

**Regular Meeting**  
**Tuesday, April 23, 2024**  
**6:00 p.m.**



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Anthony Longo  
Alejandro R. Tungul  
Shari Coleman

## **UNALASKA CITY COUNCIL**

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**Mayor:** Vincent M. Tutiakoff, Sr. **City Manager:** William Homka  
**City Clerk:** Estkarlen P. Magdaong, [emagdaong@ci.unalaska.ak.us](mailto:emagdaong@ci.unalaska.ak.us)

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## **MINUTES**

1. **Call to order.** Mayor Tutiakoff Sr. called the regular meeting of the Unalaska City Council to order on April 23, 2024 at 6:00 pm.  
  
Council member Coleman read the City's Mission Statement: *To provide a sustainable quality of life through excellent stewardship of government.*
2. **Roll call.** City Clerk called the roll. The Mayor and Council members Bell, Coleman, Longo and Looby were present while Vice Mayor Tungul participated remotely. Council member Nicholson was excused. Mayor announced quorum established.
3. **Pledge of Allegiance.** Longo led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognitions made.
5. **Adoption of Agenda.** Looby made a motion to adopt the agenda, with second by Coleman. Looby made a motion to amend the agenda by moving item 14b Resolution 2024-14 to item 14e instead, to be discussed before Resolution 2024-18, with a second by Bell. Motion passed unanimously.
6. **Mayor's Proclamations.** The Mayor read into record the proclamations declaring May 5 through May 11 as Municipal Clerks Week and Public Service Recognition Week.
7. **Approve Minutes of Previous Meetings.** Looby made a motion to approve the proposed minutes of the council meeting held April 8 and April 9, 2024 as presented, with a second by Bell. Motion adopted by consensus.
8. **Reports**
  - a. March Financial Reports were included in the packet. Acting City Manager provided a brief introduction. Finance Director Patricia Soule presented the March Financials and answered Council question.
  - b. City Manager's Report was also included in the packet and Acting City Manager Veeder was prepared to answer Council questions but no question was asked.
  - c. Board and Commission Minutes (information only, no presentation)
    - i. Parks, Culture and Recreation Advisory Committee Meeting Minutes – March 18, 2024
9. **Community Input & Announcements** were as given as follow:
  - a. Dr. Virginia Hatfield, Executive Director of the Museum of the Aleutians announced events happening for the museum.

- b. Albert Burnham, Acting PCR Director announced several events happening at the PCR namely: Missoula’s Children Theater, Community Clean-Up, and the launch of online registration for PCR programs on May 1<sup>st</sup>.
- c. Thomas Roufos, President of Alaska State Firefighter Association, Unalaska Chapter reminded everyone to complete a survey regarding the Firefighter’s Ball.
- d. M. Lynn Crane, Executive Director of Unalaskans Against Sexual Assault & Family Violence announced the Interagency Cooperative meeting happening every 4<sup>th</sup> Thursday of the month, and upcoming events for USAFV.
- e. Katherine McGlashan, Executive Director of Unalaska Visitors Bureau informed the public about recent cruise ships cancelation, next scheduled trip as well as upcoming fundraising event, Wine Tasting and gala with the theme of Roaring 20s.
- f. Kim Hanisch, Unalaska City School District Superintendent announced that student government just came back from their trip, while athletes for NYO Games just flew out to compete in Anchorage. Ms. Hanisch also mentioned couple of events happening in May. On May 3<sup>rd</sup>, there will be a Multicultural Day, and graduation will be on May 18<sup>th</sup>.

**10. Public Comment on Agenda Items.** None

- 11. Public Hearing.** The Mayor opened the public hearing on Ordinance 2024-06 Creating Budget Amendment No. 6 to the Fiscal Year 2024 Budget, appropriating \$4,700,000 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D); and decreasing the budget for the Makushin Geothermal Project (EL22B) by \$1,850,000

There being no testimony, the Mayor closed the public hearing.

- 12. Work Session.** Coleman made a motion to enter into work session, with a second by Longo. There being no objection, work session began at 6:25 pm.

- a. Patricia Soule, Finance Director presented the FY25 Draft Operating Budget to Council and answered Council questions.
- b. Thomas Roufos, Associate Planner provided a time for Council for any follow-up questions regarding Capital and Major Maintenance Plan.

Coleman made a motion to return to regular session, with second by Looby. There being no objection, Council reconvened to regular session at 6:57 pm.

**13. Consent Agenda.**

- a. Resolution 2024-13: Approving scholarships to be awarded to graduating seniors at Unalaska High School

Coleman moved to adopt the Consent Agenda, with second by Longo. Roll call vote: all Council members vote in the affirmative, unanimously adopting the only item on the Consent Agenda.

**14. Regular Agenda**

- a. Ordinance 2024-06: 2<sup>nd</sup> Reading Creating Budget Amendment No. 6 to the Fiscal Year 2024 Budget, appropriating \$4,700,000 from the 1% Sales Tax Fund for an increase to the Captains Bay Road Waterline Extension Project (WA22D); and decreasing the budget for the Makushin Geothermal Project (EL22B) by \$1,850,000

Looby made a motion to adopt Ordinance 2024-06, with a second by Coleman.

Acting City Manager provided an overview followed by Council discussion.

Roll call vote: all Council members voted in the affirmative, unanimously adopting Ordinance 2024-06.

- b. Resolution 2024-15: Establishing the sum to be made available from the City of Unalaska to the Unalaska City School District for Fiscal Year 2025
- Bell moved to adopt Resolution 2024-15, with a second by Looby.
- Acting City Manager provided an overview of the resolution followed by Council discussion.
- Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-15.
- c. Resolution 2024-16: Establishing the sums to be made available for Community Support and Capital Grants from the City of Unalaska to the applicants for Community Support for Fiscal Year 2025
- Longo made a motion to adopt Resolution 2024-16, with second by Looby.
- Acting City Manager provided an overview of the resolution.
- Council discussion.
- Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-16.
- d. Resolution 2024-17: Adopting the FY25-34 Capital and Major Maintenance Plan
- Looby made a motion to adopt Resolution 2024-17, with second by Longo.
- Acting City Manager provided an overview of the resolution followed by Council discussion.
- Thomas Roufos provided information and answered the question that a Council member asked during Work Session.
- Roll call vote: Bell – no; Tungul – yes; Looby – no; Longo – yes; Coleman – no
- Motion failed with 3 no and 2 yes
- e. Resolution 2024-14: Establishing the rate of levy on assessed property within the City of Unalaska for Fiscal Year 2025
- Looby moved to adopt Resolution 2024-14, with a second by Bell.
- Acting City Manager provided an overview of the resolution, followed by Council discussion.
- Roll call vote: Looby – no; Tungul – yes; Bell – yes; Coleman – yes; Longo – yes
- Motion passed with 4 yes and 1 no
- f. Resolution 2024-18: Supporting the application for the Port Infrastructure Development Program Grant in partnership with Matson Shipping Company, for the modernization of Positions 5-7 at the Unalaska Marine Center
- Bell made a motion to adopt Resolution 2024-18, with a second by Coleman.
- Acting City Manager provided an overview of the resolution, followed by Council discussion.
- Roll call vote: all Council members voted in the affirmative, unanimously adopting Resolution 2024-18.

15. **Council Directives to City Manager.** None

16. **Community Input & Announcements.** None.

17. **Executive Session.** Bell made a motion to move into executive session to discuss matters which, if discussed in public, could harm the reputation of a person; and which if immediately disclosed would tend to adversely affect the finances of the City. Present in executive session will be Vice Mayor Tungul who is remotely participating; Mayor and City Council Members physically present, and HR Manager Amy Stanford; with a second by Looby. Hearing no objection, Council entered into executive session at 8:28 pm.

a. Discuss City Manager Annual Evaluation

Longo made a motion to return to regular session, with second by Looby.

Hearing no objection, the Council returned to regular session at 9:29 pm.

Mayor Tutiakoff announced that no formal action was taken in Executive Session.

18. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 9:30 pm.

These minutes were approved by the Unalaska City Council on May 14, 2024.



Estkarlen P. Magdaong  
City Clerk

