



# Unalaska Fire Department Application for Permit to Burn

To be completed by the person who will be legally responsible for the control of the burn area.

Organization name: \_\_\_\_\_ Fax or email: \_\_\_\_\_  
Responsible person: \_\_\_\_\_ Local Phone #: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Fire attendants: \_\_\_\_\_  
Location of proposed burn: \_\_\_\_\_  
Dates requested to burn: *Start Date:* \_\_\_\_\_ *End Date:* \_\_\_\_\_

**\*\*\*Please attach sketch or map of the proposed burn location to this application\*\*\***

## Property Owner Information

*If the applicant is not the owner of the property, the applicant must have the signatures of the owner as indicated.*

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Printed name of owner: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Requirements

1. Only **organic materials, clean wood, paper** and **cardboard** may be burned upon approval of this permit. *All other items including creosote coated wood, plastics, and rubber, are strictly prohibited from being burned and burning of such will constitute a violation of this permit and subsequently UCO 13.04.060.*
2. **You must notify Fire Dispatch by calling (907) 581-1233 option 0, prior to and upon completion of burning each day a burn is occurring.**
3. The attached **"Guidelines for Burning"** are incorporated into this permit as additional requirements.
4. The fire footprint shall not exceed 100 square feet unless a larger fire is authorized by the permit.
5. If a fire footprint in excess of 100 square feet (10' by 10') is being requested;
  - a. The requested fire foot print will not exceed \_\_\_\_\_ square feet.

I, \_\_\_\_\_ have read the attached "Guidelines for Burning" and understand that the guidelines are incorporated into this permit as additional requirements. I also agree to abide by all provisions of the burn permit and agree to be legally responsible for any damages caused by my neglect or failure to abide by the permit. I also understand that negligent burning may also result in my being cited or charged with a violation of the Unalaska Code of Ordinance or Alaska Statute. Issuance of this permit does not relieve the permit holder from any civil liability due to negligence. I also understand I am legally responsible for the burn area and ensuring compliance with the permit requirements regardless of who the fire attendant is.

Printed Name of Responsible Person: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Fire Department Review

This permit is **Approved** [ ] / **Denied** [ ] for the following dates: \_\_\_\_\_. The authorized fire footprint is not to exceed \_\_\_\_\_ square feet. The following exceptions to the "Guidelines for Burning" have been authorized: \_\_\_\_\_

Fire Department Official: \_\_\_\_\_ Date: \_\_\_\_\_  
Incident #: \_\_\_\_\_



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## Guidelines for Burning

- A. A permit is not needed:
  - a. If burning is conducted in a barrel no larger than 55 gallons with a screen on top.
  - b. For a barbecue, camp or bon fires no larger than 4' by 4' by 1.5'
    - i. *Example:* A "normal" pallet measures 4' by 4' by 5" so a fire equivalent to three "normal" pallets high would not require a permit.
- B. The issuance of a permit is at the sole discretion of the City of Unalaska's Fire Department
- C. Burn permits will be issued within a timely manner as they are received. Every effort will be made to have the permit reviewed the same day.
- D. The responsible person listed on the permit shall call Public Safety Dispatch at (907) 581-1233 option 0, prior to and upon completion of burning each day a burn is occurring.
- E. Burning is limited to dates stipulated on the permit (Normally no longer than 1 week).
- F. A copy of the permit shall be in the possession of the fire attendant at the permitted burn site.
- G. All fires shall be monitored at the burn site at all times by a person who is over 18 years of age and all organization approved fire attendants shall be listed on the permit.
- H. Only clean wood, paper, cardboard or organic materials may be burned unless other material is approved and listed on the permit.
- I. Items such as but not limited to treated wood, wood with creosote, plastics, rubber, pallets treated with pesticides, and wood mixed with other materials such as plastics are expressly prohibited from being burned in any permitted burn.
- J. All burning shall be conducted at a minimum of 25 feet from any structure and any combustible materials.
- K. The fire footprint shall not exceed 100 square feet (10' by 10') unless a larger fire is authorized by the permit.
- L. Water based fire suppression devices sufficient to extinguish fire outside the fire footprint shall be available at all times. Geographic and weather based exceptions may be granted by the Fire Department on a case by case basis and must be listed on the permit.
- M. Any permit may be revoked if in the judgment of a Fire Department or Public Safety official the continued burning creates a hazardous or offensive condition or if burning is not in compliance with the issued permit.
- N. The Unalaska Fire Department or Unalaska Department of Public Safety reserves the right to order a fire of any size or classification extinguished, for any reason, in the interest of public safety.