

**Regular Meeting**  
**Tuesday, November, 26, 2024**  
**6:00 p.m.**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Anthony Longo  
Alejandro R. Tungul  
Shari Coleman

## **UNALASKA CITY COUNCIL**

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**Mayor:** Vincent M. Tutiakoff Sr. **City Manager:** William Homka  
**City Clerk:** Estkarlen Magdaong, [emagdaong@ci.unalaska.ak.us](mailto:emagdaong@ci.unalaska.ak.us)

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### **MINUTES**

1. **Call to order.** The Mayor called the regular meeting of the Unalaska City Council to order on November 26, 2024 at 6:00 p.m.
2. **Roll call.** The acting City Clerk called the roll. The Mayor and Council Members Bell, Coleman, Longo, and Looby were present, while Tungul participated remotely. Council Member Nicholson was absent.  
  
Bell read the Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.
3. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognition was made.
5. **Awards and Presentations**
  - a. The Mayor presented John Russell Laforteza with the Community Extra Mile Award.
  - b. The Mayor presented Shelly Blakeley with the Community Extra Mile Award.
6. **Adoption of Agenda.** Coleman moved to adopt the agenda with a second by Bell. There being no objection, the agenda was adopted by consensus.
7. **Approve Minutes of Previous Meeting.** Longo moved to approve the proposed minutes of the council meeting held October 22, 2024, as presented, with a second by Looby. There being no objection, the minutes were approved by consensus.
8. **Reports.**
  - a. City Manager Report – City Manager Homka provided an overview of the Manager Report and answered questions from Council.
  - b. Board and Commission Minutes (no presentation)
    - i. PCR Advisory Committee Meeting minutes from September 9, 2024 was included in the packet for Council's information.

**9. Community Input & Announcements.**

- a. M. Lynn Crane made announcements on behalf of the Museum of the Aleutians.
- b. M. Lynn Crane made announcements on behalf of the IFHS Board.
- c. M. Lynn Crane made announcements on behalf of Unalaskans Against Sexual Assault & Family Violence.
- d. PCR Recreation Manager Albert Burnham made announcements on behalf of the Department of Parks, Culture & Recreation.

**10. Public Comment on Agenda Items.** None.

**11. Public Hearing.** The Mayor opened the Public Hearing on Ordinance 2024-15 Amending Title 14 of the Unalaska Code of Ordinances regulating the use of off-road or all-purpose vehicles within City limits

- a. Laresa Syverson with Ounalashka Corporation provided comments and concerns regarding Ordinance 2024-15.

**12. Consent Agenda.** Coleman moved to adopt the Consent Agenda; second by Longo. Roll call vote: Motion passed unanimously 5-0 adopting the following items:

- a. Resolution 2024-49: Supporting full funding (\$5,740,408) for the State of Alaska Municipal Harbor Facility Grant Program in the Fiscal Year 2026 State Capital Budget
- b. Resolution 2024-50: In support of raising the maximum available for the Alaska Department of Transportation Harbor Facility Grant to \$7,500,000 for eligible projects on an annual basis

**13. Regular Agenda.**

- a. Ordinance 2024-15: (2nd Reading) Amending Title 14 of the Unalaska Code of Ordinances regulating the use of off-road or all-purpose vehicles within City limits

Bell moved to adopt Ordinance 2024-15; second by Longo.

Acting City Manager Bill Homka provided an overview.

Mr. Severin answered Council questions and provided information.

Looby moved to amend Ordinance 2024-15 Section 4 UCO 14.04.025 Fine Schedule to include a \$1,000 fine for violation of 14.08.020B Unlawful operation of APV driving on sidewalk or nonmotorized trail, with a second by Coleman.

Roll call vote on Amendment: Longo – yes; Tungul – Yes; Coleman – Yes; Looby – Yes; Bell – No.

Motion passed with 4 yes and 1 no.

Denise Rankin, Dennis Robinson, and Travis Swangel provided comments on Ordinance 2024-15.

Council discussion.

Bell moved to suspend vote on Ordinance 2024-15 to January 14, 2025 meeting; second by Longo.

Roll call vote: All council members present voted in in the affirmative.

With this vote, the Council has approved the suspension of Ordinance 2024-15 until January 14, 2025.

Council took a short break from 7:08 p.m. to 7:14 p.m.

- b. Ordinance 2024-16: (1<sup>st</sup> Reading) Amending UCO § 3.40.040 to adopt a new pay range matrix to apply a cost of living increase

Coleman moved to introduce Ordinance 2024-16 and schedule it for public hearing and with a second reading on January 14, 2025; second by Bell.

City Manager Bill Homka provided an overview.

Council discussion.

Roll call vote on Ordinance 2024-16: Looby – yes; Bell – Yes; Longo – yes; Tungul – yes; Coleman – yes.

With this vote, the Council has introduced Ordinance 2024-16 and scheduled it for public hearing and second reading on January 14, 2025.

- c. Ordinance 2024-17: (1<sup>st</sup> Reading) Amending UCO 9.20.025(B) to allow food and non-alcoholic beverage service at licensed premises Monday through Sunday from 5:30 a.m. until such hour as the licensed premises is authorized to dispense alcoholic beverages

Coleman moved to introduce Ordinance 2024-17 and schedule it for public hearing and with a second reading on January 14, 2025; second by Bell.

Looby recused herself from discussion and voting on Ordinance 2024-17.

City Manager Bill Homka provided an overview.

Council discussion.

Daneen Looby, as a member of the public, provided public comment on Ordinance 2024-17.

Roll call vote on the amendment: Coleman – yes; Bell – yes; Tungul – yes; Longo – yes.

With this vote, the Council has introduced Ordinance 2024-17 and scheduled it for public hearing and second reading on January 14, 2025.

- d. Resolution 2024-51: Authorizing the City Manager to enter into a sole-source Professional Services Agreement with LONG Building Technologies, Inc. for the City's Building Automation Service Agreement

Longo moved to adopt Resolution 2024-51; second by Coleman.

City Manager Bill Homka provided an overview.

Council discussion.

Roll call vote: Looby – yes; Coleman – yes; Longo – yes; Tungul – yes; Bell – yes.

Resolution 2024-51 passed 5-0.

- e. Resolution 2024-52: Authorizing the City Manager to negotiate and sign a Memorandum of Understanding with Matson Shipping for engineering services for crane infrastructure at the Unalaska Marine Center

Coleman moved to adopt Resolution 2024-52; with a second by Bell.

City Manager Homka provided an overview.

Council Discussion.

Ports Director Peggy McLaughlin answered Council questions and provided information.

Bell moved to amend Resolution 2024-52 by removing “and sign”; Second by Looby.

Council discussion.

Roll call vote to amend Resolution 2024-52: Longo – yes; Coleman – yes; Bell – yes; Tungul – No; Looby – Yes.

With 4 yes and 1 no, the amendment to Resolution 2024-52 passed.

Roll call vote on Resolution 2024-52 as amended: Bell – yes; Tungul – yes; Looby – yes; Longo – yes; Coleman – yes.

Resolution 2024-52 is adopted as amended with a 5-0 vote.

**14. Council Directives to City Manager.** None

**15. Community Input & Announcements.**

- a. Matt Scott made announcements for Optimera and Bering Sea Office Supply.
- b. Councilman Looby made announcement regarding the Unalaska High School Volleyball team.
- c. Denise Rankin wished Laresa Syverson a happy birthday.

**16. Adjournment.** Having completed all items on the agenda, Mayor adjourned the meeting at 8:08 p.m.

These minutes were approved by the Unalaska City Council on January 14, 2025.

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Alicia Aguilar  
Acting City Clerk