually binding** on the parties and is only an expression of the basic terms and conditions to be incorporated in a formal written agreement. This term sheet does obligate either party to negotiate in good faith or to proceed to the completion of a formal written agreement. The parties shall not be contractually bound unless and until a formal written agreement is executed by the parties, which must be in form and content satisfactory to each party and its counsel in their sole discretion. Neither party may rely on this letter as creating any legal obligation of any kind.

Furthermore, the Premises shall be leased in **AS IS, WHERE IS** condition. It is Tenant's sole responsibility to investigate and determine the condition of the Premises.

Please **initial** to signify review and acceptance of this term sheet subject to the above paragraph.

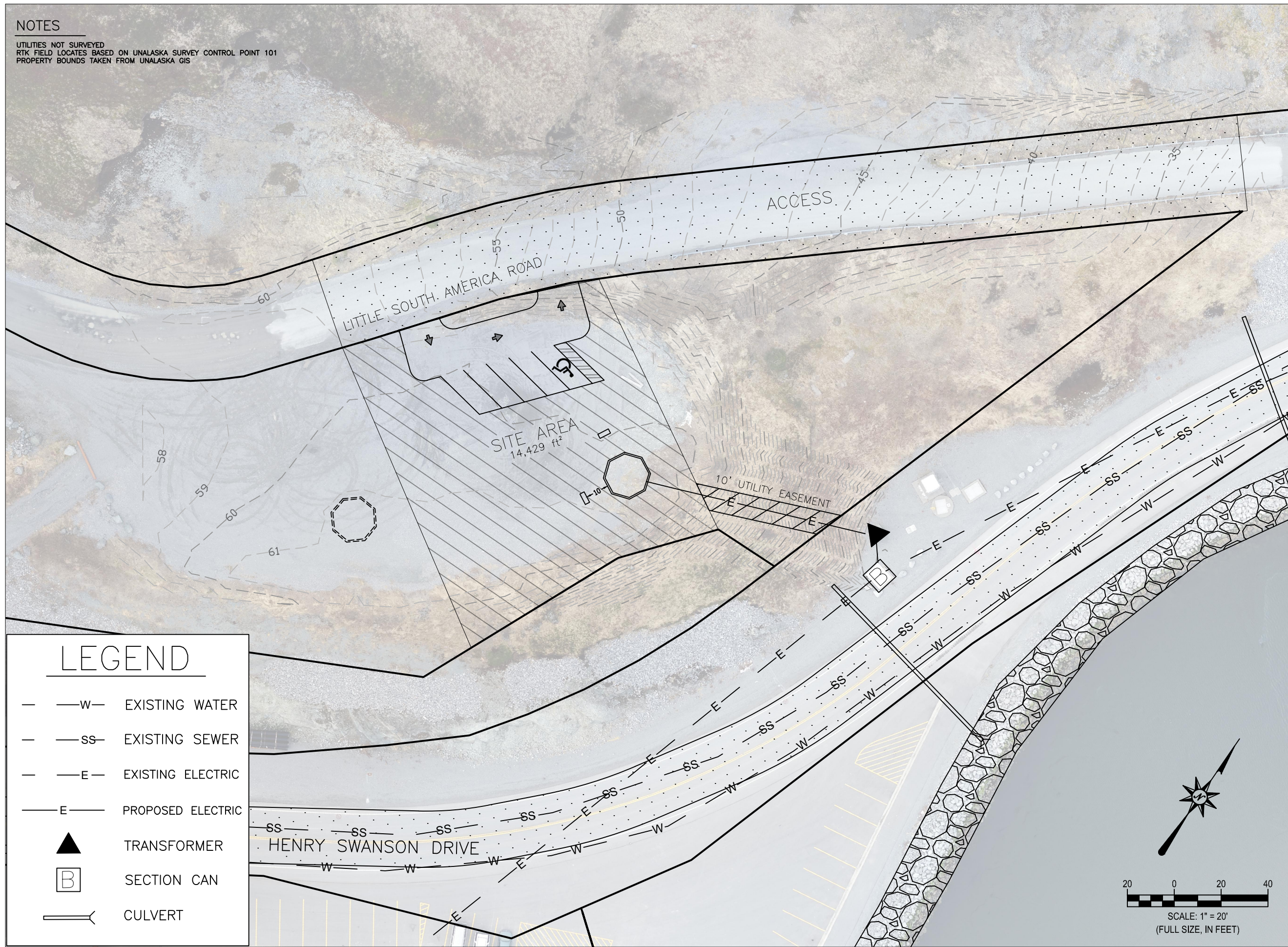
OC: _____

CITY: *[Signature]*
6-3-2024

DRAWING LOCATION: C:\DPW\ENGINEERING\ENGINEERING\INTERM\PROJECTS\FM MEMORIAL\FISHERMEN MEMORIAL SITE PLAN 6.13.2024 REVISED.DWG
 DESIGNED BY: []
 CHECKED BY: []
 DRAFTED BY: []
 DATE: 7/3/2023
 TIME: []
 SCALE: []

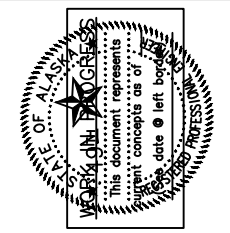
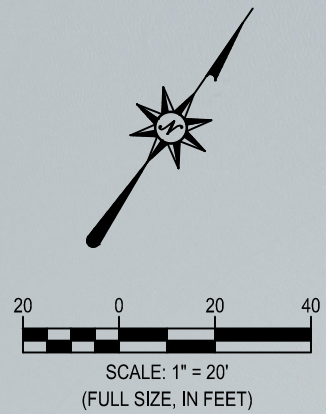
NOTES

UTILITIES NOT SURVEYED
 RTK FIELD LOCATES BASED ON UNALASKA SURVEY CONTROL POINT 101
 PROPERTY BOUNDS TAKEN FROM UNALASKA GIS



LEGEND

- W — EXISTING WATER
- SS — EXISTING SEWER
- E — EXISTING ELECTRIC
- E — PROPOSED ELECTRIC
- ▲ TRANSFORMER
- B SECTION CAN
- ⇄ CULVERT



NO.	DATE	BY	REVISION



CITY OF UNALASKA
 1035 E BROADWAY AVENUE
 UNALASKA AK, 99685
 (907) 581-1260

DEPARTMENT OF PUBLIC WORKS

FISHERMEN'S MEMORIAL
 CITY OF UNALASKA

CONCEPTUAL SITE PLAN

PROJECT DESIGNATION

SCALE: 1:20
 DESIGNED BY:
 DRAWN BY:
 CHECKED BY:
 DATE: 06/20/2024

SHEET NO. [] TOTAL SHEETS []

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Executive Assistant I
Through: William Homka, City Manager
Date: June 25, 2024
Re: Travel to Alaska Municipal League Summer Legislative Conference

The Alaska Municipal League will host its Summer Legislative Conference in Kodiak, Alaska at the KANA Marketplace Building on August 13 and 15, 2024. The Summer Legislative Conference is traditionally focused on:

1. An update on legislative action that may have impacted local governments.
2. Review of outstanding issues found in bills or the budget, and
3. Preparation of AML's policy and position statement. Input is made from the lobbying team, State officials, and legislators, to discuss priorities facing local governments.

Estimated travel costs for one traveler are:

Airfare	\$1,790
Lodging Kodiak	\$748
Lodging Anchorage	\$475
Registration	\$275
Taxi	\$200
Per Diem	\$581
<u>Total</u>	<u>\$4,069</u>

The FY25 fiscal year's travel budget is \$94,300 therefore there are sufficient funds to cover this expenditure.

The Council's Travel Policy states:

- no more than three Council Members may travel to the same meeting or conference;
- travel be conducted in the most direct and economic manner possible to accomplish City business;
- Council will discuss the travel, identify the Council Members to travel, and approve the travel by motion at least twenty-one days before the trip.


Provisional Agenda

Tuesday, August 13, 2024 AMMA and ACoM Meetings 

7:30am to 10:30am **AML Board of Directors**

8am to 4pm **Alaska Municipal Management Association**

11:00am to 4pm **Alaska Conference of Mayors**

Wednesday, August 14, 2024 AML Legislative Conference 

8:00 am **Breakfast**

8:30 am **Welcome and Introductions**

- Mayor **Pat Branson**, City of Kodiak
- Mayor **Scott Arndt**, Kodiak Island Borough
- **Beth Weldon**, AML Board President
- **Gary Stevens**, Alaska State Legislature (*invited*)
- **Louise Stutes**, Alaska State Legislature (*invited*)

8:45 am **Director's Update**

- **Nils Andreassen**, Alaska Municipal League

9:00 am **Review of 33rd Legislature & State of the State**

10:00 am **Break**

10:30 am **Causes and Impact of Erosion of the Local Tax Base**

12:00 pm **Lunch – Cultivating Communities for Alaska's Future**

- **Kevin Berry**
- **Nolan Klouda**
- **Jon Bittner** (*invited*)

1:30 pm **Planning & Capacity for Community Development and Public Works**

3:00 pm **Break**

3:30 pm **Advancing an Equitable System of Education Funding**

4:30 pm **Adjourn**

6:00 pm **Reception – Location TBD**

Thursday, August 15, 2024 AML Legislative Conference

8:00 am **Breakfast**

- **APEI and AMLJIA Consolidation**
 - **Brennen Hickok**, Deputy Director, AMLJIA

8:30 am **Discussion of AML Policy Statement**

Attendees will participate in small group discussion of current policy statements and identify potential changes or improvements for consideration by the Legislative Committee.

Plenary Discussion of State & Federal Legislative Issues

- What are municipal priorities?
- What are changes and State or Federal policy that AML should address?
- What are suggested topics AML could attempt to address?
- Resolutions to be considered by AML at Annual Meeting?

Review of Resolutions

Attendees will participate in plenary discussion of current and potential new resolutions for consideration of the Resolutions Committee, either identifying individual community interest or potential AML board resolutions. The final slate of resolutions will still go through standard AML processes.

- **Old** – recommended action to remove or improve slate of resolutions.
- **New**
 - Maintaining Local Control in Charter School Formation

10:00 am **Break**

10:30 am **Candidate Town Hall**

- *Attendees will provide information about local governments, advance municipal priorities, ask questions, and suggest policy positions during a webinar attended by any candidate running for state or statewide office. Candidates may respond along the way, and answer or follow up shared with attendees at the conclusion.*

12:00 pm **Closing Session & Lunch – Congressional Delegation**
(invited)

1:00 pm **Adjourn**