

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2024-38

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPOINTING JUDGES AND CLERKS FOR THE REGULAR MUNICIPAL ELECTION ON OCTOBER 1, 2024 AND JUDGES TO SERVE ON THE CANVASS COMMITTEE

WHEREAS, Unalaska City Code § 4.08.020(A) states that before each city election, the City Council shall appoint three election judges to constitute the Election Board, one who is designated the Chair, and may appoint two election clerks; and

WHEREAS, Unalaska City Code § 4.04.050 states that wages for non-employee election judges and clerks shall be established by resolution of the City Council; and

WHEREAS, Unalaska City Code § 4.08.020(B) states that the City Council will serve as a canvass committee, or may appoint three judges to constitute the canvass committee, who will canvass all votes after the election judges have completed their tally.

NOW THEREFORE BE IT RESOLVED by the Unalaska City Council that the following persons are appointed judges and clerks for the October 1, 2024 General Election and shall attend at the Unalaska Precinct Polling place, namely Unalaska City Hall, at 7:30 a.m. on October 1, 2024 and shall continue until polls close at 8:00 p.m. Thereafter, the judges and clerks shall count and check all votes cast against the poll listed in the manner required by law:

**ELECTION BOARD**

**Judges:**

Estkarlen Magdaong, Chair  
Alicia Aguilar  
Elizabeth Whitaker

**Clerks:**

Shelly Blakeley  
M. Lynn Crane

BE IT FURTHER RESOLVED that the following persons are appointed as judges to constitute the Canvass Committee, who shall meet on Friday, October 4, 2024, at 10:00 a.m., to canvass all votes after the election judges have completed their tally:

**CANVASS COMMITTEE JUDGES**

Estkarlen Magdaong, Chair  
Alicia Aguilar  
Anthony Longo

BE IT FURTHER RESOLVED that non-employee election judges and clerks shall be paid twenty dollars (\$20) per hour.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 10, 2024.

  
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Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

  
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Estkarlen P. Magdaong, CMC  
City Clerk



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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Estkarlen P. Magdaong, City Clerk  
Through: Marjie Veeder, Acting City Manager  
Date: September 10, 2024  
Re: Resolution 2023-38: Appointing Judges and Clerks for the General Municipal Election on October 1, 2024 and Judges to serve on the Canvass Committee

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**SUMMARY:** City Code requires Council to appoint three judges and Council may appoint two clerks to serve as the Election Board for the municipal election to be held on October 1, 2024; and Council is to appoint three judges to serve as the Canvass Committee on October 4, 2024. Resolution 2024-38 accomplishes these mandates.

**PREVIOUS COUNCIL ACTION:** Council adopts a similar resolution for each local election.

**DISCUSSION:** UCO 4.08.020 requires appointment of three judges and states council may appoint two clerks to serve as the Election Board, and allows for the City Clerk to appoint additional clerks should the need arise.

City Council is to act as the Canvass Committee or may appoint three judges to constitute the Canvass Committee, which is the option typically taken. Traditionally, one Council member serves on the Canvass Committee and this year Anthony Longo has agreed to serve in this capacity.

Additionally, Code states that Council determines the rate of pay for non-employee election workers by resolution. Resolution 2024-38 sets the hourly rate of pay at \$20 per hour. The City Clerk feels this rate of pay is fair and reasonable, as it matches what the State of Alaska, Division of Elections pay their election workers, and the Clerk's Department budget contains sufficient funds to cover the expense.

**ALTERNATIVES:** None.

**FINANCIAL IMPLICATIONS:** Pay for non-employee election workers is included in the Clerk's Office FY25 budget.

**STAFF RECOMMENDATION:** Staff recommends adoption of Resolution 2024-38.

**PROPOSED MOTION:** This is a consent agenda item and will be included in the motion to adopt the consent agenda.

**CITY MANAGER'S COMMENTS:** We are pleased to have experienced election volunteers, as well as the Clerk's Department staff who are well-versed in their election duties. I concur with the Staff Recommendation.